## ORIENTAL EDUCATION SOCIETY'S ORIENTAL COLLEGE OF PHARMACY

(Approved by PCI, D.T.E., Affiliated to University of Mumbai & Certified by ISO 9001:2015) NAAC ACCREDITATION WITH 'A' GRADE



Date: 08/08/2024

## INTERNAL COMPLAINT COMMITTEE

(2024-2025)

The Internal Complaint Committee for the Academic year 2024-2025 has been constituted by the college as per guidelines laid down by PCI and the committee should see the work

Sr.No	Name of the Members		
1.	Mrs.Kranti D.Patil	Designation	
2.	Mrs.Suvarna Bhurade	Presiding officer	
3.	Mrs. Sana Shaikh	Member (NGO)	
4.		Member (Teaching)	
5.	Miss Anjali Rai	Member (Teaching)	
	Mrs. Shraddha Patil	Member	
6.	Miss. Heena Rajput	(Non-Teaching)	
		Member	
7.	Miss Tanvi Sadaye	(Non-Teaching)	
		Member	
8.	Ritika Jain	(UG student representative)	
		Member	
		(PG student representative)	

## Functions of the committee:

- 1. To create a secure physical and social environment to prevent any act of sexual
- 2. To raise awareness on sexual harassment in the campus.
- 3. To uphold the commitment of the Institute to provide an environment free of genderbased discrimination, harassment, retaliation or sexual assaults at all levels.

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PRINCIPAL

Skathad

Dr. Sudha Rathod

PRINCIPAL ORIENTAL COLLEGE OF PHARMACY

## ORIENTAL COLLEGE OF PHARMACY

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Date: 05/08/2024

### INTERNAL COMPLAINT COMMITTEE

(2024-2025)

#### NOTICE

All the members of Internal complaint Committee are required to attend the meeting arranged on Wednesday 08/08/24 at 2 pm to 3 pm in Principal's cabin.

### Agenda for the meeting

- 1. Constitution of Committee
- 2. Understand the objectives of Committee
- 3. Discussion related to actions to be taken by the committee
- 4. Considering and adding any last-minute discussion
- 5. Conclusion of the meeting with vote of Thanks.

Presiding officer

Mrs Kranti D. Patil

Principal

Dr. Sudha Rathod

ORIENTAL COLLEGE OF PHARMACY

## ORIENTAL COLLEGE OF PHARMACY

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## Minutes of meeting of Internal Complaint Committee

Date: 08/08/2024

Time: 2pm to 3pm

Venue: Principal's cabin.

### Agenda for the meeting

- 1. Constitution of Committee
- 2. Understand the objectives of Committee
- 3. Discussion related to actions to be taken by the committee
- 4. Considering and adding any last-minute discussion
- 5. Conclusion of the meeting with vote of Thanks.

## **Minutes of Meeting**

- 1. Meeting started with the Presiding officer Mrs Kranti D Patil welcoming all the committee members
- 2. She then read the functions of the committee and gave an idea to all, what the committee is all about. Also read the agenda of the meeting.
- 3. Principal Madam suggested to organize programs for empowerment of girls in the institution.
- 4. Principal madam instructed the committee to be strict in relation to any sexual harassment if occurred in the college. But all unitedly agreed that our campus is safe
- 5. Meeting ended with vote of thanks by the Presiding officer to all the present committee members.

Presiding officer

Mrs Kranti D. Patil

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NAVI MUMBAI
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Principal

Dr. Sudha Rathod

ORIENTAL COLLEGE OF PHARMACY

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# INTERNAL COMPLAINT COMMITTEE

(2024-2025)

Members present for the meeting:

1. 2. 3. 4. 5.	Name of the Members  Mrs.Kranti D.Patil  Mrs.Suvarna Bhurade  Mrs. Sana Shaikh  Miss Anjali Rai  Mrs. Shraddha Patil  Miss. Heena Rajput	Designation Presiding officer Member (NGO) Member (Teaching) Member (Teaching) Member (Non-Teaching) Member	Signatures Sphinade Sphinade Sphinade Sphinade
7.	Miss Tanvi Sadaye	(Non-Teaching) Member	Reject
8.	Ritika Jain	(UG student representative)  Member (PG student representative)	(Rihka)



## ORIENTAL COLLEGE OF PHARMACY

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Date: 13/02/2025

### INTERNAL COMPLAINT COMMITTEE

(2024-2025)

### NOTICE

All the members of Internal complaint Committee are required to attend the meeting arranged on 15/02/25 at 2pm to 3pm in Principal's cabin.

### Agenda for the meeting

- 1. Review of previous meeting
- 2. Checking of any women harassment complaints (if any)
- 3. Actions to be taken by the committee against any such complaints (if any)
- 4. Considering and adding any last-minute discussion
- 5. Conclusion of the meeting with vote of Thanks.

Presiding officer

Mrs Kranti D. Patil

Principal

Dr. Sudha Rathod

PRINCIPAL

ORIENTAL COLLEGE OF PHARMACY

# ORIENTAL EDUCATION SOCIETY'S ORIENTAL COLLEGE OF PHARMACY

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# Minutes of meeting of Internal Complaint Committee

Date: 15/02/2025

Time: 2pm to 3pm

Venue: Principal's cabin.

### Agenda for the meeting

- Review of previous meeting 1.
- Checking of any women harassment complaints (if any) 2.
- Actions to be taken by the committee against any such complaints (if any) 3.
- 4. Considering and adding any last-minute discussion
- 5. Conclusion of the meeting with vote of Thanks.

#### **Minutes of Meeting**

- 1. Meeting started with the Presiding officer Mrs Kranti D Patil welcoming all the committee members
- 2. No complaints were received from staff, nonteaching and students.

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- 3. Principal madam instructed the committee to be strict in relation to any sexual harassment if occurred in the college. But all unitedly agreed that our campus is safe as far as sexual harassment is concerned.
- 4. Meeting ended with vote of thanks by the Presiding officer to all the present committee members.

Presiding officer

Mrs Kranti D. Patil

Dr. Sudha Rathod

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## INTERNAL COMPLAINT COMMITTEE

(2024-2025)

Members present for the meeting:

Sr.No	Name of the Members	Designation	Signatures
1.	Mrs.Kranti D.Patil	Presiding officer	Date
2.	Mrs.Suvarna Bhurade	Member (NGO)	Sphurade
3.	Mrs. Sana Shaikh	Member (Teaching)	Hata
4.	Miss Anjali Rai	Member (Teaching)	N-P-
5.	Mrs. Shraddha Patil	Member	88Parti)
		(Non-Teaching)	83,0
6.	Miss. Heena Rajput	Member	o'out
		(Non-Teaching)	( Hosephan
7.	Miss Tanvi Sadaye	Member	Dams
		(UG student representative)	
8.	Ritika Jain	Member	Ritika
		(PG student representative)	<u>a</u>

