



7.1.10

Code of Conduct

Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc, in support of the claims



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**1 DOCUMENTS OF COLLEGE DEVELOPMENT COMMITTEE MEETING**

ORIENTAL EDUCATION SOCIETY'S
ORIENTAL COLLEGE OF PHARMACY
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Date: 07/12/2023

CDC Meeting [Academic Year 2023-2024]**Notice**

Following members are hereby informed that there is College Development Committee (CDC) meeting on 12th December 2023 at 3.00 pm.

The agenda of the meeting is enclosed herewith.

Sr. No.	Name of Members	Role in Committee	Designation
1.	Mr. Waseem Khan	General Secretary	General Secretary, OES
2.	Dr. Azeem Khan	Member	Treasurer
3.	Dr. Haider - E - Karrar	CEO	CEO, OES
4.	Dr. Sudha Rathod	Member Secretary	Principal
5.	Dr. Pradnya Palekar -Shanbhag	Member, Co-ordinator	HOD, Department of Pharmaceutics
6.	Dr. Mohib Khan	Member-IQAC	HOD, Department of Pharmacognosy
7.	Dr. Vandana Jain	Member	HOD, Department of Quality Assurance
8.	Dr. Vanita Kanase	Member	Associate Professor
9.	Mr. Melroy D'Sa	Member	Assistant Professor
10.	Dr. Sameer Padhye	Member	Expert from Industry nominated by the Society
11.	Mr. Sachin Dorage	Member	IT Expert
12.	Mr. Ayaz Sufi	Member	Entrepreneur
13.	Mr. Ravi Jaiswal	Member	Industrialist
14.	Mr. Omprakash Mishra	Member	Senior General Manager, International Business, Macleods Ltd.
15.	Dr. Prashant Upadhaya	Member	Alumni
16.	Mr. Ameesh Shukla	Member	Alumni
17.	Miss. Navya Unnikrishnan	Member	General Secretary, College Students' Council
18.	Mr. Moh. Hamza Moh. Shafique Menghrani	Member	Associate General Secretary, College Students' Council
19.	Mrs. Surekha Gaikwad	Member	Non-Teaching Staff, Office Superintendent



S. Rathod
Dr. Sudha Rathod
Member Secretary

Dr. (Mrs.) Sudha Rathod
Principal
Oriental College of Pharmacy
Plot No. 3, J & F, Group-2,
Sanpada, Tal. Mundhri



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07/12/2023

Agenda of CDC Meeting scheduled on Wednesday, 12th December 2023 at 3.00 pm.

1. To discuss the overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth.
2. To decide about the overall teaching programmes or annual calendar of the college.
3. To inform management about additional teaching and administrative posts.
4. To make specific recommendations to the management to encourage and strengthen research culture; consultancy and extension activities in the college.
5. To make specific recommendations to the management to foster academic collaborations to strengthen teaching and research.
6. To make specific recommendations to the management to encourage the use of information and communication technology in teaching and learning process.
7. To make specific recommendations regarding the improvement in teaching and suitable training programmes for the employees of the college.
8. To prepare the annual financial estimates (budget) and financial statement of the college or institution and recommend the same to the management for approval.
9. To formulate proposals of new expenditure not provided in the annual financial estimates (budget).
10. To make recommendations regarding the students' and employees' welfare activities in the college.
11. To discuss the reports of the Internal Quality Assurance Committee and make suitable recommendations.
12. To frame suitable admissions procedure by following statutory norms.
13. To plan major annual events in the college, such as annual day, sports events, cultural events etc.
14. To recommend the administration about appropriate steps be taken regarding the discipline, safety and security issues of the college.
15. To consider and make appropriate recommendations on Inspection Reports, Local Inquiry reports.
17. Any other matter with the permission of the Chair.



S. Rathod
Dr. Sudha Rathod

Principal

Dr. (Mrs.) Sudha Rathod
Principal
Oriental College of Pharmacy
Plot No. 3, 4 & 5, Sector-2,
Sanpada, Navi Mumbai.



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Ref No.OCP/23-24/ 330

Date: - 13/10/2023

To,
The Deputy Registrar,
Affiliation Section,
University of Mumbai,
Fort-Mumbai

**Subject: Submission of Annual Report of College Development
Committee A.Y. 2023-24**


Dear Sir,

Please find enclosed herewith Annual Report of College Development
Committee for the A.Y. 2023-24 for your kind perusal.

Kindly acknowledge the receipt of same.

Thanking You,

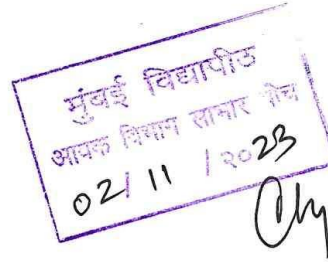
Yours Truly,


Principal

Dr. Sudha Rathod

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Encl; - Annual Report of CDC





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Date:12/7/2023

CDC Meeting**[Academic Year 2023-2024]****Notice**

Following members were present in the **College Development Committee (CDC)** meeting on Wednesday, 12th July 2023 at 3.00 pm.

Sr. No.	Name of Members	Role in Committee	Signature
1.	Mr. Waseem Khan	General Secretary	
2	Dr. Azeem Khan	Member	online
3.	Dr. Haider - E - Karrar	CEO	-
4.	Dr. Sudha Rathod	Member Secretary	
5.	Dr. Pradnya Palekar -Shanbhag	Member, Co-ordinator	
6	Dr. Mohib Khan	Member-IQAC	
7.	Dr. Vandana Jain	Member	
7.	Dr. Vanita Kanase	Member	
9.	Mr. Melroy D'Sa	Member	
10.	Dr. Sameer Padhye	Member	online
11.	Mr. Sachin Dorage	Member	
12.	Mr. Ayaz Sufi	Member	online
13.	Mr. Ravi Jaiswal	Member	-
14.	Mr. Omprakash Mishra	Member	-
15.	Dr. Prashant Upadhaya	Member	-
16.	Mr. Ameesh Shukla	Member	online
17.	Miss. Navya Unnikrishnan	Member	
18.	Mr. Mohammad Hamza Mohammad Shafique Menghrani	Member	
19.	Mrs. Surekha Gaikwad	Member	



Dr. Sudha Rathod
Member Secretary

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12/7/2023

Agenda of CDC Meeting scheduled on Wednesday, 12th July 2023 at 3.00 pm.

1. To discuss the overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth.
2. To decide about the overall teaching programmes or annual calendar of the college.
3. To inform management about additional teaching and administrative posts.
4. To make specific recommendations to the management to encourage and strengthen research culture, consultancy and extension activities in the college.
5. To make specific recommendations to the management to foster academic collaborations to strengthen teaching and research.
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7. To make specific recommendations regarding the improvement in teaching and suitable training programmes for the employees of the college.
8. To prepare the annual financial estimates (budget) and financial statement of the college or institution and recommend the same to the management for approval.
9. To formulate proposals of new expenditure not provided in the annual financial estimates (budget).
10. To make recommendations regarding the students' and employees' welfare activities in the college.
11. To discuss the reports of the Internal Quality Assurance Committee and make suitable recommendations.
12. To frame suitable admissions procedure by following statutory norms.
13. To plan major annual events in the college, such as annual day, sports events, cultural events etc.
14. To recommend the administration about appropriate steps be taken regarding the discipline, safety and security issues of the college.
15. To consider and make appropriate recommendations on Inspection Reports, Local Inquiry reports.
17. Any other matter with the permission of the Chair.



S. Rathod
Dr. Sudha Rathod
Principal

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Meeting No. 1

Date: 12.07.2023

Venue: Oriental College of Pharmacy

Time: 3.00 pm

Mode: Hybrid Mode

Minutes of College Development Committee Meeting**Members present:**

Sr. No.	Name of Members	Role in Committee	Designation
1.	Mr. Waseem Khan	Chairman	General Secretary, OES
2.	Dr. Azeem Khan	Member	Treasurer
3.	Dr. Haider - E - Karrar	CEO	CEO, OES
4.	Dr. Sudha Rathod	Member Secretary	Principal
5.	Dr. Pradnya Palekar -Shanbhag	Member, Co-ordinator	HOD, Department of Pharmaceutics
6.	Dr. Vandana Jain	Member	HOD, Department of Quality Assurance
7.	Dr. Vanita Kanase	Member	Associate Professor
8.	Mr. Melroy D'Sa	Member	Assistant Professor
9.	Dr. Sameer Padhye	Member	Expert from Industry nominated by the Society
10.	Mr. Sachin Dorage	Member	IT Expert
11.	Mr. Ayaz Sufi	Member	Entrepreneur
12.	Mr. Ravi Jaiswal	Member	Industrialist
13.	Mr. Omprakash Mishra	Member	Senior General Manager, International Business, Macleods Ltd.
14.	Dr. Prashant Upadhaya	Member	Alumini
15.	Mr. Ameesh Shukla	Member	Alumni
16.	Miss. Navya Unnikrishnan	Member	General Secretary, College Students' Council
17.	Mr. Mohammad Hamza Mohammad Shafique Menghrani	Member	Associate General Secretary, College Students' Council
18.	Mrs. Surekha Gaikwad	Member	Non-Teaching Staff, Office Superintendent

On behalf of General Secretary, Principal Dr. Sudha Rathod Madam welcomed all the members.

The following was transacted:

1. To review and confirm minutes of previous meet

The minutes of the earlier meeting held on 30th November 2022 were reviewed and confirmed.

Principal Dr. Sudha Rathod Madam also apprised the members about the ATR.





2. To discuss the overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth.

Academic: Principal Dr. Sudha Rathod Madam gave the brief about pedagogical approach which is implemented. This included induction programmes, orientation programs for parents and students especially First Year B. Pharm. and First Year M. Pharm. students, Parents-Teachers Meeting etc.

To reduce the gap between academia and industries, numbers of webinars organized by the various departments on variety of different topics on state and national level seminars.

100% students were sent for industrial training.

Administrative: Madam informed about the MOUs being signed by the College with several industries in and around Mumbai region for collaborative work and inplant training of TYBPharm students. Approximately 30 industries have signed the MOUs.

Infrastructural Growth: It was also informed that because of the increase in B. Pharm. intake there is a need for total 6 dedicated classrooms and total 10 wet laboratories.

3. To decide about the overall teaching programmes or annual calendar of the college.

Principal Dr. Sudha Rathod Madam informed that the College Annual Calendar has been prepared and implemented. Also the teaching plans submitted by the faculty members to the HODs and signed by the Principal for display in the classrooms/ labs. There will be signature of class representatives after completion of each chapter.

As per the PCI, total 32 teachers are required. Similarly, for nonteaching staff, 5 lab technicians, 12 lab assistants or attendants are required (Total 17).

At present College has 8 Lab assistants and 4 lab attendants total 12 nonteaching staff in the laboratory.

4. To inform management about additional teaching and administrative posts.

Principal Dr. Sudha Rathod Madam updated about the current faculty members and expressed the need to fill additional teaching and administrative posts and one Librarian.

5. To make specific recommendations to the management to encourage and strengthen research culture, consultancy and extension activities in the college.

Principal Dr. Sudha Rathod Madam briefed about various academic and professional activities performed by the College and expressed strong need for further strengthening required in the research culture that is being encouraged by the Management. She mentioned the following as requirement for fostering research activities in the College:





1. Particle Size Analyzer without zeta potential
2. FTIR
3. Spheronizer
4. Contingency grant for Final Year B. Pharm. projects in Semester VIII (consolidated for 115 students) Approximately 30 groups X Rs. 5000 = Rs. 1,50,000/-
5. Remuneration of publication charges - 100% charges to be paid by the college to the faculty (Maximum Rs. 2500/- for faculty per paper)

6. To make specific recommendations to the management to foster academic collaborations to strengthen teaching and research.

Principal Dr. Sudha Rathod Madam expressed the strong need for collaboration with academic organizations that can help in mentoring and training our faculty.

7. To make specific recommendations to the management to encourage the use of information and communication technology in teaching and learning process.

Principal Dr. Sudha Rathod Madam updated the members that College Campus has been set up with Wi-Fi facilities, softwares are purchased for Communication Skills practicals and Pharmacology practicals.

8. To make specific recommendations regarding the improvement in teaching and suitable training programmes for the employees of the college.

Principal Dr. Sudha Rathod Madam expressed her strong desire for getting our faculty trained by Trainers (senior academicians) for faculty. [Rs. 10,000/- for faculty training to be sanctioned].

9. To prepare the annual financial estimates (budget) and financial statement of the college and recommend the same to the management for approval.

Principal Dr. Sudha Rathod Madam informed that annual financial estimates (budget) and financial statement of the college has been approved by the Management.

10. To formulate proposals of new expenditure not provided in the annual financial estimates (budget).

Principal Dr. Sudha Rathod Madam informed that in the meeting with the Management it was proposed that if faculty who needs some funds for their research activities, could be supported by the Management (Approximately, Rs. 25000/- per project).

11. To make recommendations regarding the students' and employees' welfare activities in the college.





Recommendations regarding employees' welfare activities were put forth by Principal Dr. Sudha Rathod Madam and are as follows:

- Number of holidays (policies in place)

For NSS Rs. 10000/- for participation as advance, which will be reimburse after University grants the expenses.

For teachers' welfare activities Rs. 15000/-, Sports activities Rs. 10000/- as advance which can be reimbursed against expense from the University funds.

12. To discuss the reports of the Internal Quality Assurance Committee and make suitable recommendations.

She gave the overview report of IQAC as follows:

- It is important to maintain faculty cadre ratio as per PCI Norms.
- College is required to maintain the faculty cadre ratio.
- In the coming years, few more professors and associate professors are required to be appointed.
- College should maintain 85-100 percent results in the Semester Exams.
- Free GPAT Classes are required to be conducted for better results in competitive exams for M. Pharm. admissions
- More emphasis should be given on industrial research projects, consultancy and patents
- Infrastructural facilities: Pilot plant can be constructed as per the design finalized.
- College to go for NAAC accreditation.

13. To frame suitable admissions procedure by following statutory norms.

Principal Dr. Sudha Rathod Madam informed the members that Admission Committee has been working on as per the statutory norms.

14. To plan major annual events in the college, such as annual day, sports events, cultural events etc.

Principal Dr. Sudha Rathod Madam informed the members that a tentative list of cultural and sports events that run throughout the year has been prepared for the overall holistic development of our students. All the events are being conducted as per the circulars of University of Mumbai, AICTE, PCI, and DTE etc. along with Annual Day, Sports and Cultural events.

Events conducted by the college are

- Convocation ceremony





- Republic day, Independence Day, Marathi Diwas, Hindi Diwas, Teacher's Day, International Yoga Day etc.

15. To recommend the administration about appropriate steps be taken regarding the discipline, safety and security issues of the college.

Principal Dr. Sudha Rathod Madam informed that efforts are being taken for discipline of the students and faculty members. Few more cameras are required to be installed in corridors, and HOD cabins.

16. To consider and make appropriate recommendations on Inspection Reports, Local Inquiry reports.

Principal Dr. Sudha Rathod Madam informed that as per the Inspection Report Compliance should be made on PF and gratuity.

17. To recommend the distribution of different prizes, medals and awards to the students.

Principal Dr. Sudha Rathod Madam informed the members that the budget for purchase of different prizes, medals and awards for the students is approved by the Management. She has mentioned that in the current academic year the College has proposed a budget of Rs. 20,000/- to award cash prizes and for registration charges to participate in intercollegiate events.

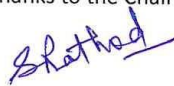
18. Any other matter with the permission of the Chair.

Dr. Azeem Khan Sir expressed his concern on the quality of incoming students after COVID-19. He also added that for NAAC accreditation it is mandatory to have the registration done in time. Mr. Sufi Ayaz extended the help of his team for publication of research work by the faculty. He also mentioned that he can arrange seminars and workshops on topics such as Biomedical Sciences, AI and Career counselling. Dr. Sameer Pandhye insisted on writing research projects to funding agencies. Mr. Ameesh Shukla stressed on the need to have Pilot Plant to bridge the gap between industry and academia. Principal Dr. Sudha Rathod Madam told that for Ph. D. in QA and Pharmacology departments minimum two qualified guides are required.

The meeting ended with a vote of thanks to the Chair.


Chairman

Mr. Waseem Khan


Principal

Dr. Sudha Rathod

Member-Secretary, CDC



Minutes compiled by
Dr. Mrs Pradnya -Shanbhag

Co-Ordinator, CDC

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**2 DOCUMENTS OF GOVERNING BODY MEETING**

ORIENTAL EDUCATION SOCIETY'S
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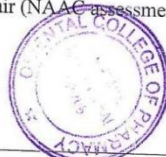
Date:-18/04/2024

The following members are hereby requested to attend the Governing Body meeting to be held on 24th April 2024 at 2.00 P.M. to discuss the following agenda.

Sr. No	Name	Role in GB	Designation	Signature
1.	Smt.Humera Khan	Chairman	President, Oriental Education Society	
2.	Mr. Waseem J Khan	Chairman Nominee	General Secretary, OES	
3.	Dr.Azeem J. Khan	Chairman Nominee	Treasurer, OES	
4.	Dr. Haider-E-Karrar	Member	CEO of Oriental Education Society	
5.	Dr.Vinod Mohitkar	Member	I/C Director, DTE / his nominee.	
6.	Dr. M.N.Saraf	Member	Academician	
7.	Dr. Supriya Shidhaye	Member	Academician	
8.	Dr. Ashok Omary	Member	Expert from Industry Ideal Cure Pvt Ltd.	
9.	Dr.Subhasis Chakraborty	Member	GM & Head- Global Product Management, AGC,Capsules.	
10.	Dr. Mohib Khan	Member	Professor, Representative, Teaching staff	
11.	Dr. Vandana Jain	Member	Professor, Representative, Teaching staff	
12.	Mr. Abhijit Kanavaje	Member	Assistant Professor, Representative, Teaching staff	
13.	Dr(Mrs.) Sudha Rathod	Member Secretary	Principal, OCP, Governing Body	

Agenda: -

1. To read and confirm the minutes of previous meeting held on 3rd April 2023.
2. To consider the recommendation of infrastructure & maintainance sub committee meeting.
3. To consider the recommendation of equipment sub committee meeting.
4. To present proposed budget for academic year 2024-25.
5. Proposed budget for library upgradation.
6. Proposal for National/ International level conference.
7. Placement cell activity.
8. Industry-institute interaction.(National & International)
9. Any other matter with permission of chair (NAAC assessment suggestion)



Member Secretary
Dr. (Mrs.) Sudha Rathod
Principal

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Minutes of Governing Body Meeting held on 24/04/2024

1. To read and confirm the minutes of the previous governing body meeting held on 3rd April 2023.

The Action taken on the discussions made in the last meeting held on 3rd April 2024, were read and confirmed.

Action Taken Report

Sr. No.	Criteria	Action Taken
1	Teaching learning & and growth of the college	The faculty members were motivated to make the overall teaching-learning process effective to improve the growth of the college.
2	Information-University Toppers details for 5 years	The list of university toppers was posted on the social media accounts to appreciate the students.
3	Requirement of Faculty	Advertisement is given in the newspaper.
4	Equipment and infrastructure	Quotations for equipment are sought from different vendors and analyzed, and the optimum price for the suitable make and model is put before the Management to finalize the purchase.
5	The proposed budget for the academic year 2023-24	The proposed budget is submitted by the College to the Management. The budget is accepted by the Management and assurance is given by the Management to implement the same.
6	Teaching program and remedial measures	Students of TY B. Pharm visited Umedica with the respective faculty in charge.
7	Faculty development	Faculty members were motivated to attend various Seminars, Webinars, Guest/Expert lectures, conferences, etc.
8	Placement cell activity	The placement cell of Oriental College of Pharmacy organized a 4-day Soft skill Development workshop on "Personality Development and Employability Skill development" from Wednesday 2 nd August to Saturday 5 th August 2023 from 9.30 am-4.30 pm.
9	Industry-institute interaction	Institutes interacted with industries for many reasons which include industrial training of B. Pharm as well as M. Pharm. students, placement, gift samples of

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		drugs, demonstration practicals in industries, instrument and equipment purchase, consultancy etc.
10	Co-curricular & extracurricular activities	Different co-curricular (Expert lectures/seminars) and extracurricular (Sports/cultural events / Tree plantation/DLLE) events were organized.
11	Any other duties as per the requirement of Management and the University	The Principal attended the meetings as per the University's letters which included members of the Result Moderation committee, and the Convener/ member of the Local Inspection committee. Also, many Faculties are serving as Paper setters, moderators, and examiners duties.
12	Any other matter with the permission of the chair	The members of the meetings were asked for their valuable inputs /suggestions and were then responded accordingly.

2. To consider the recommendation of the infrastructure & maintenance subcommittee meeting held on 8th April 2024.

The meeting of the infrastructure & maintenance sub-committee was held on 8th April 2024 & following recommendations were discussed in the meeting:

- Redesigning of admin office to include IQAC with Principal cabin.
 - Redesigning of staff room to accommodate more number of faculties.
 - If the animal house can be shifted outside the building (Medicinal Garden) as suggested by the NAAC peer team.
 - Solar panel installation can be considered.
 - Rainwater harvesting system should be created.
 - Wall mounting shelves for library books to avail free space in the library.
 - Painting of the OES building from outside.
 - Installation of centralized gas pipeline pointed out by NAAC peer team in the labs.
- On the various above points discussed during the meeting, the following decisions have been made by the management.
 - Management has agreed upon redesigning the principal cabin & staff room first, then the remaining redevelopment will be carried out as per priority.
 - Concerning the animal house, it is very difficult to shift the animal house outside the building.
 - For rainwater harvesting NMMC plan is already approved.



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3. To consider the recommendation of the equipment sub-committee meeting held on 19th April 2024.

- During the discussion, Dr. Saraf sir suggested that utilization and maintenance of equipment should be monitored properly. Also, it is advised to always get an extra warranty for the equipment with AMC.
- Mr. Waseem Sir, has advised to reframe the purchase policies and put forward the revised budget.
- Also, Dr. Ashok Omary has added recommendations to appoint professional experts from outside in purchase committee.
- The department-wise equipment requirements were discussed and put forward for approval. The list of equipment is attached below.

Department	Name of the Instrument	Company name	Approximate cost
Pharma Chemistry	Fuming Hood	Vardan scientific	1,50,000/-
	Digital melting point Apparatus	Indiamart	61,000/-
	Chemdraw Software	Advance info solutions	21,000/-
Pharmacology	Bioanalyzer	Indiamart	2,00,000/-
	ELISA reader	Indiamart	2,00,000/-
Quality Assurance	Tachometer	Indiamart	2,000/-
	Wobble gauzometer	Indiamart	5,000/-
	Friabilator	Indiamart	8,000/-
	Brix Refractometer	Brix	1,400/-
Pharmacognosy	Incinerator (09)	Indiamart	17,100/-
	Hardness Tester	Monsanto	6,600/-
	Friabilator	Indiamart	8,000/-
	Brix Refractometer	Brix	1400/-
Pharmaceutics	Bioadhesion tester	Zeal industries	150000/-
	Brookfield CT3 Texture analyzer	Labtek, Navi Mumbai	8,51,000/-
	Diffusion cell	QLS (Quality Lab Solutions) 12.5ml cells	35,700/-
	Diffusion cell Apparatus	DBK diffusion station glass cell Apparatus	65,000/-
	Transdermal Film Forming Machine	VJ Instruments	3,50,000/-
	Tensile Strength Tester	Naval Tech fabrication	1,10,000/-
Total			22,43,200/-

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4. To present the proposed budget for academic year 2024-25.

The proposed budget copy for the Academic year 2024-25 is attached

5. Proposed budget for library upgradation.

- The proposed budget for the library upgrade is prepared based on last year's expenditure. Some additional points were discussed regarding the library upgrade.
- Regarding book-bank facility it is decided that 1000 Rs. Deposit should be taken from students and 500 will be returned to them once they complete the A.Y from the deposit.
- Only experts-recommended books and books mentioned in the syllabus should be provided to students and should only be purchased.
- No direct contact for book purchase, it should go through the proper channel.
- The library committee has asked to prepare a list of books available and remove those books that have poor content and that are not listed by the university in the syllabus. It is also advised that those books be donated to some other Diploma pharmacy colleges.
- It is also advised that there should be an interaction with students during the induction program regarding the use of maximum books for notes preparation. Also, it is decided to make mandatory for a minimum of 5 books per semester for the students.

Sr. No.	Particulars	Expense 2023-2024 (Rs.)	Budget 2024-2025(Rs.)
1	Books – B. Pharm	4,45,873	5,00,000/-
2.	Books – M. Pharm	--	1,00,000/-
4	Journals – Hard copy	66,592	80,000/-
5	E – Journals (Delnet)	13,570	14,000/-
6	E-Journals (K - hub)	41,300	45,000/-
7	Newspapers	10,800	11,000/-
8	CheckForPlag (Anti-plagiarism)	16,520	17,000/-
9	Latest Edition Indian Pharmacopoeia	62,500	--
10	Library software E-Granthalay (OPAC)	5,000	5,000/-

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4



ORIENTAL EDUCATION SOCIETY'S ORIENTAL COLLEGE OF PHARMACY

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Accredited with NAAC "A" Grade with 3.14 CGPA (2024-2029)

11	Book/ Journal Binding	--	15,000/-
12	Display Stand for new arrival books	--	15,000/-
14	Miscellaneous	--	15,000/-
	Total	6,62,155	8,17,000 /-

6. Proposal for National / International level conference.

With the help of the Operant Pharmacy Federation, the college can manage such conferences. The total expenses would be 3-4 lakhs which could be managed by applying to various granting agencies. By having such a conference, we get direct contact with many pharmaceutical industries. The above federation also has various certificate courses that can also be shared in collaboration with our college. It is discussed that the college should go with a national-level / international-level conference.

7. Placement cell activity.

The following recommendations are given by the members,


- To improve the placement cell activities throughout campus more involvement of our distinguished alumni is required.
- Thanks letter should be sent to the employer once the student joins the company to maintain long-term engagement.
- There should be a proper employer feedback system.
- Dr. Saraf sir has recommended appointing a dedicated HR or Placement Consultant to improve the placement cell activity.

8. Institute -Institute Interaction. (National & International)

- MoUs with international institutes are the need of the hour. To facilitate the exchange of knowledge, expertise, and resources, professors are asked to propose at least one international institute for collaboration & activities.
- To increase interaction, it is also suggested that we prepare new brochures of our institute, which should be circulated with all the organizations.

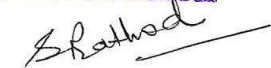
9. Any other matter with the permission of the chairperson.

1. Application for 2f to UGC.
 - a. 2F:- It is recognition of college by UGC.


Mr. Waseem J. Khan
General Secretary, OES



Dr. (Mrs.) Sudha Rathod
Principal
Oriental College of Pharmacy
Plot No. 3, 4 & 5, Sector-2,
Sanpada, Navi Mumbai


Dr. (Mrs.) Sudha Rathod
Member Secretary

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ORIENTAL EDUCATION SOCIETY'S

ORIENTAL COLLEGE OF PHARMACY

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(Awarded A Grade with a CGPA of 3.14 by NAAC in April 2024 (Valid till 2029))

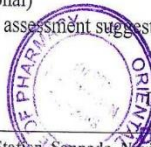
Date:-24/04/2024

Following members were present for Governing Body meeting on 24th April, 2024 at 2.00 p.m. to discuss following agenda.

Sr. No	Name	Role in GB	Designation	Signature
1	Smt. Humera Khan	Chairman	President, Oriental Education Society	
2	Mr. Waseem J Khan	Chairman Nominee	General Secretary, OES	
3	Dr. Azeem J. Khan	Chairman Nominee	Treasurer, OES	
4	Dr. Haider-E-Karrar	Member	CEO of Oriental Education Society	
5	Dr. Vinod Mohitkar	Member	I/C Director, DTE / his nominee.	
6	Dr. M.N. Saraf	Member	Academician	
7	Dr. Supriya Shidhaye	Member	Academician	
8	Dr. Ashok Omary	Member	Expert from Industry Ideal Cure Pvt Ltd.	
9	Dr. Subhasis Chakraborty	Member	GM & Head- Global Product Management, AGC, Capsules.	
10	Dr. Mohib Khan	Member	Professor, Representative, Teaching staff	
11	Dr. Vandana Jain	Member	Professor, Representative, Teaching staff	
12	Mr. Abhijit Kanavaje	Member	Assistant Professor, Representative, Teaching staff	
13	Dr. (Mrs.) Sudha Rathod	Member Secretary	Principal, OCP, Governing Body	

Agenda: -

1. To read and confirm the minutes of previous meeting held on 3rd April 2023.
2. To consider the recommendation of infrastructure & maintenance sub committee meeting.
3. To consider the recommendation of equipment sub committee meeting.
4. To present proposed budget for academic year 2024-25.
5. Proposed budget for library upgradation.
6. Proposal for National/ International level conference.
7. Placement cell activity.
8. Industry-institute interaction. (National & International)
10. Any other matter with permission of chair (NAAC assessment suggestion)



Member Secretary
Dr. (Mrs.) Sudha Rathod

Dr. (Mrs.) Sudha Rathod

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Principal
Oriental College of Pharmacy
Plot No. 3, 4 & 5, Sector-2,
Mumbai



3 DOCUMENTS OF TEACHING STAFF MEETING

ORIENTAL EDUCATION SOCIETY'S

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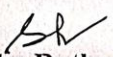
DATE: 07/07/2023

-: FACULTY NOTICE: -

All the faculty of Oriental College of Pharmacy is hereby informed that a Principal-faculty meeting is scheduled on 8th July 2023, at 4.00 P.M. in Final Year Class Room. All Teachers are required to attend the same.


Agenda:

1. Regarding the submission of photos & event details as soon as it is completed in the common folder.
2. Discussion regarding Unfair means committee.
3. Frequent meetings of mentor-mentee.
4. Discussion on Grievance Redressal Cell.
5. Redistribution of committee co-ordinators.
6. Update about Action Taken Report.
7. No dues form to be submitted by the faculty leaving the college.
8. Red marks on the mark sheet for the sessional exam have marks below 50%.
9. Guidance about practice school.
10. Two theory exams will be conducted in one day for the sessional exam.
11. Results are to be submitted within 15 days after the completion of the exam. (Sessional as well as Semester)


Dr. Mrs. Sudha Rathod
Principal

PRINCIPAL
ORIENTAL COLLEGE OF PHARMACY




Mr. A.M. Kanavaje
Meeting Incharge



ORIENTAL EDUCATION SOCIETY'S

ORIENTAL COLLEGE OF PHARMACY

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Meeting minutes of the Principal-Staff meeting

Topic: -Principal-Staff meeting

Date – Saturday, 8th July 2023

Venue – Final Year Class Room.

Time Duration – 4.00 pm to 4.30 pm

The principal-staff meeting of the Oriental College of Pharmacy is held on Thursday, 8th July 2023 in Final Year Class Room at 4.00 pm. The following points are discussed

Subject 1: Regarding the submission of photos & event details as soon as it is completed in the common folder.

Resolution.: All the staffs are requested to submit the photos and events details as soon as it is completed and keep maintain in common folder.

Subject 2: Discussion regarding Unfair means committee.

Resolution: As per the discussion it is decided that any unfair means during the exam has to be went through Unfair Means Committee. And immediate actions will be taken on the defaulters. Also, it is discussed that to display the list of unfair means committee.

Subject 3: Frequent meetings of mentor-mentee.

Resolution: As per the discussion it is decided that frequent mentor- mentee meeting has to be conducted. Also, mentors should communicate with their mentees on a regular basis. And try to solve their issues well in time Also, it is asked to prepare and update the new mentor- mentee list.

Subject 4: Redistribution of committee co-ordinators.

Resolution: For the new academic year 2023-24 some committee were redistributed and new staffs were instructed with their responsibility.

Subject 5: Update about Action Taken Report.

Resolution: As per the discussion it is observed that some of the faculty has not submitted ATR for academic year 2022-23. All the staffs are requested to submit the ATR as soon as possible.



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Subject 6: No dues form to be submitted by the faculty leaving the college.

Resolution: As per the discussion it is decided that those staffs who are leaving the college has to filled No Dues Form and have to take the management signature prior to leave the college.

Subject 7: Red marks on the mark sheet for the sessional exam have marks below 50%.

Resolution: As per the discussion it is decided that Red line marks should be provided on the mark sheet for the sessional exam those who have marks below 50%.

Subject 7: Red marks on the mark sheet for the sessional exam have marks below 50%.


Resolution: As per the discussion it is decided that red line marks should be provided on the mark sheet for the sessional exam those who have marks below 50%.

Subject 8: Two theory exams will be conducted in one day for sessional exam.

Resolution: As per the discussion it is decided that for sessional exam two theory papers will be conducted on same day as two sessional exams are required to conduct during semester.

Subject 9: Results are to be submitted within 15 days after the completion of exam. (Sessional as well as Semester)

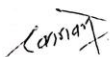
Resolution: As per the discussion it is decided that all the staffs has requested to submit the Results within 15 days after the completion of exam. (Sessional as well as Semester) without fail.


Dr. (Mrs.) Sudha Rathod
Principal

PRINCIPAL

ORIENTAL COLLEGE OF PHARMACY




Mr. Abhijit Kanavaje
Meeting Incharge

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DATE: 10 /08/2023

-: FACULTY NOTICE: -

All the staff of Oriental College of Pharmacy has hereby informed that a monthly Principal-Staff meeting is scheduled on 12th August 2023 Saturday, at 04:00 P.M. in the final year classroom. All Teachers are required to attend the same.

Agenda:

1. To read and confirm the minutes of the last meeting.
2. Discussion on conducting experiments beyond the syllabus
3. Journal printing with the correction to be submitted through HOD in the office at the beginning of the semester
4. Lectures/ Practicals time schedule be followed strictly by faculty.
5. Reporting of unacceptable quality of chemicals/apparatus in the register kept in store
6. Application for research grants
7. Exam related matter.
8. Any other matter with the permission of the Principal.



Dr. Mrs. Sudha Rathod
Dr. Mrs. Sudha Rathod
Principal

Mr. A.M. Kanavaje
Mr. A.M. Kanavaje
Meeting Incharge

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ORIENTAL COLLEGE OF PHARMACY



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**Minutes of Principal-Staff meeting****Topic:** -Principal-Staff meeting**Date** – Saturday 12th August 2023**Venue** – Final Year Class Room**Time Duration** – 2.00 pm to 3.00 pm

The principal-staff meeting of the Oriental College of Pharmacy is held on Saturday 12th august 2023 in the Final Year classroom at 2.00 pm. The following points are discussed

Subject 1: To read and confirm the minutes of the last meeting.

Resolution: The minutes of the last meeting were read and confirmed.

Subject 2: Discussion on conducting experiments beyond the syllabus.

Resolution: As per the guidelines provided by PCI, Principal Madam has instructed to all the staff to include some experiments beyond the syllabus for upcoming practicals.

Subject 3: Journal printing with the correction to be submitted through HOD in the office at the beginning of the semester

Resolution: As per the discussion held in meeting, it is decided that all should follow the deadline for journal submission to avoid the delay in journal printing. And corrected copy of journal should be submitted through HOD in the office.

Subject 4: Lectures/ Practicals time schedule be followed strictly by faculty.

Resolution: As per the discussion, principal madam has asked all the staff to strictly follow the time table. Lecture/practical schedule be followed as per time allotted; if any discrepancy is there, adjustment should be done in advance.

Subject 5: Reporting of unacceptable quality of chemicals/apparatus in the register kept in store.

Resolution: As per the discussion, one register is maintained in store room to report any unacceptable quality of chemicals or if any instrument is not working properly. Principal madam has asked all to report such matter in given register.

Subject 6: Application for research grants

Resolution: To encourage the research culture in college principal madam has asked all the staff to draft the applications for research grant in various agencies like DBD, CSIR, AYUSH, UGC etc. and submit it through HOD's.



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Subject 7. Exam related matter.

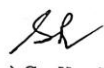
Resolution: Under this topic various points were discuss as follows.

1. Principal madam has provided the guidelines and the process to handle copy case in exam to all the staff.
2. It is decided that student checking will be carried out at the entry of exam hall, and for that purpose lab assistant will be appointed to perform the duty.
3. One attendant should be provided for semester exam on each Floor.
4. As per the discussion, it is suggested that One line question can be asked to the student instead of MCQ.

Subject 8: Any other matter with the permission of Principal

Resolution: The following points were discussed:

1. Some classrooms don't have the podium, Principal madam Have noted the same.
2. As divisions are increased, staff has requested to purchase some extra laptop connectors and slide changers for daily use.
3. Staff room Incharge has requested for one more printer in staff room as one printer is not capable to handle the load of 16 staff.


Dr. (Mrs.) Sudha Rathod
Principal




Mr. Abhijit M. Kanavaje
Meeting Incharge

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DATE: 07 /09/2023

-: FACULTY NOTICE: -

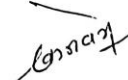
All the staff of Oriental College of Pharmacy has hereby informed that a monthly Principal-Staff meeting is scheduled on 9th September 2023 Saturday, at 02:00 P.M. in the final year classroom. All Teachers are required to attend the same.

Agenda:

1. To read and confirm the minutes of the last meeting.
2. Redistribution of committees between newly appointed staff.
3. Discussion on MOUs by faculty
4. Progress and follow-up of NAAC criteria documentation
5. Discussion on paper checking and distribution of answer sheets division-wise.
6. Discussion on Ganapati Vacation
7. Any other matter with the permission of the Principal.




Dr. Mrs. Sudha Rathod
Principal


Mr. A.M. Kanavaje
Meeting Incharge

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Minutes of Principal-Staff meeting

Topic: -Principal-Staff meeting

Date – Saturday 9th September 2023

Venue – Final Year Class Room

Time Duration – 2.00 pm to 3.00 pm

The principal-staff meeting of the Oriental College of Pharmacy is held on Saturday 9th September 2023 in the Final Year classroom at 2.00 pm. The following points are discussed.

Subject 1: To read and confirm the minutes of the last meeting.

Resolution: The minutes of the last meeting were read and confirmed.

Subject 2: Redistribution of committees between newly appointed staff.

Resolution: As per the discussion held in the meeting, newly appointed staff has been given different responsibilities.

Subject 3: Discussion on MOUs by faculty.

Resolution: As per the discussion held in the meeting, it is decided that all the senior faculty and HOD must be engaged with institute-institute interaction or industry-institute interaction, and for that purpose, it is instructed to prepare MOUs with various institutes and industries. Also, it is instructed to all the HODs to conduct various activities with industries and institutes with whom we already have MOUs.

Subject 4: Progress and follow-up of NAAC criteria documentation.

Resolution: As we are going to submit the SSR on 22nd September it is decided that one criterion will be reviewed and checked daily and a revision date will be provided for final submission. Principal Madam has asked the NAAC coordinator to prepare the schedule for the same.



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Subject 5: Discussion on paper checking and distribution of answer sheets division-wise.

Resolution: As per the discussion, it is decided that all the question paper checking should be completed within a week and submitted after distributing amongst the students.

Subject 6: Discussion on Ganapati Vacation.

Resolution: As per the discussion it is decided that, As we have to match the timeline given by the NAAC, this year only 3 days of holidays will be there for Ganapati. Principal Madam has asked to complete the NAAC-related work well in advance to avoid a delay in the timeline.

SK
Dr. (Mrs.) Sudha Rathod
Principal

PRINCIPAL
ORIENTAL COLLEGE OF PHARMACY



Kanavaje
Mr. Abhijit M. Kanavaje
Meeting Incharge

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DATE: 11 /10/2023

-: FACULTY NOTICE: -

All the staff of Oriental College of Pharmacy has hereby informed that a monthly Principal-Staff meeting is scheduled on 14th October 2023 Saturday, at 02:00 P.M. in the final year classroom. All Teachers are required to attend the same.

Agenda:

1. To read and confirm the minutes of the last meeting.
2. Discussion on NAAC DVV clarification
3. To prepare the timeline for NAAC DVV clarification verification and submission
4. Colour print for Data submission
5. completion of practice school subject
6. PL for the Final Year B.Pharm
7. Any other matter with the permission of the Principal.



SH
Dr. Mrs. Sudha Rathod
Principal

Annay
Mr. A.M. Kanavaje
Meeting Incharge

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Subject 4: Colour print for Data submission.


Resolution: As per the discussion, it is decided that color print is only used wherever the photographs are used in any document. Printing should be done only with prior approval from Principal Madam and printouts are taken from the college printing shop only.

Subject 5: completion of practice school subject.

Resolution: As per the discussion, it is decided that the work of practice school should be completed by the end of October.

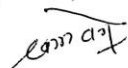
Subject 6: PL for the Final Year B.Pharm

Resolution: By considering the final year semester exam which is going to start from 1st November 2023, it is decided that the preparatory leave for the final year will be from 15th October 2023.


Dr. (Mrs.) Sudha Rathod
Principal

PRINCIPAL
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Mr. Abhijit M. Kanavaje
Meeting Incharge

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DATE: 02/11/2023

-: FACULTY NOTICE: -

All the staff of Oriental College of Pharmacy has hereby informed that a monthly Principal-Staff meeting is scheduled on 4th November 2023 Saturday, at 02:00 P.M. in the final year classroom. All Teachers are required to attend the same.

Agenda:

1. To read and confirm the minutes of the last meeting.
2. Discussion on the NAAC peer team visit
3. Preparation and updation in criteria-wise files
4. Colour print for Data submission
5. Dates for practice school subject
6. PL for the Third Year and Second Year B. Pharm
7. Discussion on Diwali Vacation.
8. Other instruction related to NAAC
9. Any other matter with the permission of the Principal.



SR
Dr. Mrs. Sudha Rathod
Principal

PRINCIPAL
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Amr
Mr. A.M. Kanavaje
Meeting Incharge



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Minutes of Principal-Staff meeting

Topic: -Principal-Staff meeting
Date – Thursday 4th November 2023
Venue – Final Year Class Room
Time Duration – 2.00 pm to 3.00 pm

Principal-staff meeting of the Oriental College of Pharmacy was held on Saturday 4th November 2023 in the Final Year classroom at 2.00 pm. The following points are discussed.

Subject 1: To read and confirm the minutes of the last meeting.

Resolution: The minutes of the last meeting held on 14th October 2023 were read and confirmed.

Subject 2: Discussion on NAAC peer team visit.

Resolution. Principal Madam has instructed all the criteria incharge to prepare the display charts/flyers in accordance with the respective criteria information to be displayed in the college corridor.

Also, instructed to all the HODs to distribute the work among departments and prepare the departmental flyers to be displayed in respective labs.

This is to inform to all the criteria incharges and HODs to get it done this thing by 21st November 2023.

Subject 3: Preparation and updation in criteria-wise files.

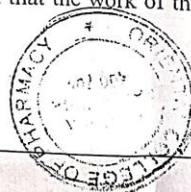
Resolution: Principal Madam has instructed to all the criteria incharges to update the individual criteria files and make necessary corrections in the old file. Also, it is instructed to update the DVV-Clarification information wherever applicable and submit the updated file by 24th November 2023.

Subject 4: Colour print for Data submission.

Resolution: As per the discussion, it is decided that color print is only used wherever the photographs are used in any document. Printing should be done only with prior approval from Principal Madam and printouts are taken from the college printing shop only.

Subject 5: Dates for practice school subject.

Resolution: As per the discussion, it is decided that the work of the practice school exam will be conducted from 21st November 2023.



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ORIENTAL COLLEGE OF PHARMACY

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**Subject 6: PL for the Third Year and Second Year B.Pharm**

Resolution: By considering the third-year semester exam which is going to start on 30th November 2023, it is decided that the preparatory leave for the third year will be from 11th November 2023, and for the second year it will be from 5th December 2023.

Subject 7: Discussion on Diwali Vacation.

Resolution: As per the discussion and guidelines received from the management the following schedule for the 'DIWALI' vacation is finalized:

1. Librarian, Non-teaching staff, and newly appointed teaching staff with less than 2 years' experience in our college: 13 November to 15th November 2023.
2. Teaching staff: 11 November to 17 November 2023 (Completed 2 Years.)

Subject 8: Other instruction related to NAAC.

Resolution: The following are Some important points that were discussed regarding NAAC peer team visit preparation.

1. Update the charts in each laboratory (5-6 charts per lab)
2. Displayed posters presented in various competitions.
3. Displayed lab incharge, lab attender, and lab workload in respective labs.
4. Prepare department-wise publication data and keep it in respective labs.
5. Maintain uniformity in flyer preparation.

Subject 9: Any Other matter with the permission of the chair.

Resolution: The following points were discussed.

1. Requirement of AC in tablet compression machine room. (Ground Floor)
2. Purchase of new scientific charts.
3. Separate IQAC room equipped with Computer, printer and internet connection.

Dr. (Mrs.) Sudha Rathod
Principal

PRINCIPAL
ORIENTAL COLLEGE OF PHARMACY



Mr. Abhijit M. Kanavaje
Meeting Incharge

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**Minutes of Principal-Staff meeting****Topic:** -Principal-Staff meeting**Date** – Saturday 2nd December 2023**Venue** – Final Year Class Room**Time Duration** – 3.00 pm to 4.00 pm

Principal-staff meeting of the Oriental College of Pharmacy was held on Saturday 2nd December 2023 in the Final Year classroom at 3.00 pm. The following points are discussed.

Subject 1: To read and confirm the minutes of the last meeting.

Resolution: The minutes of the last meeting held on 4th November 2023 were read and confirmed.

Subject 2: Guidelines regarding NAAC file updation and date of file submission.

Resolution: Principal Madam instructed to all the incharges of criteria to distribute the work among their team and follow the format and guidelines provided by the NAAC core team to prepare charts and flyers. Also, it is instructed to all the criteria incharges to update the individual criteria files and make necessary corrections in the old file. Also, it is instructed to update the DVV-Clarification information wherever applicable

Subject 3: Criteria heads have to get the display materials approved by the Principal and then by the Management.

Resolution: . Principal Madam has instructed all the criteria incharge to prepare the display charts/flyers in accordance with the respective criteria information to be displayed in the college corridor. and submit the updated file by 10th December 2023 for approval by the principal and management.

Subject 4: HODs are required to prepare a list of faculties of their Dept. as discussed before..

Resolution: Principal Madam has instructed to all the HODs to prepare the departmental flyers to be displayed in respective labs, as discussed previously in the meeting, and get done this thing by 10th December 2023.

Subject 5: Faculty are required to bring the first page of their publications of the last five years for spiral binding.

Resolution: As per the discussion, it is decided that the departmental publication file will be prepared and it is suggested that faculty will submit the first page of their publication for the same



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DEC 2023

Subject 6: Reopening of Third Year and Final Year B.Pharm**Resolution:** It is decided that the T.Y.B.Pharm. and Final Year B.Pharm lectures will be started from 18th December 2023.**Subject 7: Individual committee heads are required to prepare displays as per their committee work ex. Alumni committee.****Resolution:** As per the discussion Principal Madam has instructed to all the committee incharges to prepare the committee flyers, as discussed previously in the meeting, and get them done this thing by 10th December 2023**Subject 8: Discussion regarding freshers' party celebration.****Resolution:** The freshers party for batch 2023-24 is organized on 5th December 2023 at Nerul, 3.00 pm onwards. F.Y. and S.Y.B.Pharm class incharges are instructed to be present for the same.**Subject 9: Any Other matter with the permission of the chair.****Resolution:** The following points were discussed.

1. Purchase of new scientific charts.
2. Separate IQAC room equipped with Computer, printer and internet connection.

S. Rathod
Dr. (Mrs.) Sudha Rathod
Principal

kanavaje
Mr. Abhijit M. Kanavaje
Meeting Incharge

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**Meeting minutes of the Principal-Staff meeting****Topic:** -Principal-Staff meeting**Date** – Saturday, 13TH January 2024**Venue** – Final Year Class Room.**Time Duration** – 3.00 pm to 4.00 pm

The principal-staff meeting of the Oriental College of Pharmacy is held on Saturday, Saturday, 13th January 2023, in the Final Year Class Room at 3.00 pm. The following points are discussed

Subject 1: To read and confirm the minutes of the meeting of the last meeting.

Resolution:

- The minutes of the last meeting held on 4th November 2023 were read and confirmed.

Subject 2: Prospective plan for NAAC accreditation.

Resolution:

- Principal Madam instructed all the incharges of criteria to distribute the work among their team and follow the format and guidelines provided by the NAAC core team to prepare charts and flyers. Also, it is instructed to all the criteria incharges to update the individual criteria files and make necessary corrections in the old file. Also, it is instructed to update the DVV-Clarification information wherever applicable

Subject 3: Individual committee heads are required to prepare displays as per their committee work. (DLLE, Cultural, Alumni, Placement, etc.).

Resolution:

- As per the discussion Principal Madam has instructed all the committee incharges to prepare the committee flyers concerning activities done throughout the year, as discussed previously in the meeting.

Subject 4: Completion and updation in committee files.(MOM, Agenda, Committee, etc)

Resolution:

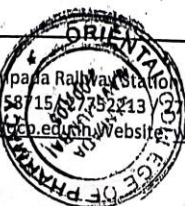
- Principal Madam has instructed all the committee incharges to complete and update the respective committee files.

Subject 5: Discussion on Paper checking and submission of Marklist.

Resolution:

- As per the discussion, Principal Madam has instructed all the staff members to complete the paper checking within 10 days of completion of the exam and submit the Marklist for the same to the exam department within 15 days.

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5/7/2024

**Subject 6: Departmental Seminar (Pharmacognosy Department).****Resolution:**

- As per the discussion it is decided that the Department of pharmacognosy will arrange the 1-day seminar in March. Principal Madam has asked the head of the pharmacognosy department to provide the details for the same.

Subject 7: discussion on the celebration of GRAVITY 2024**Resolution:**

- It is decided that the annual function of the college "GRAVITY 2024" will be held on Friday, 24th February 2024 at CIDCO Bhavan, Vashi.
- Cultural and sports week will be held between 20th to 24th February. For the smooth conduct of cultural and sports activity; the principal mam has asked to prepare the committee with respective Incharge.
- It is decided that all the Incharge of various committees has to submit the number of certificate requirements and design of the certificate on or before 25th January.

Subject 8: Any other matter with the permission of the Principal.**Resolution:**

- Principal Madam has asked T.Y and the Final Year class Incharge to plan the Parents-teacher meeting in February.
- Principal Madam has asked all the HODs to submit the quotations for equipment required for upcoming semester practicals.
- Principal Madam has asked all the Class Incharge to submit the requirements for their respective classroom.

Sudha Rathod
Dr. (Mrs.) Sudha Rathod
Principal

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Abhijit Kanavaje
Mr. Abhijit Kanavaje
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**Meeting minutes of the Principal-Staff meeting****Topic:-**Principal-Staff meeting**Date –** Saturday, 10TH February 2024**Venue –** Final Year Class Room.**Time Duration –** 3.00 pm to 4.00 pm

The principal-staff meeting of the Oriental College of Pharmacy is held on Saturday, Saturday, 10TH February 2024, in the Final Year Class Room at 3.00 pm. The following points are discussed

Subject 1: To read and confirm the minutes of the meeting of the last meeting.

Resolution:

- The minutes of the last meeting held on 13TH January 2024, were read and confirmed.

Subject 2: Discussion on date finalization for NAAC inspection.

Resolution:

- As the college has completed the prequalification phase of NAAC, the discussion on dates for peer team visit is carried out. The following dates are finalized 4th & 5th April, 25th & 26th April and 2ND & 3rd May.

Subject 3: Criteria heads have to get the display materials approved by the Principal and then by the Management.

Resolution:

- Principal Madam has instructed all the criteria incharge to prepare the display charts/flyers in accordance with the respective criteria information to be displayed in the college corridor. and submit the updated file by 15th February 2024 for approval by the principal and management.

Subject 4: discussion on the cultural & sports week celebration.

Resolution:

- Cultural and sports week will be held between 20th to 24th February. For the smooth conduct of cultural and sports activity; the principal mam has asked to prepare the committee with respective Incharge.
- Some events will be conducted every Saturday after 3.30 pm.
- It is decided that all the Incharge of various committees have to submit the number of certificate requirements and design of the certificate on or before 15th Feb.

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Feb 2024

**Subject 5: discussion on the "Gravity 2024" celebration.****Resolution:**

- Principal Madam was briefed by the Committee head regarding the Annual Day preparations.
- Discussion was conducted regarding the distribution of responsibilities as per the allotment of Committees for the Annual Day Event to be held on 24th February 2024 at CIDCO Convention Auditorium, Vashi.
- Principal Madam also briefed the staff about the Chief Guest and the Guests of Honor invited for Gravity- Timeflare-2024.
- The timings of reporting for the Stage Committee, Hospitality, and the Registration Committee was decided to be 8.30 am and for the remaining staff as 9.00 am.
- The food committee was instructed to decide on the food vendor and get samples for tasting. Distribution of Food Coupons was decided as a function of the Food Committee
- The discipline committee was asked to prepare placards to indicate seating arrangements in the auditorium
- The Invitation Committee was asked to arrange for sending invitations to the Guests.
- A wrap-up committee was constituted to take care of arrangements for the event.

Subject 6: Discussion regarding project work.**Resolution:**

- Principal Madam asked the final year class incharge to take the review from each mentor regarding project completion of Sem VIII students and submit this report as early as possible.

Subject 7: update regarding industrial training.**Resolution:**

- Principal Madam asked the IIC incharge Mrs. Aparajita Patil to take the review from each mentor regarding industrial training of Third Year Sem VI students and submit this report as early as possible.

Sudha Rathod
Dr. (Mrs.) Sudha Rathod
Principal



Abhijit Kanavaje
Mr. Abhijit Kanavaje
Meeting Incharge

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**Meeting minutes of the Principal-Staff meeting****Topic:-Principal-Staff meeting****Date – Saturday, 16TH March 2024****Venue – Final Year Class Room.****Time Duration – 3.00 pm to 4.00 pm**

The principal-staff meeting of the Oriental College of Pharmacy is held on Saturday, Saturday, 16TH March 2024, in the Final Year Class Room at 3.00 pm. The following points are discussed

Subject 1: To read and confirm the minutes of the meeting of the last meeting.

Resolution: The minutes of the last meeting held on 10TH February 2024, were read and confirmed.

Subject 2: Update regarding industrial training

Resolution: Third-year mentors have asked to submit the updated data regarding industrial training and staff has asked to contact their resources for industrial training. Till date, 70 % of students have enrolled for industrial training.

Subject 3: Faculty requirement and workload for next academic year.

Resolution: Principal Mam has asked all the HODs to submit the staff required for the next semester.

Subject 4: Mock presentation & report submission for Final Year B.Pharm.

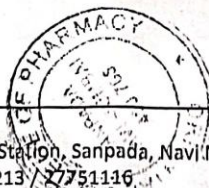
Resolution: Principal Madam asked the final year class incharge to take the review from each mentor regarding project completion of Sem VIII students and submit this report till 10th of April.

Subject 5: Infrastructure and equipment requirement,

Resolution: as per the discussion, Principal Mam has asked all the HODs to submit the requirement as early as possible. Also, mam has asked the Pharmaceutics Faculty to submit the instruments required for the upcoming project work.

Subject 6: Sessional II dates for Third Year & Final Year B.Pharm.

Resolution: Sessional dates for T.Y B.Pharm will be 24th March to 1st April and for the final year it will be from 26th March to 2nd April



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Subject 7: Requirement of Charts, Racks, Tables etc


Resolution: It is decided that all HODs should provide the requirement of Charts, Racks, Tables etc in the respective lab and classroom also by 31st March 2024.

Subject 8: Criteria heads have to get the display materials approved by the Principal and then by the Management.

Resolution: Principal Madam has instructed all the criteria incharge to prepare the display charts/flyers in accordance with the respective criteria information to be displayed in the college corridor. and submit the updated file by 20th March 2024 for approval by the principal and management.

Subject 9: PL for Third Year & Final Year Students.

Resolution: As the syllabus of all faculties is covered in well in advance it is decided that the PL for third and final-year students will be from 2nd April 2024


Dr. (Mrs.) Sudha Rathod
Principal

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Mr. Abhijit Kanavaje
Meeting Incharge





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**Meeting Minutes of the Principal-Staff meeting****Topic:-**Principal-Staff meeting**Date –** Saturday, 20TH April 2024**Venue –** Final Year Class Room.**Time Duration –** 3.00 pm to 4.00 pm

The principal-staff meeting of the Oriental College of Pharmacy is held on Saturday, Saturday, 20TH April 2024, in the Final Year Class Room at 3.00 pm. The following points are discussed

Subject 1: To read and confirm the minutes of the meeting of the last meeting.

Resolution: The minutes of the last meeting held on 16TH March 2024, were read and confirmed.

Subject 2: Overview of NAAC peer team visit.

Resolution: The principal mam gave a brief overview of the report submitted by the NAAC peer team visit and discussed various suggestions given by the NAAC peer team. During this discussion, Principal madam highlighted the strengths, weaknesses, opportunities, and challenges (SWOC) of colleges and it is decided that the strategic plan for the upcoming year will be planned and executed properly.

Subject 3: Implementations of suggestions given by the NAAC peer team committee.

Resolution: The following recommendations for the Quality Enhancement of the Institution were given by NAAC

- There is a need to make the carrier counseling and placement cell more effective: For this purpose, it is decided that we will increase some more interactive sessions and will involve our alumni for more interaction.
- To include a good number value added courses to improve employability, it is decided that every mentor should engage the respective mentee with at least 1 MOOCs or value-added course per semester. Also, mam has informed that some value-added courses be included in collaboration with Patlex Solution.
- The potential of the alumni to be explored to interact with the current students also will take the helps of distinguished alumni to improve the placement.
- More focus is to be given to Research and Development activities, for this purpose it is decided that various research-related new policies to be designed. Also, some tasks are assigned to the staff concerning publications, MoUs, Books, and chapter publications.

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- To encourage Multidisciplinary research it is decided that from the upcoming academic year, every mentor will look into multidisciplinary research while allotting research work for the final year & m.pharm students
- Need to establish IPR, Patent cell, and Industry-academic cell: Our institute already have an IPR cell, Apart from this it is decided to establish patent cell and dr.ajay Kharche will be the coordinator for the same.
- Need to go for 2f and 12 B approvals of UGC

Subject 4: Staff assignment; MoUs, UGC/ SCOPUS Publication, Books/chapter publications, FDP/ Conference.

Resolution: As per the discussion it is decided that every year 1 publication in the UGC/SCOPUS journal or 1 chapter in a book has to be published by the respective teacher. It is also decided that at least one 5-day FDP has to be attended by staff. Concerning this, it is also discussed that days QIP for nonteaching staff should also be organized at the start of the academic year.(may or June)

Subject 5: Reshuffling of the committee concerning the criteria handled.

Resolution: For smooth and coordinated work to be carried out and to collect the proper information from each criterion for further AQAR filing and collecting data for upcoming NAAC inspections, it is decided that some internal committees will be reshuffled concerning work done in NAAC. NAAC core committee was reformed and Dr. Manasi Gholkar, Dr. Neenu Gnesh, and Mr. Abhijit Kanavaje were appointed as member for same.

Subject 6: Discussion about the convocation ceremony,

Resolution: convocation for the pass-out batch is planned on 4th May 2024 at the Cidco Convention Center. Concerning the work responsibilities Dr. Mateen Sayyed informed the committee distribution and the work responsibility to the respective staff incharge and provided the details about the activities that were conducted.

Subject 7: Mock presentation & report submission for Final Year B.Pharm.

Resolution: Mock presentations for final year b.pharm students were planned on the 6th & 7th of May.

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Subject 9: Preparatory leave for Second Year & First Year B.Pharm & F.Y.M.Pharm..

Resolution: PL for F.Y .B.PHARM will be from 4th may 2024, for S.Y.B.Pharm it will be from 24th April and for M.Pharm it will be from 2nd MAY 2024.

Subject 10: The subject teacher will inform the office staff regarding student defaulters.

Resolution: As per the discussion it is decided that the respective subject teacher will inform the office staff regarding students who have consecutive 3 absenteeism in lecture. Then office staff will convey the same to the respective student's parents.

Subject 11: Update regarding industrial training

Resolution: Third-year mentors have asked to submit the updated data regarding industrial training and staff has asked to contact their resources for industrial training. To date, 70 % of students have enrolled for industrial training.

Shalhad
Dr. (Mrs.) Sudha Rathod
Principal

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Mr. Abhijit Kanavaje
Meeting Incharge

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Meeting minutes of the Principal-Staff meeting

Topic: -Principal-Staff meeting

Date – Saturday, 29th May 2024

Venue – Final Year Class Room.

Time Duration – 2.00 pm to 3.00 pm

The principal-staff meeting of the Oriental College of Pharmacy is held on Thursday, 29th May 2024 in Final Year Class Room at 2.00 pm. The following points are discussed

Subject 1: To read and confirm the minutes of the last meeting dated 20/04/2024.

Resolution: Meeting of last meeting dated 20th April 2024 was read and confirmed.

Subject 2: Updating NAAC files for the academic year 2023-24 before going on vacation.

Resolution: Principal Madam has asked all the faculty incharges to complete all the documentation work concerning NAAC before going on vacation.

Subject 3: Not to make any changes in the exam timetable without permission of the examination department.

Resolution: It is instructed to all the staff to not make any changes in the table provided by the exam department without permission and informing the examination department and the same should be reported to the principal madam

Subject 4: Regarding the certificate course (Pharmacovigilance).

Resolution: Our college has started a certificate course on Pharmacovigilance in association with Operant Pharma. Principal Madam has instructed to all the T.Y. and Final year mentors to ask their mentees to enroll for the same. Also, it is suggested that a meeting with Dr. Vinod Gupta is to be arranged for the same.

Subject 5: Application for various organizations for funding & research projects.

Resolution: To encourage the research culture in the college principal Madam has asked all the staff to write applications for research grants in various agencies like DBT, CSIR, AYUSH, UGC, etc., and submit them through HODs



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Subject 6: Results of all the exams are to be submitted before 15th June to the exam department.

Resolution.: As per the discussion it is decided that all the staff has requested to submit the Results within 15 days after the completion of the exam. (Sessional as well as Semester) without fail.

Subject 7: Reopening of college.

Resolution.: The college will be reopened on the 1st July 2024.

Dr. Mrs. Sudha Rathod

Principal

PRINCIPAL

ORIENTAL COLLEGE OF PHARMACY

Mr. A.M. Kanavaje

Meeting Incharge





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NAAC ACCREDITATION WITH 'A' GRADE



Meeting minutes of the principal-staff meeting

Topic: -Principal-Staff meeting

Date – Thursday, 6th June 2024.

Venue – Final Year Class Room.

Time Duration – 2.00 pm to 3.00 pm

The principal-staff meeting of the Oriental College of Pharmacy is held on Thursday, 6th June 2024 in the Final Year Class Room at 2.00 pm. The following points are discussed

Subject 1: To read and confirm the minutes of the last meeting dated 29th May 2024.

Resolution: The minutes of the last meeting dated 29th May 2024 were read and confirmed.

Subject 2: Discussion regarding Alumni Meet.

Resolution.: As per the discussion it is decided that Alumni Meet for the academic year 2024 will be held on 22nd June 2024, in the College seminar hall. Principal Madam has asked the alumni committee to prepare the protocol for the same.

Subject 3: Yoga Day celebration.

Resolution: On the occasion of International Yoga Day it is decided that our college will celebrate Yoga Day on 21st June 2024 in the college premises. Mr. Sanket Shirodkar was appointed as an event coordinator and asked him to make the proper arrangements for the same.

Subject 4: Discussion regarding committee redistribution.

Resolution: To conduct the work smoothly and to maintain the required data in a precise manner committee redistribution concerning criteria handling during NAAC was reshuffled between some staff and their roles and responsibilities were informed.

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NAAC ACCREDITATION WITH 'A' GRADE



Subject 5: Appraisal form submission.

Resolution: Principal Madam has asked all the faculty to fill out and submit the appraisal forms for the upcoming academic year as early as possible.

Subject 6: Mentors to keep in touch with students.

Resolution: As per the discussion, it is decided that mentors should communicate with their mentees regularly and make updates on their industrial training.

Subject 7: Appointing discipline incharge -floor-wise.

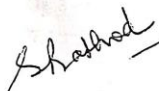
Resolution: To maintain discipline and decorum in every aspect, it is decided that floor-wise discipline incharges are appointed. As per the discussion Dr. Pradnya Palekar Shanbhag, Dr. Vandana Jain, Dr. Mohib Khan, and Dr. Amjad Ali are appointed as discipline committee members for the final year, third year, second year, and first year respectively. They are also responsible for overall discipline.

Subject 8: Regarding orientation for the academic year 2024-25


Resolution: Principal Madam has instructed Dr. Neenu Ganesh to prepare the schedule for the orientation program for the S.Y., T.Y., and Final Year students in the first week of July.

Subject 9: Submission of annual report 2023-24.

Resolution: Principal Madam has instructed Mrs. Vishakha Surve to prepare the annual report for the A.Y 2023-24 and asked all the faculties to provide the necessary details for the same.


Dr. (Mrs.) Sudha Rathod
Principal
PRINCIPAL
ORIENTAL COLLEGE OF PHARMACY




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Meeting Incharge

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4 DOCUMENTS OF NON-TEACHING STAFF MEETING

ORIENTAL EDUCATION SOCIETY'S
ORIENTAL COLLEGE OF PHARMACY
(Approved by AICTE, PCI, D.T.E., Affiliated to University of Mumbai & Certified by ISO 9001:2008)



Date: 13/05/2024

MINUTES OF THE MEETING

A meeting is held today at 3.00 pm in office cabin. The following were present for the meet

Sr. No	Name of the Staff	Signature
1	Dr. (Mrs.) Sudha Rathod	<i>S Rathod</i>
2	Dr. Mohib Khan	
3	Mrs. Rukhsana Parkar	<i>R Parkar</i>
4	Mr. Santosh Mane	<i>MS</i>
5	Mrs. Shraddha Patil	
6	Ms. Heena Rajput	<i>H Rajput</i>
7	Ms. Shabnam Shaikh	<i>Shabnam</i>
8	Mrs. Kiran Prajapati	<i>Kiran</i>
9	Ms. Pasha Safia Bano	<i>Pasha</i>
10	Mr. Jitendra Kumar Yadav	<i>J Yadav</i>
11	Mr. Mohammad Saif	
12	Mr. Mairaz Khan	
13	Mr. Nilesh Kharavate	
14	Mr. Satish Gaikwad	<i>S Gaikwad</i>
15	Mr. Mangesh Yerandkar	<i>M Yerandkar</i>
16	Mr. Vijay Gangurde	<i>Vijay</i>
17	Mr. Chandrakant Sawant	<i>Chandrakant</i>

The meeting with Principal and IQAC coordinator with Laboratory Assistant and Laboratory Attendant started with welcome words by principal. Following points were discussed.

1. The Laboratory Assistant and Laboratory Attendant were said to sit in the Laboratories as per discussion.
2. The Laboratory Assistant and Laboratory Attendant were also told to check the timing of practicals which should be minimum three hours.
3. Laboratory Assistant should monitor or teach to prepare solutions wherever required.
4. Laboratory Assistant were also informed to observe that only maximum two students should work combined.
5. Laboratory Assistant and Laboratory Attendant should wear apron and should hold I-Card.

Meeting ended with thanks at 3.45 pm

S Rathod
Principal

PRINCIPAL
(ORIENTAL COLLEGE OF PHARMACY)



[Signature]
IQAC Co-ordinator

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.
Tel: 27758715/ 27752213 / 27751116 Fax 022-2775759
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ORIENTAL EDUCATION SOCIETY'S
ORIENTAL COLLEGE OF PHARMACY
(Approved by AICTE, PCI, D.T.E., Affiliated to University of Mumbai & Certified by ISO 9001:2008)



Ref.No. OCP/2023-24/ 902

Date: 13/05/2024

NOTICE

All the Laboratory Assistant and Laboratory Attendant are hereby informed to attend a meet, today on Monday, at 3.00 pm. in office cabin.

Sudha Rathod

Principal

Dr. (Mrs.) Sudha Rathod

PRINCIPAL
ORIENTAL COLLEGE OF PHARMACY



Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.
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**Oriental College of Pharmacy**

Sanpada, Navi Mumbai

Attendance : Non Teaching Laboratory Staff Meeting with Principal

Date : 13/05/2024

Sr. No.	Name of the staff	Signature
1.	Mrs. Rukhsana Parkar	<i>Rukhsana</i>
2.	Mr. Santosh Mane	<i>Santosh</i>
3.	Mrs. Shraddha Patil	<i>Shraddha</i>
4.	Ms. Heena Rajput	<i>Heena</i>
5.	Ms. Shabnam Shaikh	<i>Shabnam</i>
6.	Mrs. Kiran Prajapati	<i>Kiran</i>
7.	Ms. Pasha Safia Bano	ABSENT
8.	Mr. Jitendra Kumar Yadav	<i>Jitendra</i> 13/05/24
9.	Mr. Mohammad Saif	<i>Saif</i>
10.	Mr. Mairaz Khan	<i>Mairaz</i>
11.	Mr. Nilesh Kharavate	ABSENT
12.	Mr. Satish Gaikwad	ABSENT
13.	Mr. Mangesh Yerandkar	<i>Mangesh</i>
14.	Mr. Vijay Gangurde	<i>Vijay</i>
15.	Mr. Chandrakant Sawant	<i>Chandrakant</i>

Sudha Rathod
Dr. (Mrs.) Sudha Rathod
 Principal
 Oriental College of Pharmacy
 Plot No. 3, 4 & 5, Sector-2,
 Sanpada, Navi Mumbai.



①

**5 DOCUMENTS OF ORIENTATION PROGRAM**

ORIENTAL EDUCATION SOCIETY'S
ORIENTAL COLLEGE OF PHARMACY
(Approved by AICTE, PCI, D.T.E., Affiliated to University of Mumbai & Certified by ISO 9001:2008)

**ORIENTATION PROGRAM****As per University Syllabus**

Sr.no	Date	Event	Remark
1	10/10/23	Parents teachers meeting report	PTM was organized with the academic performance and study strategies agenda in mind
2	18/09/23	Orientation and Induction program	Introduction of OCP institute sharing detailed information on requirement for attendance, mentor mentee scheme, ragging and other guidelines
3	11/07/22	Orientation program final year B. Pharm	Online syllabus discussion and orientation for subjects
4	12/1/22	Orientation program for F.Y. B. Pharm	Online syllabus discussion
5	17/02/21	Orientation program for m. pharm	Syllabus reduction discussion
6	9/2/21	Online Syllabus discussion and Orientation meeting	Completion of course subject
7	28/01/21	Online Syllabus discussion	Discuss the plan of action for organic chemistry subject
8	14/9/19	Syllabus discussion meeting for m pharm	Theory and practical discussed
9	9/9/19	Itenary Teachers day	Cultural program
10	10/8/19	Orientation cum Parents teachers meeting	Agenda of the meeting - attendance, performance in class test, university exam and other guidelines
11	4/8/18	Orientation program	Pharmacy development programme by IPA team
12	19/8/17	Orientation program for F.Y.B. PHARM	Academic aspects of the course
13	1/9/17	Orientation program For M. Pharm	Highlighted course curriculum

S. Rathod
Dr. (Mrs.) Sudha Rathod
Principal
Oriental College of Pharmacy
Plot No. 3, 4 & 5, Sector-3,
Sanpada, Navi Mumbai





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Parents Teachers Meeting Report

Date: 10/10/2023

A Parent-Teachers Meeting was conducted on 07/10/2023 from 11.00AM TO 3.00PM. The parents were intimated through the student official WhatsApp groups well in advance through class teachers and mentors.

The PTM was organized with the following agenda in mind:

Academic Performance: The primary focus was on discussing the academic performance of the students, including their grades and overall progress.

Study Strategies: The PTM aimed to provide parents with insights into effective study strategies that can help their children excel in his/her final year.

Highlights of the Meeting:

During the PTM, several key discussions took place:

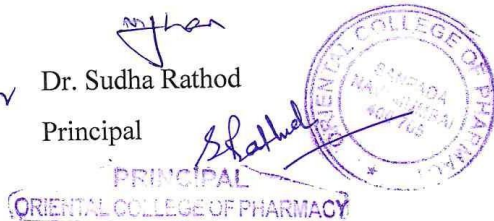
Principal's Address: Principal, Dr. Sudha Rathod addressed the parents and emphasized the importance of effective communication between parents, teachers, and students.

Academic Performance: Subject teachers provided a detailed analysis of each student's academic performance, highlighting his/her strengths and areas that require improvement.

Study Management: A dedicated session was conducted to discuss effective study management techniques, time management, and the importance of a balanced approach to academics and extracurricular activities.

Q&A Session: Parents had the opportunity to ask questions and seek clarifications regarding their child's academic progress, examination patterns, and any concerns they may have had. Also, sessional exam papers were shown to parents.

For
 Dr. Sudha Rathod
 Principal



Mr. Vijay Ikale, Mr. Shoaib Ansari
 Class-InCharge



ORIENTAL COLLEGE OF PHARMACY
SANPADA, NAVI MUMBAI
Parents Teacher Meeting Attendance A.Y.2023-24
October 2023
Class: Final Year B.Pharm Sem-VII, DIV A

Roll No	Name	Student	Parent
1	ANBHULE TANMAY HANMANT		
2	ANDHALE ROHIT BHASKAR		
3	ANKUSHRAO RAJ RAMESH		
4	ANSARI AKSA NIJAKAT		AKSHARA
5	ANSARI ARIBA MASOOD		
6	ANSARI MOHD FARDEEN MOHD FIROZ		FARDEEN
7	ANSARI MOHD UMAIR MOHD SALAHUDDIN		UMAIR
8	ANSARI SHUMAYEL INTEKHAB ALAM		SHUMAYEL
9	AUTI SHRUSHTI CHANDRAKANT		SHRUSHTI
10	AWASTHI POOJA SANTOSH		POOJA
11	BARVE ROHAN RAGHUNATH		
12	BHATT HRISHIKESH PURUSHOTTAM		
13	BHUJBAL GANESH MANGESH		
14	CHAUBEY KHUSHI BHUPENDRA		KHUSHI
15	CHAUGULE KOMAL MAHADU		
16	CHAUHAN HEMANT KAMLESH		HEMANT
17	CHAURASIYA RIYA SURESH		





ORIENTAL COLLEGE OF PHARMACY
SANPADA, NAVI MUMBAI
Parents Teacher Meeting Attendance A.Y.2023-24
September 2023

Class: Final Year B.Pharm Sem-VII, DIV A.

Roll No	Name	Student	Parent
18	CHOUDHARI SAYALI SANJAY	<i>Sayali</i>	
19	CHOUDHARY KAJAL DEVCHAND		
20	DHAGE TANMAY DEVIDAS	<i>Tanmay</i>	
21	DUBULE PRATIK POPAT	<i>Pratike</i>	
22	GAWADE POOJA PRAKASH	<i>Gawade</i>	
23	GUNJAL TEJASHRI BHIKAJI		
24	GUPTA ASHISHKUMAR AJAYKUMAR	<i>Ashish</i>	
25	GUPTA DHIRAJKUMAR RAJKUMAR		
26	GUPTA HIMANSHU KISHAN		
27	GUPTA JYOTI SHIVKUMAR	<i>Jyoti</i>	<i>Anita</i>
28	GUPTA KHUSHI DHARMENDRA	<i>Khushi</i>	<i>Khushi</i>
29	GUPTA KOMAL RAMDHAR	<i>Komal</i>	<i>Ramdhara</i>
30	GUPTA MEENA KAILASHNATH	<i>Meena</i>	<i>Kailash</i>
31	GUPTA OMKAR SAHEB SARAN		
32	SHIVAM GUPTA		
33	GUPTA SHWETA SATISH	<i>Shweta</i>	
34	JHA NISHULATA SUJEETKUMAR		
35	JUWARI KAMRAN AVESH	<i>Kamran</i>	
36	KADAM RISHIKESH DATTATRAY	<i>Rishikesh</i>	
37	KAMERKAR SALONI ATUL	<i>Kamerkar</i>	<i>Kamerkar</i>





ORIENTAL COLLEGE OF PHARMACY
SANPADA, NAVI MUMBAI
Parents Teacher Meeting Attendance A.Y.2023-24
September 2023

Class: Final Year B.Pharm Sem-VII, DIV A

Roll No	Name	Student	Parent
38	KATRE ISHWARI TUKARAM	<i>Ishwari</i>	
39	KAWADE MAYURI ASHOK	<i>Mayuri</i>	<i>Mayuri</i>
40	KHAN DANISH ABUBAKAR	<i>Danish</i>	<i>Danish</i>
41	KHAN MOHAMMED AUN AFTAB		
42	KHAN NIDA NADIM	<i>Nida</i>	<i>Nida</i>
43	KHAN RIZWAN AHMED RAMZAN ALI		
44	KHARAT SANJANA SURESH		
45	KUMBHAR SURAJ SURESH		
46	MAHADIK RICHHA		
47	MAKANDAR AFZAL HASAN		
48	MANDAL PANKAJ RAJU	<i>Pankaj</i>	
49	MANJREKAR MAYUR JITENDRA		
50	MISHRA ADITI ARVIND	<i>Aditi</i>	<i>P. Arvind</i>
51	MISHRA AKASH RAJESH	<i>Akash</i>	<i>Rajesh</i>
52	MOHD AMAAN SHOUKAT ALI		
53	MORE SAKSHI ANIL	<i>Sakshi</i>	<i>Anil</i>





ORIENTAL COLLEGE OF PHARMACY
SANPADA, NAVI MUMBAI
Parents Teacher Meeting Attendance A.Y.2023-24
September 2023
Class: Final Year B.Pharm Sem-VII, DIV A

Roll No	Name	Student	Parent
54	JOYDEEP MUKHERJEE		
55	MULLA ZOYAB MUSADDIQUE		
56	NASHTA ATHARVA RAHUL		
57	NAVALE RIYA RAVI		
58	NAVGAN PRACHI JOTIRAM		
59	NAVYA UNNIKRI SHNAN		
60	PADISHETH AMRUTA NIROHAR		

Dr.(Mrs.)Sudha Rathod
Principal

Mr. Shoaib Ansari
Class-InCharge

Dr. (Mrs.) Sudha Rathod
Principal
Oriental College of Pharmacy
Plot No. 3, 4 & 5, Sector-2,
Sanpada, Navi Mumbai.





ORIENTAL EDUCATION SOCIETY'S

ORIENTAL COLLEGE OF PHARMACY

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Date: 6th October, 2023

Notice ~ PTM-Final Year B. Pharm (2023-24)

Dear students and respected parents,

We are pleased to inform you that Parents-Teacher Meeting has been scheduled on **7th October, 2023 (Saturday)** in Oriental College of Pharmacy, Seminar Hall, ground floor. We will be discussing your child's conduct and performance in Sessional-I examination. This meeting provides an opportunity for you to meet with your child's professors, discuss their progress and address any concerns you may have.

Note: Attending this meet is **mandatory** for all students with their parent.


Time: Div-A ~ 11:00 a.m. and Div-B ~ 2:00 p.m.

By order


Principal

Dr. (Mrs.) Sudha Rathod
Dr. (Mrs.) Sudha Rathod
Principal
Oriental College of Pharmacy
Plot No. 3, 4 & 5, Sector-2,
Sanpada, Navi Mumbai




Class incharges
Mr. Vijay Ikale
Mr. Shoaib Ansari

Sanpada, Navi Mumbai Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.
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Date: 18/09/2023

Orientation & Induction Program

(F.Y.B. Pharmacy Students)

Oriental College of Pharmacy, Sanpada organized a one-day orientation and Induction program for First Year Degree students Division "B" (Roll No. 61-103) on 16th September 2023 at 1:30pm in Seminar Hall, Ground Floor, OCP, Sanpada.

The Principal of OCP, Sanpada Dr. SudhaRathod delivered the introduction of OCP institute sharing detailed information on requirement for 75% attendance, uniform, mentor mentee scheme, vaccination, ragging and other guidelines related to rules and regulations followed by the institute.

Further faculties of different committees guided students and their parents about the rules and guidelines of the respective committees allotted to them. Like Dr. Vandana Jain (Professor) explain the information about Placement department. Dr. SayyedMateen (Asso. Prof.) explain the role of B.Pharm. Program committee as well as the sports committee. Mrs. VarshaPatil (Asst. Prof.) explains the rules and regulations of exam department. Mr. NileshBabre (Asst. Prof.) explain about the functioning of NSS unit. Mr. Vijay Ikale (Asst. Prof.) explain about the higher studies and GPAT preparation. Dr. Manasi S. Gholkar (Asst. Prof.) explain about the counselling of students. Mr. PavankumarChopade (Asst. Prof.) explain how the Ragging is prohibited in the college premise and explain the strict disciplinary action against the Ragging. etc.

The program ended with a vote of thanks delivered by Dr. Ajay Kharche. The parents and students also enjoyed the refreshments provided by college and thus got a good platform for interaction with each other.

All the students and parents enjoyed and cherished the program for getting a complete induction on bachelor in pharmacy course and left the institute with positive thoughts filled in their mind. Out of 43 more than 30 parents along with students attended the program.



ORIENTAL EDUCATION SOCIETY'S

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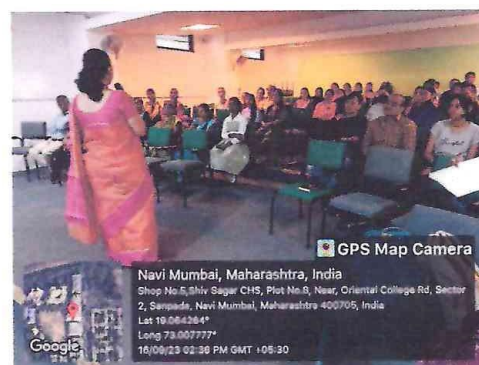
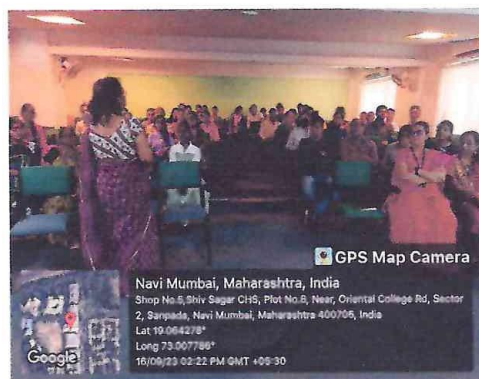
NAAC ACCREDITATION WITH 'A' GRADE



ORIENTAL EDUCATION SOCIETY'S

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S.Rathod

Dr. SudhaRathod

PRINCIPAL
ORIENTAL COLLEGE OF PHARMACY (Principal)

**6 DOCUMENTS OF INDUCTION PROGRAM****INDUCTION PROGRAMME****As per University Syllabus**

Sr. No.	Academic Year	Event	Remark
1	2023-2024	Induction Programme	First Year M.Pharm students and Parents attended the programme.
2	2023-2024	Induction Programme	First Year B.Pharm students and Parents attended the programme.
3	2023-2024	Induction Programme	Orientation of Institute to Final Year B.Pharm Students.
4	2023-2024	Induction Programme	Orientation of Institute to Third Year B.Pharm Students.
5	2022-2023	Professional Ethics	Both Div A & B of Second Year B.Pharm Participated
6	2022-2023	First Year Induction Programme	Orientation And Interaction with First Year Students Parents.
7	2022-2023	Approval Letter	Approval of Expenses for conduct of 2 days workshop on Professional Ethics.
8	2022-2023	Institute To Industry – The Transition	Session for Final Year B.Pharm students to prepare for interaction with corporate world.
9	2022-2023	Workplace Ethics	To emphasize on the importance of Workplace ethics during Third Year B.Pharm Internship.
10	2022-2023	Introduction , General rules about discipline, attendance and GLP.	Introduction To Institution For Second Year B.Pharm Students.
11	2022-2023	Introduction , General rules about discipline, attendance and GLP	Introduction To Institution For Final Year B.Pharm Students.
12	2022-2023	Induction on Campus Recruitment	To Familiarize Students of Final Year B.Pharm with process of Campus Recruitment .
13	2022-2023	Instrument Room	Demonstration of Instruments in Instrument lab for Final Year B.Pharm students.
14	2022-2023	Induction Programme	Detailed Explanation about Grievances Redressal Cell for Final Year B.Pharm students.
15	2022-2023	Induction Programme	Detailed Explanation about Grievances Redressal Cell for Third Year B.Pharm students.
16	2022-2023	Introduction To Institution	Final Year B.Pharm students Made aware about Achievements of Institute.
17	2022-2023	GPAT Induction Programme	Knowledge about competitive Exams in Pharmacy For Third Year B.Pharm students.
18	2022-2023	GPAT Induction Programme	Knowledge about competitive Exams in Pharmacy For Final Year B.Pharm students.
19	2022-2023	Induction on Summer Internship	Third Year B.Pharm students Acquaint about 1 month hospital internship after Sem VI Exams.
20	2021-2022	Induction Programme	Students And Parents of First Year B.Pharm Div A & B attended.



21	2021-2022	Induction Programme – Confidence Building	To boost Confidence & Communication for Second year B.Pharm students.
22	2021-2022	DLLE Orientation Programme	DLLE Orientation for all year students.
23	2021-2022	Induction Programme- GPAT Orientation	Knowledge about competitive Exams in Pharmacy For Final Year B.Pharm students.
24	2021-2022	Meeting of Induction Committee	Review Of activities carried out in last semester.
25	2021-2022	Webinar on Research Tools- Mendeley	First Year M.Pharm students given webinar on literature survey.
26	2021-2022	Induction Programme- Library Orientation	First Year M.Pharm students given webinar on Search Engines & e-Resources.
27	2021-2022	Induction Programme- Library Orientation	First Year , Second Year of B.Pharm & First Year M.Pharm students oriented about library collection & rules.
28	2021-2022	Webinar on “ Setting Your Professional Goals: A Scientific Approach “.	Students of Final Year B.Pharm And M.Pharm attended.
29	2021-2022	Webinar on “ Government Job Opportunities after B.Pharm “ by Dr. Anand Shedde.	Students of Final Year & Third Year B.Pharm attended.
30	2021-2022	Webinar on “ Government Job Opportunities after B.Pharm “ by Mr. Vaibhav Jogi.	Students of Final Year & Third Year B.Pharm attended.
31	2021-2022	Webinar on “ Guidance For Entrepreneurship “by Mr. Girish Trivedi .	Students of Final Year & Third Year B.Pharm attended.
32	2021-2022	Induction Programme	Students of Final Year & Third Year B.Pharm attended.
33	2020-2021	Induction Programme	E- Platform Speech by Principal Maam.
34	2020-2021	Online Induction Programme	Online Lectures By Various Faculty Members .

S. Rathod
Dr. (Mrs.) Sudha Rathod
Principal
Oriental College of Pharmacy
Plot No. 3, 4 & 5, Sector-2,
Sanpada, Navi Mumbai.





ORIENTAL EDUCATION SOCIETY'S
ORIENTAL COLLEGE OF PHARMACY

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Tuesday, 26 September 2023

NOTICE

All the students of First Year M. Pharm and their Parents are hereby informed that there will be an Orientation Programme on Wednesday, 27th September 2023. All the students and their parents are hereby informed to be present in the college seminar hall at 10.30 AM onwards.

Attendance is compulsory.

Location: Seminar Hall, Ground Floor, OCP, Sanpada.

For
Dr. Mrs. Sudha Rathod
PRINCIPAL
ORIENTAL COLLEGE OF PHARMACY

Dr. Vanita Kanase,
Mr. Pavankumar Chopade
M. Pharm Coordinators

Mrs. Varsha Patil
Induction in Charge



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Tuesday, 26 September 2023

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Attendance is compulsory.

Location: Seminar Hall, Ground Floor, OCP, Sanpada.

[Signature]

For
Dr. Mrs. Sudha Rathod
PRINCIPAL
ORIENTAL COLLEGE OF PHARMACY

[Signature]

Dr. Vanita Kanase,
Mr. Pavankumar Chopade
M. Pharm Coordinators

[Signature]

Mrs. Varsha Patil
Induction in Charge



Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

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ORIENTAL EDUCATION SOCIETY'S

ORIENTAL COLLEGE OF PHARMACY

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Date: 25th September 2023

To

The Management

Oriental College of Pharmacy

Sanpada, Navi Mumbai

Subject: use of the Seminar Hall on Wednesday, 27th September 2023

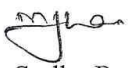
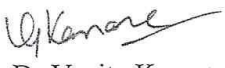
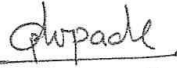

Respected Sir

We are conducting an orientation programme for First Year M Pharm students and their parents on Wednesday, 27th September 2023 from 10.00 am to 1.00pm.

We request your permission to use our seminar hall for the same.

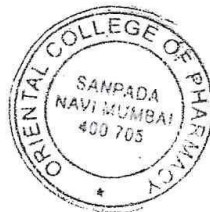
Kindly approve.

Thanking You

   
For Dr Sudha Rathod Dr Vanita Kanase Mr Pavankumar Chopade Mrs Varsha Patil
PRINCIPAL

ORIENTAL COLLEGE OF PHARMACY M Pharm Coordinators

Induction in charge



Decd.
26/9/23



Date: 11th September 2023

To

The Management

Oriental College of Pharmacy

Sanpada, Navi Mumbai

Subject: use of the Seminar Hall on Saturday, 16th September 2023





Respected Sir

We are conducting an orientation programme for First Year B Pharm students and their parents on Saturday, 16th September 2023 from 10.00 am to 4.00pm.

We request your permission to use our seminar hall for the same.

Kindly approve.

Thanking You


Dr. (Mrs.) Sudha Rathod Ms Jhilika Singh Dr. Ajay Kharche Mrs. Varsha Patil
Principal FY Class in Charge Induction in Charge
Oriental College of Pharmacy
Plot No. 3, 4 & 5, Sector-2,
Sanpada, Navi Mumbai.




11/09/2023



ORIENTAL EDUCATION SOCIETY'S

ORIENTAL COLLEGE OF PHARMACY

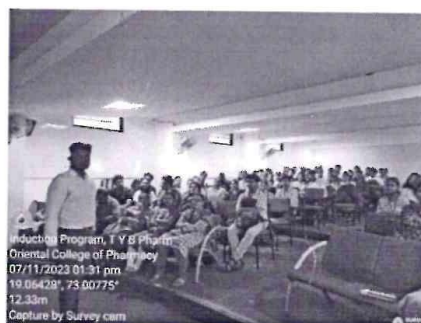
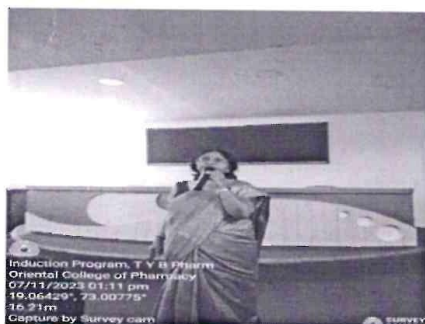
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REPORT OF THE INDUCTION PROGRAMME

Date: 29th August 2023

- **Name of the Programme:** Induction Programme
- **Date of conduct:** 11th July 2023
- **Participating Students:** Third Year B. Pharm Students
- **Purpose:**
 1. Orientation to the Institute.
 2. Rules and regulations regarding conduct of the students in college premises (Discipline, Attendance, Academic Performance, Extra-curricular activities participation).
 3. Competitive Examinations for Post- Graduation courses after B. Pharm (GPAT).
 4. Placement Cell Activities.
 5. Student Grievance Redressal Portal.
 6. DLLE Activities.
 7. NSS Activities.





Mr. Melroy M. D'Sa

Faculty In-charge


Mrs. Varsha Patil

Induction In-charge


Dr. (Mrs.) Sudha Rathod

Principal



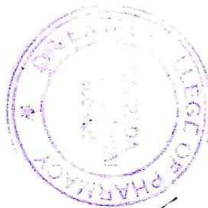
PRINCIPAL
ORIENTAL COLLEGE OF PHARMACY



Oriental College of Pharmacy, Sanpada
Orientation Program Third Year B.Pharm.(A.Y. 2023-24)

Div A**Date :11/07/2023**

Roll Nos.	Name of the Student	Sign.	Roll Nos.	Name of the Student	Sign.
1	AKINAPALLY PRATHAMESH SHANKAR	<i>Vignesh</i>	31	JHA ANANYA	<i>Ananya</i>
2	BADODE KANCHAN SANTOSH	<i>Badode</i>	32	KANOJIA ROSHNI HARIPRAKASH	<i>Roshni</i>
3	BANDRE KOMAL PRAKASH	<i>BANDRE</i>	33	KANOJIYA NITIN BINDHAN	<i>Nitin</i>
4	BHAGAT SIDDHARTH GIRISHCHANDRA	<i>Siddharth</i>	34	KHAN ADINA SALIM	<i>Adina</i>
5	SHARMA ISHA ROSHAN	<i>Sharma</i>	35	KHAN JAID AHMED ISHRAQ AHMED	<i>Jaid</i>
6	BHAMBLE NIDHI SANJAY	-	36	KHAN SABREEN ANJUM NIZAMUDDIN	<i>Sabreen</i>
7	BIND NEHA AMARNATH	<i>Bind</i>	37	KHAN TAUHID ANWAR	<i>Tauhid</i>
8	BORDEKAR RASIKA RAJENDRA	<i>Bordekar</i>	38	KUMARI ANANDITA	<i>Anandita</i>
9	CHAND VIDYA RANJEET	<i>Chand</i>	39	LOHAR BUNTY GOPAL	<i>Bj</i>
10	CHAUBEY VISHAL SUNIL	<i>Vishal</i>	40	MANZOOR AAQIB	-
11	CHOUDHARY ABHISHEK ASHOK RAKHI	<i>Abhishek</i>	41	MENGHRANI MOHAMMAD HAMZA	<i>Menghrani</i>
12	CHOUDHARY SAHIL	<i>Sahil</i>	42	MHATRE SHARVARI SHASHIKANT	<i>Mhatre</i>
13	DUBEY MANVENDRA KUMAR AKHILESH	<i>Dubey</i>	43	MHATRE SIDDHI PRAMOD	<i>Mhatre</i>
14	ERAGI MANJUSHREE DATTATRAY	<i>Eragi</i>	44	MISHRA SHIVANI SHIVSAGAR	<i>Mishra</i>
15	GHAGARE ANUJA DNYANDEV	<i>Ghagare</i>	45	MISHRA SUMIT UMAKANT	<i>Sumit</i>
16	GIDI PRACHI JAYPRAKASH	<i>Gidi</i>	46	MOMIN RAHIMEEN NAYEEM	<i>Momin</i>
17	GUPTA ANIKET VINOD	-	47	MORE VAISHNAVI BHARAT	<i>More</i>
18	GUPTA NIRAJ JOGINDAR	<i>Niraj</i>	48	MUSHTAQ MURTAZA	-
19	GUPTA RAJKUMAR SANJAY	-	49	OVAIS MOHI UD DIN	-
20	GUPTA ROHIT SURYABHAN	-	50	PAL SHRUTI OMPRAKASH	<i>Pal</i>
21	GUPTA SHIVAM RAKESH	<i>Shivam</i>	51	PAL SWAPNIL UMESHKUMAR	<i>Pal</i>
22	GUPTA SHIVAM SATYANARAYAN	<i>Shivam</i>	52	PANDA MONALI MADHAB	<i>Monali</i>
23	GUPTA SNEHA OMPRAKASH	<i>Sneha</i>	53	PANDEY ARYAN TIRTHRAJ	<i>Aryan</i>
24	GUPTA SUMIT DINESH	<i>Sumit</i>	54	PANDEY MAYANK VINOD	-
25	JAIN ESHA RAKESH	<i>Jain</i>	55	PANDEY SAURABH SURENDRA	-
26	JAIN SAKSHI PUSHPENDRA	<i>Sakshi</i>	56	PANDIT NANDITA YUGAL	<i>Pandit</i>
27	JAIN SUJAL KAMLESH	<i>Sujal</i>	57	PASI RAJU SANTLAL	<i>Pasi</i>
28	JAISWAL PRIYA GOPAL	<i>Priya</i>	58	BHAGYAL NARAYAN	<i>Narayan</i>
29	JAISWAL REETIKA KAMLESH	<i>Reetika</i>	59	SINGH ABHIMANYU DHARMDEO	<i>A. Singh</i>
30	JHA ABHISHEK NIKUNT	<i>Abhishek</i>	60	YADAV SUJEET OMPRAKASH	<i>Yadav</i>





Oriental College of Pharmacy, Sanpada
Orientation Program Third Year B.Pharm.(A.Y. 2023-24)

Div B**Date :11/07/2023**

Date :11/07/2023		
61	PATHAK BHAKTI	Bhakti
62	PATHAN ANJUM	Anjum
63	PATIL PRITI SURYAKANT	Priti
64	PATIL SHWETA	Shweta
65	PAUL CHOWDHURY GOPESH LITON	Gopesh
66	PISAL SHARAVANI UDAY	Sharvani
67	PISAL SHIVANI DATTATRAY	Shivani
68	RADHAKRISHNAN ARCHANA	Archana
69	RANE OMESH SANTOSH	Omesh
70	RATHOD BHARAT VORARAM	Bharat
71	RAWAT NIKITA NARENDRA SINGH	Nikita
72	SAHU SANJANA LALJI	Sanjana
73	SALUNKHE TANISHA BALKRISHNA	-
74	SASMAL PRITI TARUN	P
75	SAW MUKESH ARUN	Mukesh
76	SAWANT OMKAR SHAMRAO	Omkar
77	SAYYAD SAMINA ELAHI	S. Sayyad
78	SHAIKH ADNAN AMIN	Adnan
79	SHAIKH ALFIYA SHAMSUDDIN	Alfiya
80	SHAIKH ASAD HUSAIN	Asad
81	SHAIKH GULAM RASUL SAMEER	Gulam Rasul
82	SHAIKH JEEYA ANJUM ABDUL KADAR	Jeeva
83	SHAIKH NAHIDA LAIK	Nahida
84	SHAIKH NUMA TAHSEEN	Numa
85	SHAIKH SADIQUA BANO AHMED ALI	Sadiqua
86	SHAIKH SAMEEM IMTIYAZ	Sameem
87	SHAIKH SHAHZAD MOHD.SALIM	Shahzad
88	SHAIKH SHEHNAZ MOHD.SALIM	Shehnaz
89	SHAIKH ZAID NASIR	Zaid
90	SIDDIQUI SOBIYA SALAUDDIN	Sobiyah
91	SINGH AYUSH JITENDRA	-
92	SINGH OM MANOJ	Om
93	SINGH VISHNU LAXMISHANKAR	Vishnu
94	SURTI HIBAA MOHD AAFIQUE	Hibaa
95	TANK DARPAN RAJESH	Darpan
96	TAYADE ADITI SUNIL	Aditi
97	TIWARI PRADNYA BIPIN	Pradnya
98	TIWARI SANJANA SANTOSH	Sanjana
99	TRIPATHI AVIRAL	Aviral
100	WABHLE SEJAL SUDHIR	Sejal
101	YADAV AADARSH GOPICHAND	-
102	YADAV ANIKESH UPENDRA	Anikesh
103	YADAV ASHUTOSH SATYANARAYAN	Ashutosh
104	YADAV KARAN RAMESH	Karan
105	YADAV PREETI PRADIP	Preeti
106	YADAV ROHIT RADHESHYAM	Rohit
107	YADAV RUCHI RADHESHYAM	Ruchi
108	YADAV SURAJ AVINASH	Suraj
DIPLOMA STUDENTS		
109	CHATURVEDI RATNESH	
110	SONI OMKAR	
111	YADAV JYOTI	Jyoti
112	KAHAR POONAM ARVIND	P. Kahar
113	GIJE ADITI AJIT	
114	ANSARI ASHMABANO	Asma
115	BARMAD SONALI ARVIND	Sonali
116	AHMED SAAD MOHD ZAKI	
117	PARMAR RONAK SANJAY	
118	YADAV ANKITA SUSHIL	Ankita





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Report of the Induction Activity

Name of The Programme : Introduction to Our Institution

Date of Conduct : 10th July 2023

Participant Students : Final Year B Pharm

Purpose : To make the student aware about the achievements & unique features of the Institute

Resource person : Dr Sudha Rathod, Principal

Brief Summary of the session :

The Principal introduced the students to various aspects of the Institution- milestones in its growth, rankings (NIRF), grants, publications etc. Special emphasis was on the laboratory facilities & availability of quality instruments for research. She urged the students to utilize them to the maximum.

Mr. Shoaib Ansari/Mr. Vijay Ikale

Faculty in Charge

Dr. (Mrs.) Sudha Rathod

Principal

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ORIENTAL COLLEGE OF PHARMACY





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10/07/2023, 13:02

Contact Details of B. Pharm. & M. Pharm. students - Google Sheets

Date: 10/07/2023

Final Year B.Pharm ; Induction Program meeting

Roll No	Student Name	Signature
1	ANBHULE TANMAY HANMANT	
2	ANDHALE ROHIT BHASKAR	
3	ANKUSHRAO RAJ RAMESH	
4	ANSARI AKSA NIJAKAT	
5	ANSARI ARIBA MASOOD	
6	ANSARI MOHD FARDEEN MOHD FIROZ	
7	ANSARI MOHD UMAIR MOHD SALAHUDDIN	
8	ANSARI SHUMAYEL INTEKHAB ALAM	
9	AUTI SHRUSHTI CHANDRAKANT	
10	AWASTHI POOJA SANTOSH	
11	BARVE ROHAN RAGHUNATH	
12	BHATT HRISHIKESH PURUSHOTTAM	
13	BHUIBAL GANESH MANGESH	
14	CHAUBEY KHUSHI BHUPENDRA	
15	CHAUGULE KOMAL MAHADU	
16	CHAUHAN HEMANT KAMLESH	
17	CHAURASIYA RIYA SURESH	
18	CHOUDHARI SAYALI SANJAY	
19	CHOUDHARY KAJAL DEVCHAND	
20	DHAGE TANMAY DEVIDAS	
21	DUBULE PRATIK POPAT	
22	GAWADE POOJA PRAKASH	
23	GUNJAL TEJASHRI BHIKAJI	
24	GUPTA ASHISHKUMAR AJAYKUMAR	
25	GUPTA DHIRAJKUMAR RAJKUMAR	
26	GUPTA HIMANSHU KISHAN	
27	GUPTA JYOTI SHIVKUMAR	
28	GUPTA KHUSHI DHARMENDRA	
29	GUPTA KOMAL RAMDHAR	
30	GUPTA MEENA KAILASHNATH	
31	GUPTA OMKAR SAHEB SARAN	
32	SHIVAM GUPTA	
33	GUPTA SHWETA SATISH	
34	JHA NISHULATA SUJEETKUMAR	
35	JUWARI KAMRAN AVESH	
36	KADAM RISHIKESH DATTATRAY	
37	KAMERKAR SALONI ATUL	
38	KATRE ISHWARI TUKARAM	
39	KAWADE MAYURI ASHOK	
40	KHAN DANISH ABUBAKAR	
41	KHAN MOHAMMED AUN AFTAB	
42	KHAN NIDA NADIM	





10/07/2023, 13:02

Contact Details of B. Pharm. & M. Pharm. students - Google Sheets

43	KHAN RIZWAN AHMED RAMZAN ALI	Rizwan
44	KHARAT SANJANA SURESH	Sanjay
45	KUMBHAR SURAJ SURESH	Suraj
46	MAHADIK RICHHA	Richha
47	MAKANDAR AFZAL HASAN	Hasan
48	MANDAL PANKAJ RAJU	Pankaj
49	MANJREKAR MAYUR JITENDRA	Mayur
50	MISHRA ADITI ARVIND	Amishra
51	MISHRA AKASH RAJESH	Akash
52	MOHD AMAAN SHOUKAT ALI	Amaan
53	MORE SAKSHI ANIL	Sakshi
54	JOYDEEP MUKHERJEE	Joy
55	MULLA ZOYAB MUSADDIQUE	Zoyab
56	NASHTA ATHARVA RAHUL	Atharva
57	NAVALE RIYA RAVI	Riya
58	NAVGAN PRACHI JOTIRAM	Prachi
59	NAVYA UNNIKRI SHNAN	Navya
60	PADISHETH AMRUTA NIROHAR	Amruta
61	PAL AKASH GULABCHAND	Akash
62	PANDEY SATYENDRA KAMLESH	Satyendra
63	NIKITA PATEL SITARAM	Nikita
64	PATIL AKANKSHA BHUSHAN	Akanksha
65	PATIL SHIVAM NITYANAND	Shivam
66	PEERZADA ABDUL BASIT	Basit
67	PRASAD POOJA GANGADIN	Pooja
68	RAJPUT SEJAL BIPIN	Sejal
69	RANE MUGDHA SUHAS	Mugdha
70	RUPALI ANGRESH SINGH	Rupali
71	RUTBA ALTAF	Rutba
72	SAHANI RAHUL RAMDARASH	Rahul
73	SAHU NIRAJ HARI	Niraj
74	SARVAIYA NEHAL RAMESH	Neהל
75	SATAM YASH VITHAL	Yash
76	SAWANT MRUNMAYI SUNIL	Mrunmayi
77	SAWANT PRADNYA ARUN	Pradnya
78	SHAHU SOLANKI AVADHESH KUMAR	Avadesh
79	SHAIKH AMAAN NOOR MOHAMMED	Amaan
80	SHAIKH ARMAN MOHD AKHTAR	Arman
81	SHAIKH ASAD AKHLAQUE AHMED	Asad
82	SHAIKH MOHD AMMAR MOHD UMER	Ammar
83	SHAIKH NAZNEEN MOHD ILYAS	Nazneen
84	SHARMA SONTU SHRAVAN	Sontu
85	SHARMA VISHAL SUBHASH	Vishal

N. Akale


https://docs.google.com/spreadsheets/d/16wW2LDhm0mmMSfEAdYbEuGxJ_qIMCjIACT7Chd4my8/edit#gid=2050142595

2/3



10/07/2023, 13:02

Contact Details of B. Pharm. & M. Pharm. students - Google Sheets

86	SHARMA YASH RAJESH	<i>[Signature]</i>
87	SHUKLA GOVIND DINESH KUMAR	<i>[Signature]</i>
88	SIDDIQUI MADIHA NADEEM AHMED	<i>[Signature]</i>
89	SIDDIQUI MARGHOOBURRAHMAN MAFOOZURRAHMAN	<i>[Signature]</i>
90	SINGH NAMRATA ANIL	<i>[Signature]</i>
91	SINGH PALLAVI SHAILESH	<i>[Signature]</i>
92	SINGH SHIVAM RAJESH	<i>[Signature]</i>
93	SINGH BHADOURIA MUSKAN BRIJPAL	<i>[Signature]</i>
94	SOYAL UMESHKUMAR CHANDARAM	<i>[Signature]</i>
95	SUBHEDAR RAYHAN RAJAK BADSHAHA	<i>[Signature]</i>
96	TAWARE BHARGAVI RAMESH	<i>[Signature]</i>
97	TIWARI AAYUSH SUNIL	<i>[Signature]</i>
98	TIWARI DURGESH SANTOSH	<i>[Signature]</i>
99	TIWARI MANSI SHIVDHAR	<i>[Signature]</i>
100	UPADHYAY ASHISH RAJAN	<i>[Signature]</i>
101	YADAV AKASH SUBEDAR	<i>[Signature]</i>
102	YADAV ROHIT RAJESH	<i>[Signature]</i>
103	YADAV ROHITSINH SHEETAL PRASAD	<i>[Signature]</i>
104	YADAV SAKSHI SHYAM	<i>[Signature]</i>
105	YADAV SHAILENDRA RAMNAKSHATRA	<i>[Signature]</i>
106	ZOD VAIDEHI VINOD	<i>[Signature]</i>
107	Bagresha Navin Bherulal	<i>[Signature]</i>
108	Choudhary Pravinkumar Narayanlal	<i>[Signature]</i>
109	Dubey Ankita Pramod	<i>[Signature]</i>
110	Dubey Vinayak Pramod	<i>[Signature]</i>
111	Gehlot Pravinkumar Dinesh	<i>[Signature]</i>
112	Gupta Archana Roopchandra	<i>[Signature]</i>
113	Jain Prem Lalit	<i>[Signature]</i>
114	Shilwant Megha Anil	<i>[Signature]</i>
115	Singh Akruiti Arvindkumar	<i>[Signature]</i>
116	Singh Gracy Jay	<i>[Signature]</i>

[Signature] *[Signature]*

Dr. (Mrs.) Sudha Rathod
Princip.
Oriental College of Pharmacy
No. 2, Sanpada, Navi Mumbai


https://docs.google.com/spreadsheets/d/16wW2LDhm0mmMSfEAdYbEuGxJ_qIMcfjIACT7Chd4my8/edit#gid=2050142595

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ORIENTAL COLLEGE OF PHARMACY
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**Induction Programme- 2023-24**Topic: Commencement of Academic Activities

Schedule for Final Year B. Pharm

Date: 10.07.2023

Sr No.	Time	Resource Person	Topic
1.	1.00 pm – 1.30 pm	Dr Sudha Rathod	Introduction to Our Institution and Guidance for Practice School
2.	1.30-1.55 pm	Dr Pradnya Palekar Shanbhag	Evaluation process for practice school and project
3.	1.55- 2.20 pm	Dr Vandana Jain	Placement Cell Activities
4.	2.20-2.35 pm	Mr Vijay Ikale	Competitive Examinations for post- graduation courses after B. Pharm
5.	2.35-2.50 pm	Ms. Swarnali Manick	DLLE Activities
6.	2.50-3.00pm	Mr Shoaib Ansari	Rules & Regulations Regarding Conduct of the Students in College Premises Vote of Thanks


Principal

Dr Sudha Rathod


Class In Charge

Mr Shoaib Ansari Mr Vijay Ikale


Induction Committee


Induction Committee

Mrs Varsha Patil





ORIENTAL EDUCATION SOCIETY'S

ORIENTAL COLLEGE OF PHARMACY

(Approved by AICTE, PCI, D.T.E., Affiliated to University of Mumbai & Certified by ISO 9001:2008)







Date: 5th July 2023

NOTICE

All the students of Third Year B Pharm are hereby informed that there will be an orientation programme on Tuesday, 11th July 2023 from 1.00 pm onwards in the seminar hall. All the students are requested to be present in the hall at the given time.

Attendance is compulsory.

 Dr. Sudha Rathod	 Ms. Sanie Zehra	 Mr. Melroy D'Sa	 Mrs. Varsha Patil
Principal	Third Year Class in Charge		Induction in Charge

Dr. (Mrs.) Sudha Rathod
Principal
Oriental College of Pharmacy
Plot No. 3, 4 & 5, Sector-2,
Sanpada, Navi Mumbai



Plot No. 3, 4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116

E-Mail: admin@ocp.edu.in Website: www.ocp.edu.in



ORIENTAL EDUCATION SOCIETY'S
ORIENTAL COLLEGE OF PHARMACY
(Approved by AICTE, PCI, D.T.E., Affiliated to University of Mumbai & Certified by ISO 9001:2008)

**Induction Programme- 2023-24****Topic: Commencement of Academic Activities****Schedule for Third Year B. Pharm**

Date: 11.07.2023

Sr No.	Time	Resource Person	Topic
1.	1.00 pm – 1.30 pm	Dr Sudha Rathod	Introduction to Our Institution
2.	1.30-1.40 pm	Ms Aparajita Patil	Internship Placements
3.	1.40- 2.00 pm	Mr Vijay Ikale	Preparation for GPAT examination
4.	2.00-2.15 pm	Ms. Swarnali Manick	DLLE Activities
5.	2.15-2.30 pm	Mr Melroy D'Sa	Rules & Regulations Regarding Conduct of the Students in College Premises Vote of Thanks

S. Rathod
Principal

Dr Sudha Rathod

M. Rathod
Class In Charge

Mr Melroy D'Sa Ms Sanie Zehra

M. Patil
Induction Committee

Mrs Varsha Patil

PRINCIPAL
ORIENTAL COLLEGE OF PHARMACY





Academic Year 2022-2023
S. Y. B. Pharm (Sem-III) - DSY students
BP302T Physical Pharmaceutics-I
Practical Sessional I Marks

Roll. No.	Name of Student	Marks	
		Out of 30	Out of 15
109	Chaturvedi Ratnesh Santoshkumar	16	8
110	Soni Omkar Rampal	15	7
111	Yadav Jyoti Ramanand	15	8
112	Kahar Poonam Arvind	22	11
113	Gije Aditi Ajit	17	8
114	Ansari Ashmabano Gulam Warisali	18	9
115	Baramade Sonali Arvind	21	11
116	Saad Ahmed Mohd. Zakir Ahmed	13	6
117	Parmar Ronak Sanjay	23	11
118	Yadav Ankita Sushil	20	10

Principal

HoD

Subject Incharge

Dr. Pradnya Palekar Shanbhag

Mrs. Varsha Patil

PRINCIPAL
 ORIENTAL COLLEGE OF PHARMACY





ORIENTAL EDUCATION SOCIETY'S

ORIENTAL COLLEGE OF PHARMACY

(Approved by AICTE, PCI, D.T.E., Affiliated to University of Mumbai & Certified by ISO 9001:2008)



Date: 5th July 2023

To

The Management

Oriental College of Pharmacy

Sanpada, Navi Mumbai

Subject: use of the Seminar Hall on 10th and 11th July 2023

Respected Sir

We are conducting an orientation programme for TY and Final Year B Pharm students on 9th & 10th July 2023 from 1.00pm to 4.00pm.

We need your permission to use our seminar hall for the same.

Kindly approve.

Thanking You

Dr Sudha Rathod

Principal

PRINCIPAL

ORIENTAL COLLEGE OF PHARMACY

Mrs Varsha Patil

Induction in Charge



7/7/23

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116

E-Mail: admin@ocp.edu.in Website: www.ocp.edu.in



ORIENTAL EDUCATION SOCIETY'S

ORIENTAL COLLEGE OF PHARMACY

(Approved by AICTE, PCI, D.T.E., Affiliated to University of Mumbai & Certified by ISO 9001:2008)



Date: 5th July 2023

NOTICE

All the students of Final Year B Pharm are hereby informed that there will be an orientation programme on Monday, 10th July 2023 from 1.00 pm onwards in the seminar hall. All the students are requested to be present in the hall at the given time.

Attendance is compulsory.


Dr Sudha Rathod

Principal



Mr Shoib Ansari

Final Year Class in Charge



Mr Vijay Ikale



Mrs Varsha Patil

Induction in Charge





Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

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ORIENTAL EDUCATION SOCIETY'S
ORIENTAL COLLEGE OF PHARMACY
(Approved by AICTE, PCI, D.T.E., Affiliated to University of Mumbai & Certified by ISO 9001:2008)






Date: 5th July 2023

NOTICE

All the students of Third Year B Pharm are hereby informed that there will be an orientation programme on Saturday, 8th July 2023 from 1.00 pm onwards in the seminar hall. All the students are requested to be present in the hall at the given time.

Attendance is compulsory.

 Dr Sudha Rathod Principal	 Ms Sanie Zehra Third Year Class in Charge	 Mrs Varsha Patil Induction in Charge
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ORIENTAL COLLEGE OF PHARMACY






7 **DOCUMENTS OF ADD ON COURSE ON UNIVERSAL HUMAN VALUES (UHV)**

ORIENTAL EDUCATION SOCIETY'S
ORIENTAL COLLEGE OF PHARMACY
(Approved by PCI, D.T.E., Affiliated to University of Mumbai & Certified by ISO 9001:2015)
NAAC ACCREDITATION WITH 'A' GRADE

4. Universal Human Values

AC - _____
Item No. _____


UNIVERSITY OF MUMBAI



**Syllabus for
The Certificate Course :
Universal Human Values (UHV)
UHV 2: Understanding Harmony**

(Integration with Choice Based Credit System Revised 2019 B.
Pharm Syllabus at Semester V level; implemented from
academic year 2021-22)

Dr. (Mrs.) *Sr* Sudha Rathod
Principal
Oriental College of Pharmacy
Plot No. 3, 4 & 5, Sector-2,
Sanpada, Navi Mumbai.





ORIENTAL EDUCATION SOCIETY'S

ORIENTAL COLLEGE OF PHARMACY


(Approved by PCI, D.T.E., Affiliated to University of Mumbai & Certified by ISO 9001:2015)

NAAC ACCREDITATION WITH 'A' GRADE



AC _____
Item No. _____

UNIVERSITY OF MUMBAI


Syllabus for Approval

Sr. No.	Heading	Particulars
1	Title of the Course	Universal Human Values (UHV) UHV 2: Understanding Harmony
2	Eligibility for Admission	Same as CBCS Rev 2019 syllabus for entry into semester V
3	Passing Marks	40%
4	Ordinances / Regulations (if any)	Nil
5	No. of Years / Semesters	One Semester
6	Level	Certificate/Diploma/U/G/PG (Strike out which is not applicable)
7	Pattern	Semester/Yearly (Strike out which is not applicable)
8	Status	Revised/New (Strike out which is not applicable)
9	To be implemented from Academic Year	From Academic Year : 2021-2022 (Integration with CBCS Revised 2019 B. Pharm Syllabus at Semester V level)

Date: 15th May 2021

Signature: _____

Name: Prof. Supriya Shidhaye
Chairman of BoS of Pharmacy.

Signature: _____

Dr. Anuradha Majumdar
Dean, Science and Technology

Dr. (Mrs.) Sudha Rathod
Principal
Oriental College of Pharmacy
Plot No. 3, 4 & 5, Sector-2,
Sanpada, Navi Mumbai.





ORIENTAL EDUCATION SOCIETY'S

ORIENTAL COLLEGE OF PHARMACY

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PREAMBLE

This is with reference to the AICTE Initiative & University of Mumbai guidelines, Universal Human Values [Understanding Harmony (Part 2)] is introduced into the B. Pharm Syllabus from the Current academic Year 2021-22. The Universal Human Values Certificate Course is integrated with R 2019 B. Pharm syllabus from the Academic year 2021-2022. The Certificate course will be introduced at SEMESTER V level from the academic year 2021-22. It is mandatory for the students to complete certificate course on the subject entitled: Universal Human Values [Understanding Harmony (Part 2)]

The evaluation should be conducted out of 100 Marks and the marks shall be awarded on the basis of performance in tutorials, practicum activities and practicum project. The UHV certificate course shall be conducted at the Institute level. The institute shall conduct examination and issue certificate of completion of UHV course with credits assigned. These credits shall be entered in the marksheet separately, **however the credits shall not be considered in calculation of SGPA and subsequently CGPA.** Successful completion of UHV course is mandatory for the award of B. Pharm degree to the students from the academic year 2021-2022.

The detailed syllabus of the UHV certificate course is given below. It is in synergy with AICTE UHV guidelines. The syllabus is divided into 3 modules.

It is resolved that the subject teacher shall conduct the assignments/ tutorials/ presentations during the course of teaching the subject defined as UHV course and after the UHV course completion, the subject teacher shall certify the satisfactory completion of the course. The certificate needs to be attached with the final result.

The syllabus for the course shall be subjected to revision after every three years.

Dr. Anuradha Majumdar (Dean, Science and Technology)
Prof. Shivram Garje (Associate Dean, Science)
Name of Chairperson (BoS): Prof. Supriya Shidhaye
Member(BoS): Dr. Shrirang Joshi
Member(BoS): Prof. K.G. Akamanchi
Member(BoS): Prof. Krishna Iyer
Member(BoS): Prof. Rajani Athawale
Member(BoS): Dr. Mohan Kale
Member(BoS): Dr. Meena Kanyalkar

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**Universal Human Values
UHV 2: Understanding Harmony**

Course Outcomes:

- To develop understanding of the concepts of Universal Human Values
- To recognize the relevance of Universal Human Values
- To develop understanding of value systems that are shared by our culture
- To critically analyze current issues related to values
- To develop a sense of personal self in harmony with society and nature through integration of Universal Human Values.
- To explore ways to integrate human values in personal and professional life.

Course Code	Course Name	Credits
PH	Universal Human Values UHV 2: Understanding Harmony	03

Sr. No.	Detailed content	Hrs.
	MODULE 1	15
Unit I	Exploring the Self	8
	a. Concept of Universal Human Values: <ol style="list-style-type: none"> Characteristics of Universal Human Values Difference between value-based education and skill based education Content of value education 	3
	b. Self-Exploration and Basic Aspirations of Human beings: <ol style="list-style-type: none"> Self-Exploration- Meaning and Process Basic Human Aspirations – Meaning and Basic Requirements for fulfilling. Measures to fulfil basic human aspirations in the current scenario. 	3
	c. Tutorials and Practicum Activities: <ol style="list-style-type: none"> Students practice mindfulness techniques like body scan, mindful breathing, and guided mindfulness meditation etc for strengthening self awareness. Students reflect on the process of Natural acceptance and its experiential validation in their day-to-day life activities Students maintain a reflective account of the times they felt happy and prosperous and the causes of that happiness and prosperity for them. Students reflect on the process of Natural acceptance and its experiential validation in their day-to-day life activities , hospital visits, visits to community pharmacy 	2
Unit II	Understanding Harmony – Self and Family	7

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	<p>a. Harmony with Self:</p> <ol style="list-style-type: none"> Concept of Human Existence – Conscious and Material Entities Difference between the Conscious and the Material Entities of Human Existence Measures to ensure Harmony in the Self <p>b. Harmony with Family:</p> <ol style="list-style-type: none"> Relationship as the basis of harmony in the family Exploring value of feelings in relationships Measures to ensure Harmony in the family <p>c. Tutorials and Practicum Activities:</p> <ol style="list-style-type: none"> Students maintain a log of the time and money spent in satisfying the needs of the Self and the needs of the body. Review and discussion of scenes from movies/books to critically analyse the feelings underlying the relationships issues and ways to resolve. Students chalk out an action plan for working on their relationship issues through using communication skills and managing feelings. Students enlist the plan of work while working in the group activities like DLLE, NSS, NCC, Public Health Office, laboratories, project work. Students may be introduced with Buddy Concept where senior student will be appointed as mentor with junior students on particular assigned work. <p>Understand Students perspective towards team building</p>	2
	MODULE 2	15
Unit I	Understanding harmony in Society and Professional Ethics	8
	<p>a. Harmony with Society:</p> <ol style="list-style-type: none"> Understanding conflict (meaning, types) Dimensions of Human order for harmony in society Universal value of justice, democracy, respect and gratitude <p>b. Professional Ethics in the Context of maintaining harmony:</p> <ol style="list-style-type: none"> Need for a code ethics(philosophy references for ethics) Integrating Inclusiveness Relevance and competence in professional ethics <p>c. Tutorials and Practicum Activity</p> <ol style="list-style-type: none"> Students choose a conflict that they observe in society and have a group discussion for possible ways to resolve the conflict. Students engage in an interaction an expert on laws that protect.(Abortion, Euthanasia, Juvenile Justice and Sexual harassment). Students write a reflective account on how they practice inclusion in day-to-day life and ways to do it in their future professional 	3
		2

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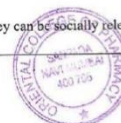


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	careers. iv. Students write a reflective report at various activities at college level, industry visits, camps etc.	
Unit II	Understanding harmony in Nature	7
	<p>a. Concept of harmony in Nature:</p> <ol style="list-style-type: none"> Meaning of harmony in nature Disharmony with Nature – causes Implications of disharmony with nature <p>b. Maintaining harmony with nature:</p> <ol style="list-style-type: none"> Harmony through mutual fulfilment of the four orders in nature Harmony through symbiotic relationship with nature Achieving competence in maintaining harmony with nature in professional life. <p>c. Tutorials and Practicum Activities</p> <ol style="list-style-type: none"> Students can write an account of different ways of integrating three Rs(Reduce, Reuse and Recycle) in their day-to-day life Students review of books/movies dealing with harmony with nature. Activities like Poster competition/slogan competition/street play/activities using social media on the theme of maintaining harmony with nature may be organized. Students can work on apps, slogans to Protect Nature, methods to reduce industrial waste, application of green chemistry as per the needs of the Pharmaceutical industry Suggest Plan to reduce Hospital waste/ Pharmaceutical Industrial waste/ Reduce Plastic waste/ E Waste Management Students can work on the Project of Energy Conservation 	2 3 2
	MODULE 3	15
Unit I	Holistic Perspective of Harmony at all levels of Existence and current issues due to disharmony Harmony with Self	8
	<p>a. Existence at all levels:</p> <ol style="list-style-type: none"> Existence as Units in space Existence as coexistence Application of harmony through coexistence through integration of Universal Human Values <p>b. Holistic perception of harmony in existence:</p> <ol style="list-style-type: none"> Development of harmony in the existential sense Current issues leading to disharmony at all levels Application of Universal Human Values for resolution of current issues. <p>c. Tutorials and Practicum Activities:</p> <ol style="list-style-type: none"> Students gather information about CSR activities carried out by various organizations Students write a reflective account of how they can be socially relevant as in their professions. 	3 3 2

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	iii. Students may participate in a two-day residential camp and engage in community service activities. iv. Students can gather information on the CSR activities planned by Pharmaceutical industries, evaluate its social outcome	
Unit II	Practicum Project- Community Engagement Students carry out a community engagement project to benefit the local community through initiatives which can be undertaken face to face or online. They write a reflective report of how the understanding of universal human values has been integrated in their work during the community engagement. <i>Students can work on Community Pharmacy Projects such as Training to Senior citizens, Health awareness programmes such as Diabetes Camp, Blood Donation Camp, TB awareness program, Health for all, Mental Health for all age groups etc.</i>	7
	TOTAL	45

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UNIVERSAL HUMAN VALUES ATTENDANCE (A.Y. 2023-24)

Roll No.	Name of the Student	7/5/2023	7/26/2023	8/2/2023	8/9/2023	9/6/2023	9/27/2023
1	Aknapelly Vignesh (Pradinesh) S.	1	2	3	4	5	A
2	Badode Kamchan Santosh	1	2	3	4	A	A
3	Baudre Komal Prakash	1	2	3	4	5	6
4	Bhargav Siddharth Girishchandra	1	2	3	4	5	6
5	Sharma Ishu Keshav	1	2	3	4	A	5
6	Bhambale Nidhi Sanjay	A	A	A	A	A	A
7	Bind Neha Anurag	1	2	3	4	5	A
8	Bordekar Rastika Rajendra	1	2	3	4	5	6
9	Chand Vidya Ranjeet	1	2	3	4	5	6
10	Chaudhary Vishal Sunil	1	2	3	4	5	6
11	Choudhary Abhishek Ashok Rakesh	1	2	3	4	5	6
12	Choudhary Sahil	1	A	2	A	3	4
13	Dubey Manvendra Kumar Akhilesh	1	2	3	4	5	6
14	Eragi Manishree Dattatray	1	2	3	4	5	A
15	Ghugare Anuja Dnyandev	1	2	3	4	5	6
16	Gidi Praachi Jayprakash	1	2	3	4	5	A
17	Gupta Aniket Vinod	1	2	3	4	5	A
18	Gupta Niraj Jogindar	1	2	3	4	5	A
19	Gupta Rajkumar Sanjay	A	1	2	3	4	5

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20	Gupta Rohit Suryabhan	1	2	3	4	5	6
21	Gupta Shivam Rakesh	1	2	3	4	5	6
22	Gupta Shivam Satyanarayan	1	2	3	4	A	5
23	Gupta Sneha Omprakash	1	2	3	4	5	A
24	Gupta Sumit Dinesh	1	2	3	4	5	A
25	Jain Esha Rakesh	1	2	A	3	4	A
26	Jain Sakshi Pushpendra	1	2	3	4	5	A
27	Jain Sujal Kamlesh	A	A	A	A	1	A
28	Jaiswal Priya Gopal	1	2	3	4	5	A
29	Jaiswal Reetika Kamlesh	1	2	3	4	A	A
30	Jha Abhishek Nikunt	1	2	3	4	A	A
31	Jha Ananya	A	1	2	3	A	A
32	Kanojia Roshni Hariprakash	1	2	3	4	A	A
33	Kanojia Nitin Bindhan	1	2	3	4	5	6
34	Khan Adina Salim	1	A	2	3	4	A
35	Khan Jaid Ahmed Israq Ahmed	1	A	2	3	4	A
36	Khan Sabreen Anjum Nizamuddin	1	2	3	4	5	6
37	Khan Tauhid Anwar	A	1	2	3	4	5
38	Kumari Anandita	1	2	3	4	5	A
39	Lohar Bunty Gopal	1	2	A	3	4	A
40	Manzoor Aaqib	A	1	A	2	3	A
41	Menghrani Muhammad Hanza	1	2	3	4	5	6
42	Mhatre Sharvart Shashikant	1	2	3	4	5	6
43	Mhatre Siddhi Pramod	1	2	3	4	5	6
44	Mishra Shivani Shivsagar	1	2	A	3	4	5
45	Mishra Sumit Umakant	A	1	2	3	4	A



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46	Momin Rahimn Nayeem	A	1	1	2	3	3	A	A
47	More Vaishnavi Bharat	1	2	3	4	A	A	A	A
48	Mushlag Murtaza	A	1	2	3	4	A	A	A
49	Ovais Mohi Ud Din	A	A	1	2	3	A	A	A
50	Pal Shirati Omprakash	1	2	A	3	4	A	A	A
51	Pal Swapnil Umeshkumar	1	A	2	3	4	5	A	A
52	Panda Monali Madhab	1	2	3	4	A	A	A	A
53	Pandey Aryan Irtiraj	1	2	3	4	5	6	A	A
54	Pandey Mayank Vinod	1	2	A	3	4	A	A	A
55	Pandey Saurabh Surendra	1	2	3	4	5	6	A	A
56	Pandit Nandita Yugal	1	2	3	4	5	A	A	A
57	Pasi Raju Samit	1	2	3	4	5	6	A	A
58	Bhargavi Narayan	1	A	A	2	A	A	A	A
59	Singh Abhinav Dharmdeo	1	2	3	4	5	A	A	A
60	Yadav Sujee Omprakash	1	2	A	3	4	5	A	A

Subject Teacher: Ms. Sumanth Menick

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UNIVERSAL HUMAN VALUES ATTENDANCE (A.Y. 2023-24)											
Roll No.	Name of the Student	7/3/2023	7/10/2023	7/17/2023	8/11/2023	8/21/2023	9/4/2023	9/11/2023			
61	Pathak Bhakti	1	2	3	A	4	A	5			
62	Pathan Anjum	1	2	3	4	5	6	7			
63	Patil Priti Suryakant	1	2	3	4	5	6	7			
64	Patil Shweta	1	2	3	4	5	6	7			
65	Paul Chowdhury Gopesh Liton	1	2	3	4	A	5	A			
66	Pisal Shrawani Uday	1	2	3	4	5	6	A			
67	Pisal Shivani Dattatray	1	2	3	4	5	6	7			
68	Radhakrishnan Archana	1	2	3	4	5	6	7			
69	Rane Onesh Santosh	1	2	3	4	5	6	7			
70	Rathod Bharat Vorarun	A	A	1	2	3	4	A			
71	Rawat Nikita Narendra Singh	1	2	3	4	A	5	A			
72	Sahu Sanjann Lalji	1	2	3	4	5	6	7			
73	Salunkhe Tanisha Balkrishna	A	A	A	A	A	A	A			
74	Sasmal Priti Jarun	1	2	3	4	5	6	7			
75	Saw Mukesh Arun	1	2	3	4	5	6	A			
76	Sawant Onkar Shamrao	1	2	3	4	A	A	A			
77	Sayyad Samina Elahi	1	2	3	4	5	6	7			
78	Shaikh Adnan Amin	1	2	3	A	A	A	A			
79	Shaikh Alfiya Shamsuddin	1	A	2	3	4	5	6			



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80	Shahid Asad Husain	A	1	2	A	2	3	A	4	5
81	Shahid Gulam Rasul Samer	1	2	3	4	5	6	7		
82	Shahid Jeeyan Anjum Abdul Kadar	A	1	2	3	4	5	6	7	
83	Shahid Nabila Laik	A	1	2	3	4	5	6	7	
84	Shahid Numa Tahseen	1	2	3	4	5	6	7		
85	Shahid Sadique Bano Ahmed Ali	1	2	3	4	5	6	7		
86	Shahid Samreen Imtiyaz	1	2	3	4	5	6	7		
87	Shahid Shahzad Mohd Salim	1	2	3	4	5	6	7		
88	Shahid Shehbaz Mohd Salim	1	2	3	4	5	6	7		
89	Shahid Zaid Nasir	A	1	A	A	2	3	4		
90	Siddiqui Sohiya Salauddin	1	A	1	2	A	3	A	A	
91	Singh Ayush Jitendra	A	1	A	1	2	A	A	A	
92	Singh Om Manoj	1	2	A	3	4	5	A	A	
93	Singh Vishnu Lakshishanker	A	A	1	2	A	A	A	A	
94	Surt Hibba Mohd Arafque	1	2	3	4	5	6	A		
95	Tank Dargan Rajesh	1	2	A	3	4	5	A	5	
96	Tayale Aditi Sunil	1	2	3	4	5	6	A		
97	Tiwari Pradiya Bipin	1	2	A	3	4	A	5		
98	Tiwari Sujana Santosh	1	2	3	4	5	6	7		
99	Tripathi Aviral	A	1	A	A	A	A	A	A	
100	Wadhwa Sejal Sudhir	1	A	2	3	4	A	5		
101	Yadav Aadash Gopichand	A	A	A	1	2	3	4	5	
102	Yadav Ankesh Upendra	1	2	3	4	5	6	7		
103	Yadav Ashwosh Sanjayarayan	1	2	3	4	5	6	7		
104	Yadav Karan Ramesh	A	A	1	2	3	A	A		
105	Yadav Preeti Pradip	1	2	3	A	4	5	6		



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106	Yadav Rohit Radheshyam	1	2	3	4	5	A	6
107	Yadav Ruchi Radheshyam	1	2	3	4	5	6	7
108	Yadav Suraj Avinash	A	1	2	3	4	5	A
109	Chaturvedi Ratnesh	NA	NA	1	2	A	A	A
110	Soni Omkar	NA	NA	1	2	3	A	A
111	Yadav Jyoti	NA	NA	1	2	A	3	4
112	Kaliar Poonam Arvind	NA	NA	1	2	3	4	A
113	Gijje Aditi Ajit	NA	NA	1	2	3	A	4
114	Ansur Ashimabano	NA	NA	1	2	3	4	5
115	Burande Sonali Arvind	NA	NA	1	2	3	A	4
116	Alamud Saad Mohd Zaki	NA	NA	1	2	3	A	A
117	Pamar Ronak Sanjay	NA	NA	1	A	2	3	A
118	Yadav Ankita Sushil	NA	NA	1	A	A	A	A

Subject Teacher: Ms. Swarnali Manick:



Dr. (Mrs.) Sudha Rathod
Principal
Oriental College of Pharmacy
Plot No. 3, 4 & 5, Sector-2,
Sionpada, Navi Mumbai.



8 DOCUMENTS OF PERSONALITY DEVELOPMENT PROGRAMS CONTRIBUTING TO ETHICS

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1. Personality And Employability Skill Development by Rubicon



Rubicon Training Outline

New Hire Training/ Personality Development/ Employability Skills			
Sr. No.	Topic	Learning Objectives	Duration
1	Expectation setting	To learn Industry expectations from freshers	1
2	Ice breaking	To know more about the trainer & candidates	1
3	Organizational Structure	To learn Organizational structure	2
4	SWOT Analysis	To identify their Strength/Weakness/Opportunities/ Threat	2
5	Corporate Jargons	To learn most commonly used words in corporates	1
6	Public Speaking	To eliminate stage fear	2
7	Presentation Skills	To articulate your thoughts through Power point presentation	2
8	E-mail Etiquette	To learn E-mail writing skills	2
9	Grooming	Dress to impress/ Proximity/ Personal hygiene/	2
10	Body language	To learn positive body language	1
11	Telephone Etiquette	To handle telephonic round of interview/ To learn call mechanics	2
12	Group Discussion	To assess candidates' public speaking skills	2
13	Personal Interview	To perform well during interviews	4
Total			24 hrs


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Date: 13th July 2023

NOTICE FOR STUDENTS

This is to inform all the students of Final Year B. Pharm that Placement cell of Oriental College of Pharmacy is organizing 4 day Soft skill development workshop on "Personality Development and Employability Skill development" from Wednesday 2nd Aug to Saturday 5th Aug 2023 from 9.30 am-4.30 pm, in Seminar Hall.

The training program is based on Barclay's Life Skill Program in collaboration with Rubicon.

Principal

Dr. Sudha Rathod
Oriental College of Pharmacy
Plot No. 3, 4 & 5, Sector-2,
Sanpada, Navi Mumbai.



Placement Cell Coordinator

Dr. Vandana Jain

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116 Fax 022-2775759

E-Mail: admin.ocp@oeps.ac.in Website: www.ocp.edu.in



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Date: 13th July 2023**NOTICE FOR FACULTY**

This is to inform all the faculty that Placement cell of Oriental College of Pharmacy is organizing 4 day Soft skill development workshop on "Personality Development and Employability Skill development" from Wednesday 2nd Aug to Saturday 5th Aug 2023 from 9.30 am-4.30 pm, in Seminar Hall for final year students.

The training program is based on Barclay's Life Skill Program in collaboration with Rubicon.

Below mentioned final year faculties are required to look after discipline as per the specified slots.

Date	Name of the faculty	Signature
Morning Half	Mr. Shoaib Ansari	
Afternoon slot	Mr. Vijay Ikale	

Principal

Dr. Sudha Rathod

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Placement Cell Coordinator

Dr. Vandana Jain

Plot No. 3, 4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai - 400705.

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**ORIENTAL COLLEGE OF PHARMACY****PLACEMENT CELL****Life Skills Training Program**

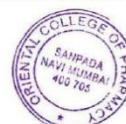
(2023)

Details of activity

Name of the Activity	"Personality and employability skills development"	Activity Number	
Date	2 nd August to 5 th August, 2023	Department /Committee or Faculty	Placement Cell/ Dr. Vandana Jain
Venue	Seminar Hall	Time	10.00 am – 4.00 pm
Nature of Activity (Indoor/Outdoor)	Indoor	Total number of Participants	115

Activity Information:

Objectives	LIFE SKILLS TRAINING
Methodology or Brief summary	Essential Email Etiquette, a mock interview session, CV writing skills, Group discussion on several engrossing topics was conducted effectually.
Outcome	Aided in the development of students' personalities and employment skills.

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
Date: 13th July 2023

To,
The Central Office,
OES Sanpada Campus

Subject: Regarding seminar hall booking on 2-5th Aug 2023 from 9.30 to 4.30 pm

Dear Sir/Madam,
Kindly book the seminar hall as mentioned above for the 4 day soft development program
organized by Placement Cell of Oriental College of Pharmacy

Thanks


Dr. Vandana Jain
Placement Cell Coordinator


Principal

Dr. Sudha Rathod
PRINCIPAL
ORIENTAL COLLEGE OF PHARMACY



Plot No. 3, 4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai - 400705.

Tel: 27758715 / 27752213 / 27751116 Fax 022-2775759

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THE CERTIFICATE IS PRESENTED TO:

Aditi Mishra

For successfully completing 4 days training from 02nd August 2023 to 05th August 2023
on 'Employability Skills' under 'LifeSkills' programme organized by Rubicon
at Oriental College of Pharmacy, Navi Mumbai, Maharashtra.



Dhanya Narayanan
Dhanya Narayanan
Chief Executive Officer

sh
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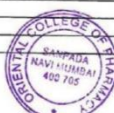
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Oriental College of Pharmacy, Sanpada
PERSONALITY & EMPLOYABILITY SKILLS DEVELOPMENT
in collaboration with Rubicon
Life Skill Training Program

Final Year B. Pharm Attendance

Date: 02/08/2023

Roll No	Name	Signature
1	ANBHULE TANMAY HANMANT	[Signature]
2	ANDHALE ROHIT BHASKAR	[Signature]
3	ANKUSHRAO RAJ RAMESH	[Signature]
4	ANSARI AKSA NIJAKAT	[Signature]
5	ANSARI ARIBA MASOOD	[Signature]
6	ANSARI MOHD FARDEEN MOHD FIROZ	[Signature]
7	ANSARI MOHD UMAIR MOHD SALAHUDDIN	[Signature]
8	ANSARI SHUMAYEL INTEKHAB ALAM	[Signature]
9	AUTI SHRUSHTI CHANDRAKANT	[Signature]
10	AWASTHI POOJA SANTOSH	[Signature]
11	BARVE ROHAN RAGHUNATH	[Signature]
12	BHATT HRISHIKESH PURUSHOTTAM	[Signature]
13	BHUBAL GANESH MANGESH	[Signature]
14	CHAUBEY KHUSHI BHUPENDRA	[Signature]
15	CHAUGULE KOMAL MAHADU	[Signature]
16	CHAUHAN HEMANT KAMLESH	[Signature]
17	CHAUHASI RIYA SURESH	[Signature]
18	CHOUDHARI SAYALI SANJAY	[Signature]
19	CHOUDHARY KAJAL DEVCHAND	[Signature]
20	DHAGE TANMAY DEVIDAS	[Signature]
21	DUBULE PRATIK POPAT	[Signature]
22	GAWADE POOJA PRAKASH	[Signature]
23	GUNJAL TEJASHRI BHIKAJI	[Signature]
24	GUPTA ASHISHKUMAR AJAYKUMAR	[Signature]
25	GUPTA DHIRAJKUMAR RAJKUMAR	[Signature]
26	GUPTA HIMANSHU KISHAN	[Signature]
27	GUPTA JYOTI SHIVKUMAR	[Signature]
28	GUPTA KHUSHI DHARMENDRA	[Signature]
29	GUPTA KOMAL RAMDHAR	[Signature]
30	GUPTA MEENA KAILASHNATH	[Signature]
31	GUPTA OMKAR SAHEB SARAN	[Signature]
32	SHIVAM GUPTA	[Signature]
33	GUPTA SHWETA SATISH	[Signature]
34	JHA NISHULATA SUJEETKUMAR	[Signature]
35	JUWARI KAMRAN AVESH	[Signature]
36	KADAM RISHIKESH DATTATRAY	[Signature]
37	KAMERKAR SALONI ATUL	[Signature]
38	KATRE ISHWARI TUKARAM	[Signature]
39	KAWADE MAYURI ASHOK	[Signature]



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40	KHAN DANISH ABUBAKAR	
41	KHAN MOHAMMED AUN AFTAB	<i>[Signature]</i>
42	KHAN NIDA NADIM	
43	KHAN RIZWAN AHMED RAMZAN ALI	
44	KHARAT SANJANA SURESH	<i>[Signature]</i>
45	KUMBHAR SURAJ SURESH	<i>[Signature]</i>
46	MAHADIK RICHHA	<i>[Signature]</i>
47	MAKANDAR AFZAL HASAN	<i>[Signature]</i>
48	MANDAL PANKAJ RAJU	<i>[Signature]</i>
49	MANJREKAR MAYUR JITENDRA	<i>[Signature]</i>
50	MISHRA ADITI ARVIND	
51	MISHRA AKASH RAJESH	
52	MOHD AMAAN SHOUKAT ALI	
53	MORE SAKSHI ANIL	<i>[Signature]</i>
54	JOYDEEP MUKHERJEE	<i>[Signature]</i>
55	MULLA ZOYAB MUSADDIQUE	<i>[Signature]</i>
56	NASHTE ATHARVA RAHUL	<i>[Signature]</i>
57	NAVALE RIYA RAVI	
58	NAVGAN PRACHI JOTIRAM	<i>[Signature]</i>
59	NAVYA UNNIKRI SHNAN	<i>[Signature]</i>
60	PADISHETH AMRUTA NIROHAR	<i>[Signature]</i>
61	PAL AKASH GULABCHAND	<i>[Signature]</i>
62	PANDEY SATYENDRA KAMLESH	<i>[Signature]</i>
63	NIKITA PATEL SITARAM	<i>[Signature]</i>
64	PATIL AKANKSHA BHUSHAN	<i>[Signature]</i>
65	PATIL SHIVAM NITYANAND	<i>[Signature]</i>
66	PRASAD POOJA GANGADIN	<i>[Signature]</i>
67	RAJPUT SEJAL BIPIN	<i>[Signature]</i>
68	RANE MUGDHA SUHAS	<i>[Signature]</i>
69	RUPALI ANGRESH SINGH	<i>[Signature]</i>
70	RUTBA ALTAF	<i>[Signature]</i>
71	SAHANI RAHUL RAMDARASH	<i>[Signature]</i>
72	SAHU NIRAJ HARI	<i>[Signature]</i>
73	SARVAIYA NEHAL RAMESH	<i>[Signature]</i>
74	SATAM YASH VITHAL	
75	SAWANT MRUNMAYI SUNIL	<i>[Signature]</i>
76	SAWANT PRADNYA ARUN	<i>[Signature]</i>
77	SHAHU SOLANKI AVADHESH KUMAR	<i>[Signature]</i>
78	SHAIKH AMAAN NOOR MOHAMMED	<i>[Signature]</i>
79	SHAIKH ARMAN MOHD AKHTAR	<i>[Signature]</i>
80	SHAIKH ASAD AKHLAQUE AHMED	<i>[Signature]</i>
81	SHAIKH MOHD AMMAR MOHD UMER	<i>[Signature]</i>
82	SHAIKH NAZNEEN MOHD ILYAS	<i>[Signature]</i>
83	SHARMA SONTU SHRAVAN	<i>[Signature]</i>
84	SHARMA VISHAL SUBHASH	<i>[Signature]</i>
85	SHARMA YASH RAJESH	<i>[Signature]</i>
86	SHUKLA GOVIND DINESH KUMAR	<i>[Signature]</i>
87	SIDDIQUI MADIHA NADEEM AHMED	<i>[Signature]</i>



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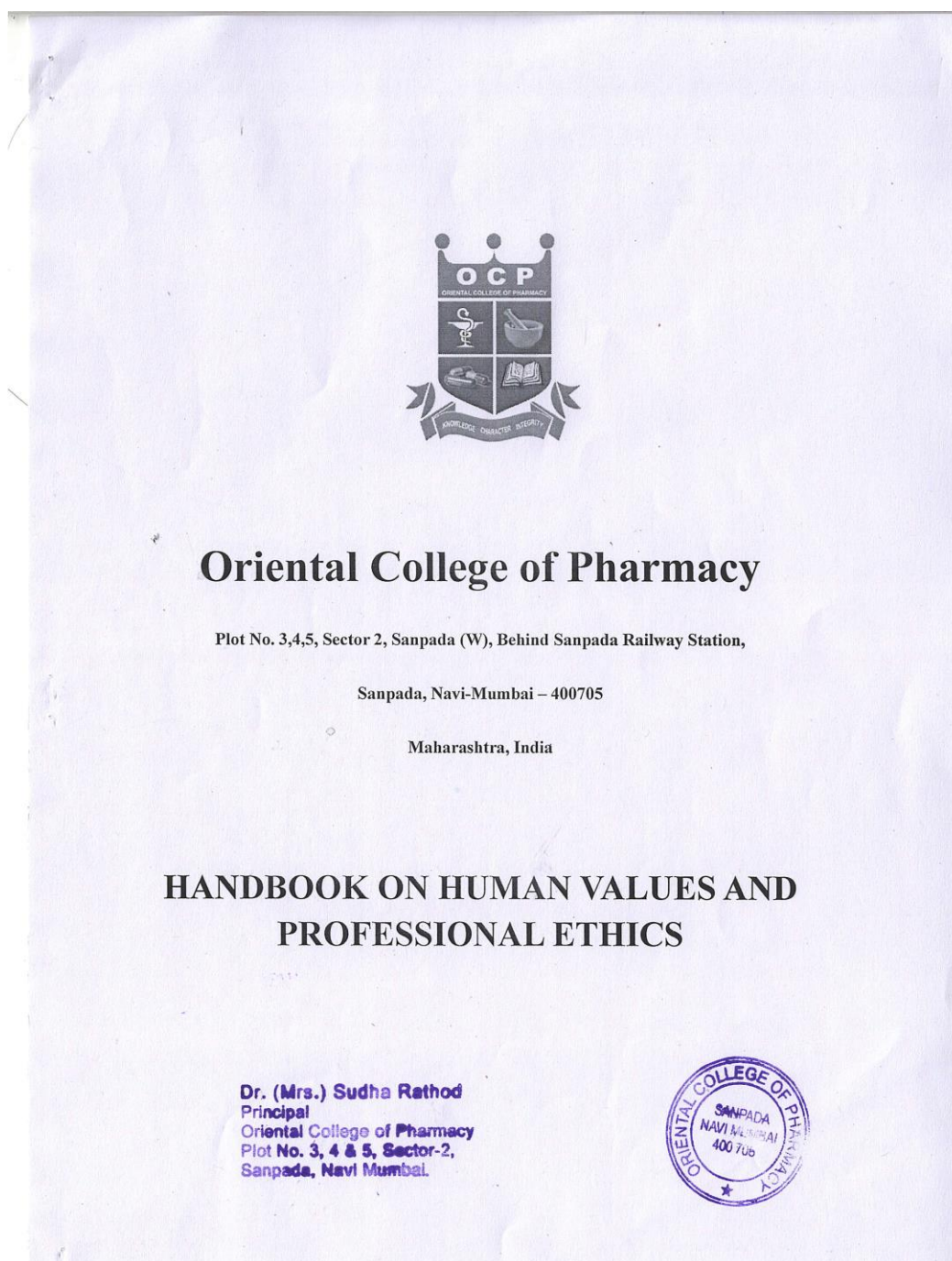
88	SIDDIQUI MARGHOUBURRAHMAN MAFOOZURRAHMAN	Marghoob
89	SINGH NAMRATA ANIL	Namrata
90	SINGH PALLAVI SHAILESH	Pallavi
91	SINGH SHIVAM RAJESH	Shivam
92	SINGH BHADOURIA MUSKAN BRUPAL	Muskan
93	SOYAL UMESHKUMAR CHANDARAM	Umesh
94	SUBHEDAR RAYHAN RAJAK BADSHAHA	Rayhan
95	TAWARE BHARGAVI RAMESH	Bhargavi
96	TIWARI AAYUSH SUNIL	Aayush
97	TIWARI DURGESH SANTOSH	Durgesh
98	TIWARI MANSI SHIVDHAR	Mansi
99	UPADHYAY ASHISH RAJAN	Ashish
100	YADAV AKASH SUBEDAR	Akash
101	YADAV ROHIT RAJESH	Rohit
102	YADAV ROHITSINH SHEETAL PRASAD	Rohit
103	YADAV SAKSHI SHYAM	Sakshi
104	YADAV SHAILENDRA RAMNAKSHATRA	Shailesh
105	ZOD VAIDEHI VINOD	Vaidehi
106	BAGRESHA NAVIN BHERULAL	Navin
107	CHOUDHARY PRAVINKUMAR NARAYANLAL	Pravinkumar
108	DUBEY ANKITA PRAMOD	Ankita
109	DUBEY VINAYAK PRAMOD	Vinayak
110	GEHLOT PRAVINKUMAR DINESH	Pravinkumar
111	GUPTA ARCHANA ROOPCHANDRA	Archana
112	JAIN PREM LALIT	Prem
113	SHILWANT MEGHA ANIL	Megha
114	SINGH AKRUTI ARVINDKUMAR	Akruti
115	SINGH GRACY JAY	Gracy



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9 HANDBOOK ON UNIVERSAL VALUES AND PROFESSIONAL ETHICS





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**HANDBOOK ON HUMAN VALUES AND PROFESSIONAL ETHICS****1. Introduction:**

Education is one of the six fundamental rights enshrined in the Indian Constitution for every citizen. Higher education is critical for advancing one's career and plays a pivotal role in shaping future leaders while contributing to the social and economic development of society and the nation. Consequently, Higher Education Institutions (HEIs) bear significant responsibility.

The objective of education, notably higher education, is to enable individuals to reach their full potential by fostering human values and professional ethics among stakeholders, including administrators, faculty members, and students. Elevating the status of the teaching profession is essential to preserve its dignity and integrity. Hence, it is imperative to establish a code of ethics that the teaching community develops and adheres to. HEIs must institute high-quality systems and foster an environment grounded in human values and professional ethics to uphold their dignity and integrity.

Institutions must evolve their physical and psychological knowledge bases and financial infrastructure in alignment with ethical principles. As the cornerstone of education, teachers engage in critical areas of professional activity guided by specific principles. This *Handbook of Code of Ethics* delineates the principles and guidelines to be observed by all stakeholders of Oriental College of Pharmacy (OCP).

2. Human Values:

Human values encompass intrinsic moral qualities such as compassion, honesty, loyalty, love, peace, sympathy, and truth, which contribute to the fundamental goodness of individuals and society. These values form the foundation for understanding situations and influencing attitudes, motivations, and behaviors. They provide a framework for distinguishing right from wrong while fostering a deeper understanding of individuals and organizations.

The core human values include:

1. **Love and Compassion:** Representing genuine concern for others, kindness, empathy, and charity. Compassion stems from unconditional love and is expressed through acts of mercy and kindness.
2. **Peace:** Encompassing humility, optimism, patience, forgiveness, self-control, and self-esteem. Peace operates at individual, societal, and global levels.
3. **Truth:** Representing eternal and unchanging virtues such as sincerity, fairness, and honesty, essential for fulfilling professional commitments.
4. **Nonviolence:** Advocating refraining from physical, verbal, or psychological harm while fostering compassion and tolerance.



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5. **Righteousness:** Establishing a foundation of ethical behavior, including decency, decorum, and adherence to moral values.
6. **Renunciation:** Promoting frugality, self-control, and selflessness; reflecting a compassionate outlook.
7. **Service:** Emphasizing altruism and empathy, performed impartially and without prejudice.
8. **Peaceful Coexistence:** Encouraging harmonious relationships built on values like equality, fraternity, and environmental consciousness.
9. **Discipline:** Advocating order and regulation in personal and professional conduct.

Values are the bedrock of a robust civilization and must be continuously practiced to maintain a strong culture. Administrators and faculty members at HEIs are role models, imparting these values to colleagues and students through their actions. By embracing these principles, OCP has emerged as a leading pharmacy college in Mumbai.

To nurture these values, OCP undertakes initiatives including:

- Ethical governance with transparency.
- Excellence in academics through learner-centric Outcome-Based Education.
- A dedicated faculty with a blend of industrial and academic expertise.
- An innovation and entrepreneurship ecosystem.
- Holistic learner development.
- Research initiatives guided by eminent advisors.
- A robust mentoring system.
- A feedback mechanism involving all stakeholders.

3. Professional Ethics:

Human values and professional ethics are interdependent. While human values are personal convictions, ethics encompass organizational rules and standards defining acceptable behavior. Professional ethics ensure consistency in ethical conduct, contributing to an institution's success. The following elements form the cornerstone of professional ethics:

1. **Integrity:** Upholding honesty, transparency, and fairness in all professional endeavors.
2. **Trusteeship:** Managing resources ethically and efficiently with collective accountability.
3. **Harmony:** Promoting tolerance, constructive debate, and forgiveness.
4. **Accountability:** Encouraging responsibility for actions in a trusting and open environment.
5. **Inclusiveness:** Ensuring equal opportunities without discrimination.
6. **Commitment:** Demonstrating dedication to the institution's vision and mission while striving for excellence.
7. **Respectfulness:** Fostering mutual respect, credibility, and fairness in all interactions.



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8. **Belongingness:** Cultivating a shared vision and creating a safe, supportive, and inclusive environment.
9. **Sustainability:** Advocating responsible resource utilization for a secure and enduring future.

4. Codes of Professional Ethics:

4.1 Administrative Authority:

Comprising the Principal, Heads of Departments (HODs), and Office Superintendent, the administrative authority is responsible for:

1. Providing value-based academic leadership through policy formulation and resource optimization.
2. Upholding the highest ethical standards in decision-making to benefit the institution and society.
3. Supporting the institution's mission and vision through policy implementation.
4. Promoting a culture of quality, professionalism, and satisfaction.
5. Adhering to applicable laws, rules, and regulations.
6. Preventing any misuse of financial or institutional resources.

4.2 Administrative Staff:

The administrative staff shall adhere to the Code of Ethics by:

1. Maintaining confidentiality of records and sensitive information.
2. Safeguarding institutional property.
3. Facilitating a conducive and friendly environment.
4. Avoiding any form of discrimination.
5. Ensuring timely completion of assigned responsibilities.

4.3 Teachers:

Teaching is a noble profession, essential for imparting knowledge and values. Teachers, adhering to the Code of Ethics, shall:

1. Exhibit dedication, passion, and punctuality in teaching, research, and academic activities.
2. Contribute to the profession through research endeavors.
3. Share knowledge by participating in seminars, conferences, and workshops.
4. Engage in academic responsibilities, including admissions, examinations, and evaluations.
5. Innovate teaching methodologies using tools like intelligent classrooms.
6. Serve as role models by maintaining exemplary conduct and character.
7. Encourage student participation in activities of national importance.
8. Adhere strictly to anti-ragging policies and grievance redressal mechanisms.



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9. Treat students impartially, irrespective of religion, caste, or other distinctions.
10. Respect students' freedom of speech and expression.
11. Abide by societal expectations of professional conduct.
12. Mentor students, instilling human values and societal contributions.

4.4 Students:

Students are expected to focus on learning and holistic development. Adhering to the Code of Ethics, students shall:

1. Follow institutional rules and respect its vision, mission, and culture.
2. Exhibit courtesy and dignity towards faculty, staff, and peers.
3. Maintain discipline and regularity in academic engagements.
4. Engage in research to enhance their knowledge.
5. Foster harmony among peers from diverse backgrounds.
6. Uphold academic integrity in their work.
7. Contribute to national issues, including campus cleanliness and gender equality.
8. Protect institutional property.
9. Ensure a ragging-free campus by adhering to the Anti-Ragging Policy.




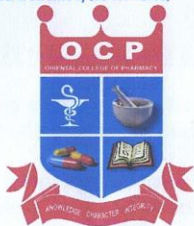
Sudha

Dr. (Mrs.) Sudha Rathod
Principal
Oriental College of Pharmacy
Plot No. 3, 4 & 5, Sector-2,
Sanpada, Navi Mumbai.




10 DOCUMENTS OF STUDENT ATTRIBUTES FACILITATED BY INSTITUTION

ORIENTAL EDUCATION SOCIETY'S
ORIENTAL COLLEGE OF PHARMACY
(Approved by AICTE, PCI, D.T.E., Affiliated to University of Mumbai & Certified by ISO 9001:2008)



Oriental College of Pharmacy
Plot No. 3,4,5, Sector 2, Sanpada (W), Behind Sanpada Railway Station,
Sanpada, Navi-Mumbai – 400705
Maharashtra, India

STUDENT ATTRIBUTES FACILITATED BY INSTITUTION



S. Rathod
Dr. (Mrs.) Sudha Rathod
Principal
Oriental College of Pharmacy
Plot No. 3, 4 & 5, Sector-2,
Sanpada, Navi Mumbai.

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STUDENT ATTRIBUTES FACILITATED BY INSTITUTION

We are committed to delivering quality education that translates into meaningful humanistic outreach and fosters the development of better communities and socially conscious citizens.

Our vision, *"To create competent pharmacy graduates who contribute to the development of the healthcare profession,"* is pursued with unwavering passion and dedication by all stakeholders.

Our mission further supports this:

1. To produce pharmacy graduates through motivated and experienced faculty supported by robust infrastructure.
2. To encourage students and faculty to research within the healthcare profession.
3. To instill social values and responsibilities for improving community healthcare.

We are steadfast in our dedication to making this vision and mission a reality. The curriculum, complemented by various co-curricular and extracurricular activities, facilitates our students' development of essential attributes.

Our academic framework deeply embeds core values such as respect, honesty, service to society, and tolerance for all religions. To ensure students' holistic development, we balance academics, co-curricular, and extracurricular activities.

Students are provided ample opportunities to participate in these activities, enabling them to acquire essential life skills. The following table outlines how critical student attributes are nurtured through various activities conducted throughout the academic year.



Attributes	Attribute Facilitated through
Professionalism	Curricular and Extracurricular Activities
Knowledge enrichment	Add-on Courses, Online Courses
Employability	Placement Training Cell, Career Counseling, and Guidance Cell
Personality Development	Invited Talks and Students Council Activities
Value addition in biodata	Participation in Workshops/Seminars/Conferences
National values, Human Values, Ethical values	Independence Day, Republic Day, NSS Activities, and Awareness Programs
Social cohesion, Tolerance, Communal harmony	Celebration of Linguistic and Religious Festivals and Days
Social sensitivity	Departmental Extension Activities and NSS
Event management	Organizing College Days, Seminars, and Club Activities
Life skills	Departmental Extension Activities and NSS
Environment sustainability	Eco-club and NSS Activities
Gender equality	Gender Sensitization, Women Development Cell Programs
Team spirit, Acceptance	Sports and Other Competitions
Creative Thinking and Problem Solving	Intercollegiate competitions
Self-awareness and emotional intelligence	Mentoring Cell, Student Council

The institute is committed to fostering the holistic development of students by integrating various curricular and extracurricular activities to teach essential attributes. Professionalism is cultivated through a blend of academic and extracurricular engagements, while knowledge enrichment is facilitated via add-on and online courses. Employability is enhanced through the efforts of the Placement Training Cell and the Career Counseling and Guidance Cell. Personality development is promoted through invited talks and student council activities, while participation in workshops, seminars, and conferences adds significant value to students' biodata. National, human, and ethical values are instilled through the celebration of Independence Day, Republic Day, NSS activities, and awareness programs. Social cohesion,



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tolerance, and communal harmony are nurtured by celebrating linguistic and religious festivals and days.

The institute also emphasizes social sensitivity through departmental extension activities and NSS initiatives, while event management skills are honed by organizing college days, seminars, and club activities. Life skills are developed through departmental outreach programs and NSS activities, and environmental sustainability is encouraged via Eco-club and NSS initiatives. Gender equality is promoted through gender sensitization sessions and programs conducted by the Women Development Cell. Sports and other competitions foster team spirit and a sense of acceptance, while creative thinking and problem-solving abilities are sharpened by participating in intercollegiate competitions. Lastly, self-awareness and emotional intelligence are nurtured through the mentoring cell and student council, ensuring a well-rounded and socially conscious individual.



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11 WEB-LINK TO THE RELEVANT DOCUMENTS AT HEI WEBSITE

The following link will navigate you to our college website's page, where Prospectus, which has a code of conduct for Governing bodies, teaching staff, and non-teaching staff, and students, is available.

<https://ocp.edu.in/code-of-conduct/>