

PLACEMENT CELL

Life Skills Training Program

(2023)

Details of activity

Name of the Activity	"Personality and employability skills development"	Activity Number	
Date	2 nd August to 5 th August, 2023	Department /Committee or Faculty	Placement Cell/ Dr. Vandana Jain
Venue	Seminar Hall	Time	10.00 am – 4.00 pm
Nature of Activity (Indoor/Outdoor)	Indoor	Total number of Participants	115

Activity Information:

Objectives	LIFE SKILLS TRAINING
Methodology or Brief summary	Essential Email Etiquette, a mock interview session, CV writing skills, Group discussion on several engrossing topics was conducted effectually.
Outcome	Aided in the development of students' personalities and employment skills.

Dr. (Mrs.) Sudha Rathod Principal

Oriental College of Pharmacy Plot No. 3, 4 & 5, Sector-2, Sanpada, Navi Mumbal



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WORKSHOP REPORT

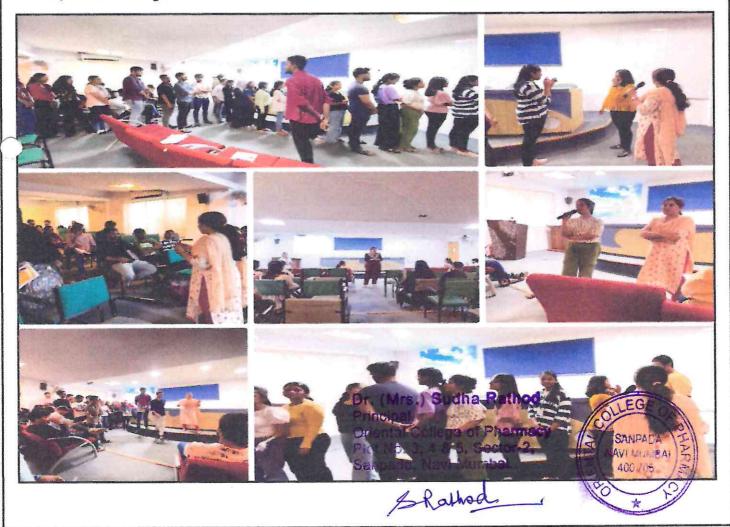
Topic: Life Skills Training Program

Investing in personality development and employability skill development is a wise investment in one's personal growth and job success. These skills are critical for personal and professional success. Personality determines how people interact and adapt, whereas employability skills reveal their competence and preparation for the work market. Both skills contribute to the overall well-being of the individual. Employers favor candidates who have a combination of technical proficiency, a well-developed personality, and important employability skills.

The Placement Cell of Oriental College of Pharmacy had arranged a 4-day workshop from 02-08-2023 to 05-08-2023 on "LIFE SKILLS TRAINING PROGRAM" in collaboration with Rubicon on "Personality and employability skills development" for Final Year B. Pharm students.

On Day 1, 2nd August, 2023.

Dr. Vandana Jain, Placement Cell In-charge of OCP, and the workshop hostesses Ms. Komal Bandre and Ms. Isha Sharma welcomed the speaker Mrs. Vidhya Mirkal and all the guests at 9.30 a.m. The speaker was introduced to the audience by the hostess. This was accomplished by giving the speaker, Mrs. Vidhya Mirkal, the centre stage.



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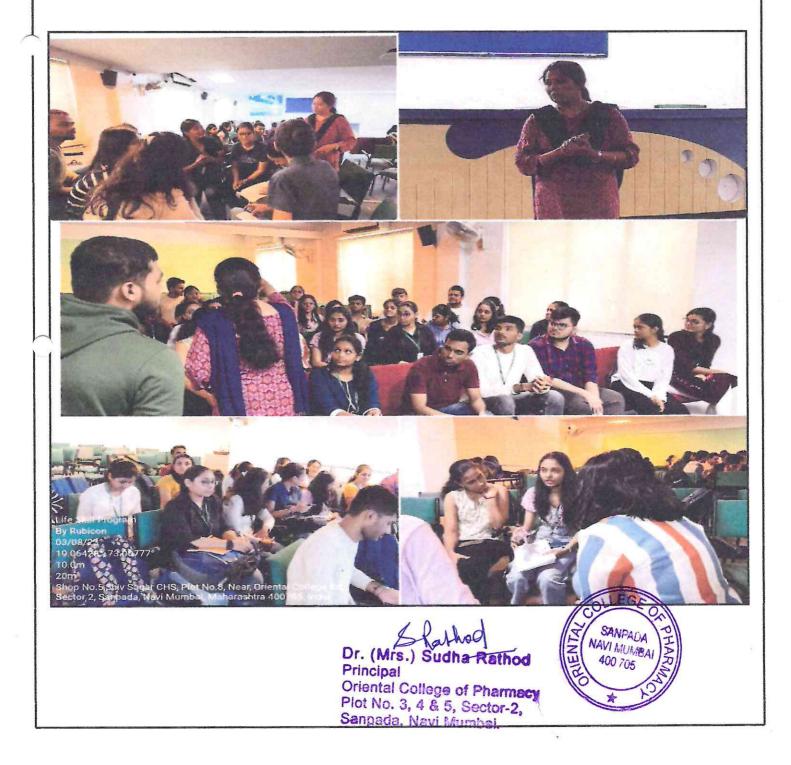
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Multiple fun activities were conducted in which students performed various tasks assigned to them. Through these activities, the essentials of communication skills including physical behaviours, active listening skills, polite speaking and grooming were instilled within them.

On Day 2, 3rd August, 2023.

Students were segregated into groups and compelling topics were allotted to them. Productive group discussion was brought about in which students enthusiastically participated, followed by evaluation of each member's presenting and communicating skills and their contribution in the group. Students were ushered to undertake SWOT analysis. Polishing of CV writing skills was also achieved.



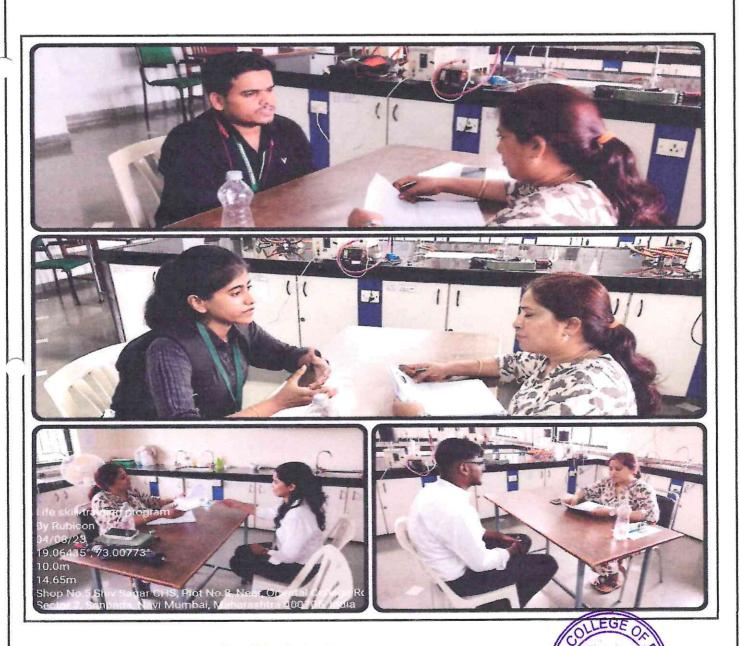


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On Day 3, 4th August, 2023.

A mock interview session was arranged by the speaker Mrs. Vidhya Mirkal for Final Year students of Division – B.

Students were dressed in formal attire and had come along with their updated CVs. This practice interview for a real job interview gave students the opportunity to analyse their weak spots, plan an interview strategy, and helped them envision a way to articulate their thoughts and convey them accurately while answering the posed questions in a more confident manner.



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A brief session on the topic 'Essential Email Etiquette Rules in the workplace' was planned for Final Year students of Division – A.

The do's and don'ts of email writing were shared by the speaker Mrs. Deeba Shah. In the other half, there took place an interactive brainstorming session as each student was asked to enlist interview questions which they seemed is difficult to answer or perhaps needed guidance in polishing and framing their answer more precisely. Brushing up of grooming skills and discussion on importance of personal hygiene was attained.







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On Day 4, 5th August, 2023.

For Final Year students of Division - B:

Debriefing of the mock interview session which was held place yesterday i.e., August 4, 2023 took place. The speaker Mrs. Vidhya Mirkal, rectified students based on their interview, counselled and further guided them on various ways to enhance their interpersonal skills, tonality and grooming.

In the second half of the session, students were made to understand the basic rules and best practices of communicating via email.

Lastly, a fun group activity was conducted which focused mainly on the importance of group coordination and ways to achieve successful team building communication.



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For Final Year students of Division - A:

The speaker Mrs. Deeba Shah, elaborated and demonstrated procedures for speaking with someone on the telephone expertly by means of a fun activity concentrating on the same. This was followed by a

Dr. (Mrs.) Sudha Rathod

Principal

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In the

second half, a mock interview round was arranged. Students had turned up for the mock interview in formals and an updated CV. They were evaluated based on various parameters. The speaker also focused attention to areas where there could be a more sophisticated way of answering certain questions, thus, guiding students. Group discussion on several engrossing topics was conducted effectually.







Dr. (Mrs.) Sudha Rathod Principal Oriental College of Pharmacy At the end of the day 4 of the workshop, a valed otherwife metron was organized, Mrsvi Vidhola Wirkal as. Deeba Shah were honoured as the workshop at 400.705.

and Mrs. Deeba Shah were honoured as the workshop west speakers for four days.

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The closure

of the workshop was done by the hostess by offering the vote of thanks to the guest speakers and all the attendees who had graced the occasion. Dr. Vandana Jain, the Placement Cell In-Charge appreciated the speakers and provided some perspective on the value of life skills in the workplace. Mr. Shoaib Ansari and Mr. Vijay Ikale presented the saplings to the guest speakers as the token of appreciation.

Overall, the workshop was a huge success. The students were quite enthusiastic about their entire experience, and the values inculcated during the workshop will help them grew tremendously. Finally, the students completed the online feedback questionnaires.

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Dr. Mrs. Sudha Rathod

Placement Cell Coordinator

Dlang

Dr. Vandana Jain

Dr. (Mrs.) Sudha Rathod Principal Criental College of Pharmacy Pot No. 3, 4 & 5, Sector-2, Sanpada, Navi Mumbal



Oriental College of Pharmacy, Sanpada PERSONALITY & EMPOLYABILITY SKILLS DEVELOPMENT in collaboration with Rubicon Life Skill Training Program

Final Year B. Pharm Attendance

Date:04/08/2023

		Date:04/08/202
Roll No	Name	Signature
1	ANBHULE TANMAY HANMANT	
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17	CHAURASIYA RIYA SURESH	Riva
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19	CHOUDHARY KAJAL DEVCHAND	Kalu
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Oriental College of Pharmacy, Sanpada PERSONALITY & EMPOLYABILITY SKILLS DEVELOPMENT in collaboration with Rubicon Life Skill Training Program

Final Year B. Pharm Attendance

Date:05/08/2023

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Dr. (Mrs.) Sudha Rathod Principal Oriental College of Pharmacy Plot No. 3, 4 & 5, Sector-2, Sanpada, Navi Mumbal.

ORIENTAL EDUCATION SOCIETY'S

ORIENTAL COLLEGE OF PHARMACY





Ref No. OCP/2023-24/298

Date: 03rd October 2023

To,

Mr. Pravir Kumar,

CEO, Rubicon Skill Development Pvt. Ltd.

Awfis, Unit 1, Business@Mantri Ground Floor, Viman Nagar

Pune- 411014.

Subject: Feedback for the LifeSkill Programm

Dear Sir,

It is with great pleasure that I inform you that the LifeSkills training conducted by your organisation for the students for our college has been a remarkable success.

Upon the completion of the training, a lot of students personally came to me and informed me of the learnings they were able to take away from the workshop.

Our college offers B.Pharm and also M.Pharm in three branches (Pharmaceutics, Quality Assurance, Pharmacology). In order to get in to corporate jobs, such type of trainings are quite useful. Understanding the importance of these trainings in students' career journeys, we hope that you continue this fruitful partnership with our college and help more students achieve their dreams.

Yours Sincerely,

Dr. Vandana Jain

Professor and Placement Cell Coordinator

Principal

Dr. Sudha Rathod

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Date: 13th July 2023

To,

The Central Office,

OES Sanpada Campus

Subject: Regarding seminar hall booking on 2-5th Aug 2023 from 9.30 to 4.30 pm

Dear Sir/Madam,

Kindly book the seminar hall as mentioned above for the 4 day soft development program organized by Placement Cell of Oriental College of Pharmacy

Thanks

Dr. Vandana Jain

Placement Cell Coordinator

Principal &/

Dr. Sudha Rathod

Dr (Mis.) Sudha Rathod

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No. 3, 4 & 5, Sector-2,

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Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116 Fax 022-2775759

E-Mail: admin.ocp@oes.ac.in Website: www.ocp.edu.in

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Date: 13th July 2023

NOTICE FOR STUDENTS

This is to inform all the students of Final Year B. Pharm that Placement cell of Oriental College of Pharmacy is organizing 4 day Soft skill development "Personality Development workshop and on Employability development" from Wednesday 2nd Aug to Saturday 5th Aug 2023 from 9.30 am-4.30 pm, in Seminar Hall.

The training program is based on Barclay's Life Skill Program in collaboration with Rubicon.

Oriental College of Pharmacy Plot No. 3, 4 & 5, Sactor-2, Sangada, Navi Mumbel.

Placement Cell Coordinator

Dr. Vandana Jain

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116 Fax 022-2775759

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Date: 13th July 2023

NOTICE FOR FACULTY

This is to inform all the faculty that Placement cell of Oriental College of Pharmacy is organizing 4 day Soft skill development workshop on "Personality Development and Employability Skill development" from Wednesday 2nd Aug to Saturday 5th Aug 2023 from 9.30 am-4.30 pm, in Seminar Hall for final year students.

The training program is based on Barclay's Life Skill Program in collaboration with Rubicon.

Below mentioned final year faculties are required to look after discipline as per the specified slots.

Date	Name of the faculty	Signature
Morning Half	Mr. Shoaib Ansari	(ASin)
Afternoon slot	Mr. Vijay Ikale	Okak

Principal

Dr. Sudha Rathod

DrD(M/54) Susudivaathod of Principal Oriental Colleged Sharmacy of Pkn No. 3, 4 & & Sestor-2,

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Placement Cell Coordinator

Dr. Vandana Jain

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