ORIENTAL COLLEGE OF PHARMACY

(Approved by AICTE, PCI, D.T.E, Affiliated to University of Mumbai & Certified by ISO 9001:2008)



29th March 2024

NOTICE

All the IQAC Members are hereby informed that there is a meeting scheduled on Saturday, 30th March 2024 at 2.00 pm in Principal's Cabin.

All are required to be present.

Principal

Agenda:

- 1. Review of previous meeting
- 2. Visit HKCP
- 3. Letters from NAAC for inspection
- 4. Visit of experts as Mock Inspectors
- 5. Any other matter with permission to chair



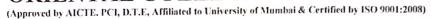
Dr. (Mrs.) Sudha Rathod Principal Oriental College of Pharmacy Plot No. 3, 4 & 5, Sector-2, Sanpada, Navi Mumbal.

C Coordinator

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/27752213 / 27751116 Fax 022-2775759

E-Mail: admin.ocp@oes.ac.in Website: www.ocp.edu.in





Notice: IQAC Meet: 30th March 2024

Sr.No	Name of the Members	Designation	Signature
1.	Dr.Sudha Rathod	Chairperson, IQAC	Sh
2.	Dr.Mohib Khan	Co-ordinator, NAAC	mph
3.	Mrs.Kranti D.Patil	Co-coordinator, IQAC	Potil
4.	Dr.Pradnya Palekar- Shanbhag	Member, Faculty Representative	
5.	Dr. Vandana Jain	Member, Faculty Representative	gaz
6.	Dr.Amjad Ali	Member, Faculty Representative	A
7.	Dr.Sayyed Mateen Moin	Member, Faculty and Sports Committee Representative	Jog.
8.	Dr.Manasi Gholkar	Member, Faculty and Research & Publication Committee Representative	Maherra
9.	Mrs. Varsha Patil	Member, Faculty and Examination Committee Representative	
10.	Mrs.Sonali Waval	Member, Library Representative	7 3,1
11.	Mrs. Sheela Warbhuvan	Member, Social Worker -Lawyer nominated by Society	N. Y.
12.	Mr.Sufi Ayaz	Member, Industrialist	
13.	Mr.Unnikrishnan C.	Member, Parent	
14.	Mrs. Shamim Menghrani	Member, Parent	
15.	Mr. Amit Shukla	Member, Alumni	
16.	Ms.Rucha Mahadik	Member, Student	
17.	Ms.Sakshi More	Member, Student	10° W

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1st April 2024

Minutes of the meeting

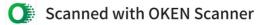
A meeting of IQAC was held on 30th March 2024 at 2.00 pm in Principal's Cabin. The following members were present for the same.

Sr.No	Name of the Members	Designation	Signature
1.	Dr.Sudha Rathod	Chairperson, IQAC	Sh
2.	Dr.Mohib Khan	Co-ordinator, IQAC	20460
3.	Mrs.Kranti D.Patil	Co-coordinator, IQAC	Patil
4.	Dr.Pradnya Palekar- Shanbhag	Member, Faculty Representative	13
5.	Dr. Vandana Jain	Member, Faculty Representative	gar.
6.	Dr.Amjad Ali	Member, Faculty Representative	W
7.	Dr.Sayyed Mateen Moin	Member, Faculty and Sports Committee Representative	
8.	Mr Abhijit Kanawaje	NAAC Core Committee Member	gamy
9.	Mr Melvin Melroy	NAAC Core Committee Member	Om

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With permission to the chairperson, Dr Sudha Rathod, the meeting was initiated by Dr. Mohib Khan, Vice Principal, and Coordinator IQAC. He welcomed all the members of IQAC and informed about the agenda of meeting. The points of the agenda were then discussed.

- 1. Review of previous meeting: The points under previous meeting are seen.
- 2. Visit HKCP This was informed that IQAC Coordinator has visited HKCP ON 20th March 2024
- 3. Letters from NAAC for inspection It was informed to all the details of NAAC Pear team visit and schedule was received on 25th March 2024
- 4. Visit of experts as Mock Inspectors It was informed to the members that there would be visit of experts for Mock inspection in the morning on 30th March 2024
- 5. Any other matter with permission to chair: No points were there to discuss.

The meeting ended at 2.30 pm with thanks to chair and all.

Principal (Mrs.) Sudha Rathod

Orient of College of Paurmacy Plot 4 4 8 5, Sector-2, Santigua, Navi Mumbal.

IQAC Coordinator

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705. Tel: 27758715/27752213/27751116 Fax 022-2775759

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REPORT

To,
The Principal,
OCP, Sanpada, Navi Mumbai.

Subject: Submission of seminar report held on 16th March 2024 - Regarding

Dear Madam,

TAPPERATOR OF THE STANT

With all your respect, this is to state that a seminar was organized by Department of Pharmacognosy, entitled, "Advances, Challenges and Opportunities in Herbal Drug Development".

The detailed report is as follows

Sr. No.	Particulars
1	There was a HOD meeting on 6 th February 2024 to organize a seminar. It was told to organize on 16 th March 2024.
2	Department of Pharmacognosy held a meet an finalized the title on 22 nd February 2024. The title decided was, "Advances, Challenges and Opportunities in Herbal Drug Development.
3	A short meeting was held within the Department of Pharmacognosy to decide minor details and Resource Persons.
4	Four speakers agreed to come to the Seminar
1	Dr. K S Laddha, Dr. Chhaya Gadgoli, Dr. Aruna Jadhav and Dr. Poonam Agrawal
5	A budget was submitted to Management to sanction the amount of Rs. 23500 on 1 th March 2024. The budget was then approved on 4 th march by General Secretary. Received Rs 22500 from Accounts Department.
6	Official invitation letters were sent to four speakers on 11th March 2024
7	The banners mementos, slides, flyers were prepared before 15 th March 2024
8	Program started at 10.00 am and ended at 4 th pm on 16 th March where student council members, Mr Hamza and Ms Sadiqa did anchoring.
9	About 150 students attended the seminar. Thanks letters were given to speakers.
10	Budget settlement was done on 19th March 2024
11	Total expenditure was of Rs 20403 and so returned Rs2097
19	Same Notes in the second secon

Soon

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This is for your kind information

Yours truly

Prof Dr Mohib Khan

Enclosure

- 1. Budget sanction letter
- 2. Invitation letters to speakers
- 3. Flyer and Banner
- 4. Certificates
- 5. Thanks letters to speakers
- 6. Biodatas of speakers
- 7. Attendance of students
- 8. Feedback from students
- 9. Script of Anchoring
- 10. Budget settlement letter
- 11. Photos

Dr. (Mrs.) Sudha Rathod Principal Oriental College of Pharmacy Plot No. 3, 4 & 5, Sector-2, Sanpada, Navi Mumbal.



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Action Taken Report

The following is the Action Taken Report the IQAC Meet held on 30th March 2024

Sr No	Particulars	Action Taken
1	Visit HKCP	IQAC Coordinator visited HKCP on 20 th March 2024
		Report attached
2	Letters from NAAC for inspection	Letters from NAAC for inspection
		(Details attached)
3	Visit of experts as Mock Inspectors	Dr Tushar Lokhande and Dr Anagha Raut visited college as Mock Inspectors on 30th March 2024

Principal Mrs.) Sudha Rathod

Oric College of Pharmacy
Pic 1 & 5, Sector-2,
Sample, a play Mumbal.

SAMPADA NAVI MUMBAI 400 705 IQAC Coordinator

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After visit to HKCP on 20th March 2024

Work to be carried out

- 1. IQAC Room with Table, Chair, AC, Notice Board, Chart of IQAC committee with Vision
- 2. DEPDS Room (Exam Room) Documents as per SSR, Exam Audit, Chart of Exam committee
- 3. Separate Computer Lab and Language Lab with Softwares
- 4. Floor plans on each floor
- 5. Fire safety diagrams
- 6. PO in each laboratory
- 7. Boards for GB, IQAC, CDC, IIC, WDC, ARC, Exam Committee, Placement Cell, Alumni Cell etc
- 8. QR Code on plants in Herbal Garden
- 9. QR Code on instruments
- 10. Store Chemical Index-Chart
- 11. Pharmacy Journal List-Chart
- 12. Demarcation with specific construction for inflammable
- 13. Specific construction for Eye Washer
- 14. Keep Wheel chair near the ramp
- 15. Gymkhana Notice showing separate time for Boys and Girls
- 16. Gas, Water and Vaccum line-Lable the lines
- 17. Health Care Room with seating arrangement of Doctor, Bed for patient, Washbasin etc
- 18. Write-Welcome of Peer Team, on every board of Theory and Practical Class
- 19. Cafeteria-Separate arrangement for Teachers
- 20. Call Parents, Alumni, Employer for 1st Day
- 21. I Card's for Teaching and Non -Teaching staff

Prof. Dr. Mohib Khan

IQAC Co-ordinator

Dr. (NDs.) sadha Rathadha Rathod Principal

Principal Ental Guiloge of Pharmacy Plot No. 3, 4 & 5, Sector-2,

Sanpada, Navi Mumbal





NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL, BENGALURU

Peer Team Visit Schedule for Affiliated/Constituent Colleges (2 days)

The visit schedule for Affiliated/Constituent Colleges shall be condensed to two days. (including the report preparation and exit meeting). The following modalities would be adopted for completing the assessment in the reduced time and the visit schedule modified accordingly.

- Presentation by the Head of the Institution.
- The Institutions can opt for visit of two to three departments of their choice and the Peer team another two to three. This should ensure coverage of 50% of the departments.
- The team should split into two teams and have interactions with various Administrative units of the Institution, Students and other Stakeholders.
- The team will comprise of 2 to 3 members (including Chairperson, and Member Co-ordinator) for onsite visit Affiliated/Constituent Colleges. The team consisting of more members should be constituted only in exceptional cases with proper justification.
- The Core agenda of peer team visit will be to validate claims in the SSRs pertaining to Qualitative Metrics (Q₁M).

Page 1 of 4

	DAY - 2	
17	Focus on Criterion VII: Institutional Values and Best Practices	
Day - 2	Activities / Meeting	
	* Review of physical facilities such as safety and security, Counseling, Ramp/Rails, skill development centres etc., and review of alternative energy initiatives, rain water harvesting, waste management system etc.,	
	* Meeting and Interaction with Head of various committees/cells.	09.00 – 09.45 hrs
	Review of best practices and Institutional Distinctiveness	
•	(Gender sensitisation, Environmental Consciousness and Sustainability measures, Green practices, Human values and professional Ethics, Best Practices, Institutional distinctiveness etc)	
Day-2	Report writing, Checking Documentary evidences, if any. Discussion and modifying the draft Peer Team Report and finalization, Visiting to facilities which has not been covered so far(to be done within the Institution premises)	09.45 – 12:15 hrs
Day-2	Discussion with Head of Institution and IQAC Co-ordinator on outstanding issues	12:15 -13.00 hrs
Day-2	Lunch	13:00 - 14:00hrs
Day-2	Report writing continues	14:00 - 15:00hrs
Day-2	Sharing the Peer Team Report with Head of the Institution	15:00 - 16:00hrs
Day-2	Finalizing the Peer Team Report (Signatures to obtain from Head of the Institution and Peer Team Members on, i). Peer Team Report; ii). Visit Schedule; iii). Code of Conduct and Ethical standards)	16:00 - 17.00hrs
Day-2	Exit Meeting	17:00 - 17.30hrs

Page 4 of 4

	Focus on Criterion IV: Infrastructure and Learning Resources	THE REPLECIES SECTION
Day - 1	 ★ Visit to Physical Facilities i.e. Library, Sports, Gymnasium, Yoga Center, Computer Centre, etc, ★ Onsite Interaction with Office of DSW, Canteen, Hostels, Health centre, etc, (Facilities for teaching – learning, sports, games etc, automation of library, Collection of rare books, manuscripts, updated IT facilities including Wi-Fi, procedures for maintenance and utilization of physical, academic and support 	14:00 – 14.45 hrs
	Focus on Criterion V : Student Support and Progression	
	 Activities / Meeting Visit to Placement Cell, Career Counseling Centre, Language Lab, Anti Raging Cell, Anti-Sexual Harassment Cell etc., Interaction with Students, Alumni & Parents (may include Student Satisfaction Survey Guidance) 	14:45 – 16:15 hrs
	(Student Council & representation of students on academic & administrative bodies/committees, Contribution from Alumni Association/Chapters etc) Focus on Criterion VI: Governance, Leadership and	
Day - 1	Management	R: 22-24 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1
Day - 1	 Activities / Meeting Meeting with the Coordinator-IQAC, IQAC members in IQAC office. Interaction with Administrative Officer, Finance Officer and other Non-teaching staff. 	
	(The Governance & Leadership of Institution, Organisational Structure, perspective/Strategic plan and deployment documents, welfare schemes, performance appraisal system for teaching and non-teaching staff, Internal and external audits, mobilization of funds and optimal utilization of resources, IQAC set up as per norms, contribution of IQAC etc)	16:15 – 17.15 hrs
Day - 1	Cultural programmes by Students	17.15 – 18:00 hrs
Day - 1	Team Discussion at place of stay	19:00 – 20:30 hrs

11	Peer Team Visit Schedule	Time
Day 0	Peer Team Discussion (Pre-visit meeting at the place of stay)	17:00 – 19:00 hrs
	DAY - 1	
Day - 1	Presentation by the Head of the Institution/Principal	9:00 – 09:45 hrs
	Focus on Criterion I: Curricular Aspects	
Day - 1	Activities / Meeting ❖ Meeting and Interaction with Heads of Department (Planning and documentation for curriculum delivery, Cross	09:45 – 10:30 hrs
100	cutting issues integrated into the Curriculum etc)	
Day - 1	Focus on Criterion II: Teaching-Learning and Evaluation Activities / Meeting	
	* Visit of selected Departments (not more than 50% of the Departments to be selected by the Peer Team/HEI) (Assessment of learning levels of students, Student centric methods for enhancing learning experiences, Innovation and creativity in teaching-learning, Reforms, Transparency and Grievance-redressal mechanism in Continuous Internal Evaluation (CIE), Adherence to Academic Calendar for conduct of CIE, Statements & Attainment of POs, PSOs & COs etc)	10:30 – 12:15 hrs
	Focus on Criterion III: Research, Innovations and Extension	
Day - 1	Activities / Meeting ❖ Visit to Laboratories, latest research equipments, Computer centre, Incubation Centre, Central Instrumentation Centre, Media Laboratory/Commerce lab, Studios etc, (if applicable)	12:15 – 13.00 hrs
	 Meeting and Interaction with Head of the Departments/ Teachers etc, (Research Committee, Collaborations, Eco-system created for innovations, Extension activities, NCC, NSS etc) 	
Day - 1	* Lunch on meeting: Meeting with the Governing Body / Management/State Govt. Representatives / University representatives.	13:00 – 14:00 hrs

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1st March 2024

NOTICE

All the IQAC Members are hereby informed that there is a meeting scheduled on Saturday, 2nd March 2024 at 2.00 pm in Principal's Cabin.

All are required to be present.

Principal

IQAC Coordinator

Agenda:

1. Review of previous meeting

2. Seminar by Pharmacognosy Department

3. Assessment Date Suggestion and Fee Submission

4. Any other matter with permission to chair

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ORIENTAL EDUCATION SOCIETY'S ORIENTAL COLLEGE OF PHARMACY (Approved by AICTE, PCI, D.T.E, Affiliated to University of Mumbai & Certified by ISO 9001:2008)



Notice: IQAC Meet: 2nd March 2024

Sr.No	No Name of the Members Designation		Signature
1.	Dr.Sudha Rathod	Chairperson, IQAC	41
2.	Dr.Mohib Khan	Co-ordinator, NAAC	mpo
3.	Mrs.Kranti D.Patil	Co-coordinator, IQAC	Patil
4.	Dr.Pradnya Palekar- Shanbhag	Member, Faculty Representative	1
5.	Dr. Vandana Jain	Member, Faculty Representative	gas
6.	Dr.Amjad Ali	Member, Faculty Representative	1
7.	Dr.Sayyed Mateen Moin	Member, Faculty and Sports Committee Representative	Sontar
8.	Dr.Manasi Gholkar	Member, Faculty and Research & Publication Committee Representative	Madkar
9.	Mrs.Varsha Patil	Member, Faculty and Examination Committee Representative	
10.	Mrs.Sonali Waval	Member, Library Representative .	
11.	Mrs. Sheela Warbhuvan	Member, Social Worker -Lawyer nominated by Society	7 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
12.	Mr.Sufi Ayaz	Member, Industrialist	
13.	Mr.Unnikrishnan C.	Member, Parent	
14.	Mrs. Shamim Menghrani	Member, Parent	
15.	Mr. Amit Shukla	Member, Alumni	
16.	Ms.Rucha Mahadik	Member, Student	
17.	Ms.Sakshi More	Member, Student	

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ORIENTAL COLLEGE OF PHARMACY

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5th March 2024

Minutes of the meeting

A meeting of IQAC was held on 2^{rd} March 2024 at 2.00 pm in Principal's Cabin. The following members were present for the same.

Sr.No	Name of the Members	Designation	Signature
1.	Dr.Sudha Rathod	Chairperson, IQAC	SN
2.	Dr.Mohib Khan	Co-ordinator, IQAC	popo
3.	Mrs.Kranti D.Patil	Co-coordinator, IQAC	1
4.	Dr.Pradnya Palekar- Shanbhag	Member, Faculty Representative	
5.	Dr. Vandana Jain	Member, Faculty Representative	al
6.	Dr.Amjad Ali	Member, Faculty Representative	1-
7.	Dr.Sayyed Mateen Moin	Member, Faculty and Sports Committee Representative	Jog

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With permission to the chairperson, Dr Sudha Rathod, the meeting was initiated by Dr. Mohib Khan, Vice Principal, and Coordinator IQAC. He welcomed all the members of IQAC and informed about the agenda of meeting. The points of the agenda were then discussed.

- Review of previous meeting:
 The points under previous meeting are seen.
- Seminar by Pharmacognosy Department
 This was informed that Department of Pharmacognosy would be organizing a seminar entitled, Advances, Challenges and Opportunities in Herbal Drug Development, on 16th March 2024.
- 3. Assessment Date Suggestion and Fee Submission
 It was informed to all the members that Assessment dates were suggested to NAAC with Hotel details and others.
- 4. Any other matter with permission to chair: No points were there to discuss.

The meeting ended at 2.30 pm with thanks to chair and all.

Principal
Or. (Mrs.) Sudha Rathoda
Principal
Orical October of macy
Plant 1811
Sanpada, Navime.

COLLEGE OF PHANDADA NO TOS PHA

IQAC Coordinator

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705. Tel: 27758715/27752213/27751116 Fax 022-2775759 E-Mail: admin.ocp@oes.ac.in Website: www.ocp.edu.in

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Action Taken Report

The following is the Action Taken Report the IQAC Meet held on 2nd March 2024

Sr No	Particulars	Action Taken
1	Seminar by Pharmacognosy Department	Seminar was organized on 16 th March 2024 (Report attached)
2	Assessment Date Suggestion and Fee Submission	Assessment dates suggested to NAAC (Details attached)

7

Principal Sudha Bathod (

Oriental College of Cormacy Plot No. 3, 4 & 5, Scotor-2

Sanpada, Navi Mumbal.

SANPADA NAV JUMBAI 400 705

IQAC Coordinator

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HEI Details		
Name of the Institution	ORIENTAL COLLEGE OF PHARMACY SANPADA NAVI MUMBAI	
Address of the Institution	Oriental College of Pharmacy, Sanpada Sec-2, Plot no. 3,4,5 Sanpada (E), Navi Mumbai 400705	
City	Navi Mumbai	
State	Maharashtra	
Pin	400705	
HEI Type	College	
AISHE Id	C-33999	
Track Id	MHCOGN114194	
Cycle Details	Cycle 1	

Assessment Date Suggestions		
Sl.No	Assessment Date	
1	04/04/2024 - 05/04/2024	
2	25/04/2024 - 26/04/2024	
3	02/05/2024 - 03/05/2024	

Dr. Mrs. 7 Sudha Rathodi Principal Cricolal College Comments F Sal.,





HEI Details		
Name of the Institution	ORIENTAL COLLEGE OF PHARMACY SANPADA NAVI MUMBAI	
Address of the Institution	Oriental College of Pharmacy, Sanpada Sec-2, Plot no. 3,4,5 Sanpada (E), Navi Mumbai 400705	
City	Navi Mumbai	
State	Maharashtra	
Pin	400705	
HEI Type	College	
AISHE Id	C-33999	
Track Id	MHCOGN114194	
Cycle Details	Cycle 1	

Assessment Date Suggestions		
Sl.No	Assessment Date	
1	04/04/2024 - 05/04/2024	
2	25/04/2024 - 26/04/2024	
3	02/05/2024 - 03/05/2024	

Sudha Rathod

Sain



Self-declaration

I the undersigned Dr. Sudha S. Rathod is willing to undertake the Peer Team Visit to our HEI ORIENTAL COLLEGE OF PHARMACY SANPADA NAVI MUMBAI following all due protocols and regulations as per existing NAAC, Central, & State Governments guidelines from time to time and also follow the local guidelines of the concerned district administration. This is to inform that the undersigned Dr. Sudha S. Rathod is desiring to fully undertake the responsibility of Peer Team Visits of NAAC on our own free will and decision. I state that I am aware that it is entirely voluntary for me and my HEI to undertake the Peer Team Visits and that I am doing so of my own free will, having understood the risks currently printing in commuting to, and executing the Peer Team related works in the current COVID-19 Pandemic.

I am aware of the fact that, in the course of Hybrid Peer Team Visits, two Peer Experts or a minimum of one Peer Expert may be opted to the smooth conduct of Peer Team Visit, in view of the pandemic situation. It is also given to understand that the number of peers will proportionately increase in case of University Hybrid Peer Team Visits. The remaining Team members will be joining through virtual mode. The virtual meeting will be scheduled by NAAC on Cisco WebEx online meeting platform. The official link will be provided by NAAC and only the authorised users will be allowed to join the meeting during the visit. The Complete Peer Team Visit will be observed by NAAC officers.

The HEI should ensure the availability of following points for Hybrid peer team visit.

- a. Latest computer with proper backup arrangement.
- b. High speed Wi-Fi Internet connectivity such as 4G data card / Dongle with backup Arrangement.
- c. Personnel with expertise in videography skills who can handle TABLET / IPAD / SMART PHONE for Smooth live videography during Hybrid peer team visit.
- d. The Hybrid visits should make space for Live Video Presentation by the Principal/Head of The institution as also coordination of visits to various departments, facilities, classrooms etc using Good Quality Hi-end videography and teleconferencing method can be used to interact with various stakeholders like teachers, supporting staff, students, alumni, parents etc. in a nutshell e-resources should be put to use to greatly achieve the intended outcome.
- e. The HEI should take the responsibility of installing CISCO Webex meeting software and get familiarize with the same, so that wherever, the institutions are to be involved in sharing their documents of online Scrutiny for Peer team members, the documents verification can be done effectively.
- f. The HEI should facilitate for a rehearsal Hybrid Peer Team prior to the regular Peer Team Visit.
- g. The HEI should maintain the data confidentiality, data privacy and data security of Assessment and Accreditation process during and after the Hybrid Peer Team Visit.

I am in good health and none of my faculty members, administrative staff and the student fraternity in the HEI ORIENTAL COLLEGE OF PHARMACY SANPADA NAVI MUMBAI are suffering from fever, cough and breathing problems for the past two weeks. We are not involving any individuals having any diseases, illness and asymptomatic conditions etc, in the Hybrid Mode of Peer Team Visit process. We will wear a face masks as well as any other necessary prescribed protective gear and maintain physical social distancing in the course of Peer Team Visit. I will self-monitor my health and other staff members including students in campus

every day. In case of symptoms like fever, cough, flu-like symptoms and/or breathing problem then I will inform the same to concerned NAAC coordinator/Peer Team Members immediately and also I will consult a doctor in the campus and follow medical advice on my own. I understand that there is always a possibility of getting infected by the virus. The NAAC would not be Responsible for any eventualities with respect to COVID-19/health situation during the course of Peer Team Visits at any stage. I on behalf of HEI have read the SOPs/guidelines given by NAAC and fully agree to abide by the said rules and regulations. I fully understand the ground-situation and will undertake the Peer team visits with extreme precautions as per the extant guidelines issued by Central and State Government with regards to Covid-19 and maintain good health. I shall also abide by the Local Administration guidelines as and when updated.

The HEI is aware and would abide by all rules and regulations of UGC guidelines with respect of opening of Institutions during the current pandemic situation. All the stakeholders on the campus will compulsorily wear a mask, use of sanitizers, thermal scanners, etc and shall take care of social distancing norms as per the SOP of Dept. of Health, GoI from time to time. During the presentations and interactions, the person presenting or interacting with the Peer team can remove the mask, but shall take care of the social distance norms. The HEI shall ensure the availability of Hand Sanitizer at required places. Any programme/activity related to Peer Team Visit may have a maximum audience of not more than 50-60 personnel following social distancing norms. The program can be planned with minimum number of stakeholders. Large congregations must be avoided. I also undertake that good quality hotels list (three) with good hygiene in the nearest locality not more than 20 kilometres from the HEI will be furnished to the NAAC for Peer Team Visit. The HEI is ready to undertake the Peer Team Visit and all the rules and regulations as regards Covid-19 framed by the Government of India are followed in to. HEI will not involve faculty, students, employees or anyone who is affected by corona. The HEI also will not involve any personnel who are asymptomatic and not in good health.

Any disputes / differences what so ever, arising out of this Peer Team Visit, the legal jurisdiction of the courts shall be the Head Quarters of NAAC, Bengaluru.

The NAAC will provide a WebEx online meeting Link for conduct of Hybrid Peer Team Visits, if opted by the HEI. The HEI on its own free will organize all necessary back up of ICT requirements with regard to arranging hassle free Peer Team Visits in a fair, ethical and transparent manner and as mandated by NAAC from time to time.

Head of the HEI: Dr. Sudha S. Rathod

Address of the Institution: Oriental College of Pharmacy, Sanpada Sec-2, Plot no. 3,4,5 Sanpada (E), Navi Mumbai 400705, Navi Mumbai, 400705

AISHE code: C-33999

(Approved by AICTE, PCI, D.T.E, Affiliated to University of Mumbai & Certified by ISO 9001:2008)



2nd February 2024

NOTICE

All the IQAC Members are hereby informed that there is a meeting scheduled on Saturday, 3rd February 2024 at 2.00 pm in Principal's Cabin.

All are required to be present.

Dr. (Mrs.) Sudha Rathod

Agenda: Oriental Gollege of Pharmacy

Oriental Conlege 5 Sector-2.

Plot Review of previous meeting

Sampacadentic Leadership Conclave at DYPU

IQAC Coordinator

3. Request letter for extension DVV submission deadline due to technical issues

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- 4. Major reforms in Accreditation of HEI
- 5. Any other matter with permission to chair

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Notice: IQAC Meet: 3rd February 2024

Sr.No	Name of the Members	Designation	Signature
1.	Dr.Sudha Rathod	Chairperson, IQAC	Sh
2.	Dr.Mohib Khan	Co-ordinator, NAAC	Mar
3.	Mrs.Kranti D.Patil	Co-coordinator, IQAC	Paril
4.	Dr.Pradnya Palekar- Shanbhag	Member, Faculty Representative	V.
5.	Dr. Vandana Jain	Member, Faculty Representative	Par
6.	Dr.Amjad Ali	Member, Faculty Representative	W
7.	Dr.Sayyed Mateen Moin	Member, Faculty and Sports Committee Representative	Jorge,
8.	Dr.Manasi Gholkar	Member, Faculty and Research & Publication Committee Representative	Allegany.
9.	Mrs.Varsha Patil	Member, Faculty and Examination Committee Representative	
10.	Mrs.Sonali Waval	Member, Library Representative	
11.	Mrs. Sheela Warbhuvan	Member, Social Worker -Lawyer nominated by Society	
12.	Mr.Sufi Ayaz	Member, Industrialist	
13.	Mr.Unnikrishnan C.	Member, Parent	
14.	Mrs. Shamim Menghrani	Member, Parent	
15.	Mr. Amit Shukla	Member, Alumni	
16.	Ms.Rucha Mahadik	Member, Student	
17.	Ms.Sakshi More	Member, Student	

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5th February 2024

Minutes of the meeting

A meeting of IQAC was held on 3rd February 2024 at 2.00 pm in Principal's Cabin. The following members were present for the same.

Sr.No	Name of the Members	Designation	Signature
l.	Dr.Sudha Rathod	Chairperson, IQAC	28
2.	Dr.Mohib Khan	Co-ordinator, IQAC	organ
3.	Mrs.Kranti D.Patil	Co-coordinator, IQAC	
4.	Dr.Pradnya Palekar- Shanbhag	Member, Faculty Representative	H
5.	Dr. Vandana Jain	Member, Faculty Representative	Ras
6.	Dr.Amjad Ali	Member, Faculty Representative	4-
7.	Dr.Sayyed Mateen Moin	Member, Faculty and Sports Committee Representative	Jos B.

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With permission to the chairperson, Dr Sudha Rathod, the meeting was initiated by Dr. Mohib Khan, Vice Principal, and Coordinator IQAC. He welcomed all the members of IQAC and informed about the agenda of meeting. The points of the agenda were then discussed.

- Review of previous meeting:
 The points under previous meeting are seen.
- 2. Academic Leadership Conclave at DYPU This was informed that few Head of Departments attended Academic Leadership Conclave at DYPU in the last week of December
- 3. Request letter for extension DVV submission deadline due to technical issues: It was informed to all the members that a letter dated 26th January 2024 was submitted to NAAC Bangalore as a request for extension DVV submission deadline due to technical issues (Letter attached)
- 4. Major reforms in Accreditation of HEI

 It was informed to all that a Press Release was there on NAAC website regarding
 Major reforms in Accreditation of HEI (Letter attached)
- 5. Any other matter with permission to chair: No points were there to discuss.

The meeting ended at 3.00 pm with thanks to chair and all.

Dringinals.) Sudha Rathod

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Oriental Ocilege of Pharmacy Plot No. 14 & 5, Shotor-2,

Sanpada, Mat. Jumbal.

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IQAC Coordinator

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ORIENTAL COLLEGE OF PHARMACY

(Approved by AICTE, PCI, D.T.E., Affiliated to University of Mumbai & Certified by ISO 9001:2015)



REF NO.OCP/2023-24/ 599

DATE: 26/01/2024

To National Assessment and Accreditation Council P.O.Box No. 1075, Nagarbhavi, Opp. to NLSIU, Bangalore - 560072, Karnataka, India.

Subject: Request for Extension of DVV Submission Deadline Due to Technical Glitches

Dear Sir/Madam,

I hope this message finds you well. I am writing to bring to your attention a matter of concern regarding the submission of the DVV documents. Our institution has encountered unforeseen technical glitches that have impeded our ability to complete the submission within the stipulated timeframe (30th January 2024).

We have diligently worked on preparing the necessary documents for the DVV process, but due to the technical issues we are currently facing, we fear that we may not be able to meet the original deadline. These glitches have affected our data compilation and verification process, making it challenging to ensure the accuracy and completeness of the submitted information.

In light of these circumstances, we kindly request a 10-day extension of the deadline for DVV submission. This extension will allow us the necessary time to address the technical issues, thoroughly verify our data, and provide a comprehensive and accurate set of documents for evaluation.

We understand the importance of adhering to the established timelines, and we assure you that we are committed to resolving the technical glitches promptly. However, an extension would greatly assist us in maintaining the quality and accuracy of our submission.

We appreciate your understanding and cooperation in this matter.

Thank you for your time and consideration. We look forward to your positive response.

Sincerely,

Dr. Sudha Rathod

Shathod

Principal

.. (Mrs.) Sudha Rathod rcipal

Fightal College of Pharmacy Piot No. 3, 4 & 5, Sector-2,

Sanpada, Navi Mumbel.

Plot No 3,4,5, Sector - 2, Near Sanpada Railway Station, Sanpada, Navi Mumbai - 400705. Tel.: 022 27758715/27752213/27751116 • E-mail: principal@ocp.edu.in • Website: www.ocp.edu.in



Major Reforms in Accreditation of Higher Education Institutions

Press Release Dt. 27 January 2024

The Indian higher education system is transforming rapidly through the implementation of National Education Policy (NEP 2020). A target of 50% GER in higher education by 2037 is set, along with enhancing the quality of education which is of paramount importance to the nation. The top Indian institutions are expected to compete with the best in the world. Achieving higher levels of quality is dependent upon processes such as the teaching-learning, research & Innovation, motivated teachers, enhancing employability skills, equity and societal integration, academic ambiance, commitment to sustainability rather than mere infrastructure and inputs.

Accreditation and Ranking is an integral part of the transformation of higher education in India. In major development, the Ministry of Education, Government of India constituted an overarching committee with Dr. K. Radhakrishnan, Former Chairman of ISRO and Chairperson, Standing Committee of IIT Council as Chairman in November 2022 to propose transformative reforms for strengthening Assessment and Accreditation of higher education institutions in India.

The preliminary report of the committee was placed on the Government of India website for public consultation. The final report, incorporating several feedback received from stakeholders, was presented to the Hon'ble Minister of Education, Government of India Shri. Dharmendra Pradhan on 16th January 2024 which has been accepted by the Minister.

A set of transformative reforms have been proposed to strengthen the periodic approval, assessment & accreditation, and ranking of 'All HEIs' of India. These reforms have been proposed with a strategic intent to be consistent with the Vision of NEP 2020, adopt a simple, trust-based, credible, objective and rationalized system for approval, accreditation and ranking of HEIs, with a technology-driven modern system that could replace or minimize manual involvement to make the accreditation process to be transparent and integrate the inputs of the stakeholders. The recommendation also focuses on mentoring and incentivizing schemes for raising their participation as well as accreditation levels, towards eminence, significance and global acclaim.

The following are the salient features of the recommendations:

Binary Accreditation (Either accredited or not accredited) rather than grades with an aim to encourage all the institutions to get on-boarded in the accreditation process thereby creating a quality culture in the higher education system. The binary accreditation is also in line with the best practices followed from many leading countries in the world.

Maturity-Based Graded Accreditation (Level 1 to 5) to encourage accredited Institutions to raise their bar, continuously improve, evolve in-depth or in-breadth in disciplines from 'Level 1' to 'Level 4' as Institutions of National Excellence, and then to 'Level-5' i.e. Institutions of Global Excellence for Multi-Disciplinary Research and Education. The leveled accreditation shall enable Indian institutions to significantly improve their quality and position themselves among global top institutions.





The metrics for both Binary and Maturity-Based Graded Accreditation shall focus on Processes, Outcomes and Impact across different attributes of HEIs (instead of mere input-centric). The new process shall consider the heterogeneity of HEIs in the country, categorize them based on their orientation/vision and heritage/legacy, and then seek information from the HEIs that are appropriate for their category rather than a one-size-fits-all model. There will be a special focus on rural and remote location institutions through mentoring and handholding.

One Nation One Data Platform has been proposed as part of the reform to ensure integrity and transparency in handing institutional data. The new platform shall capture superset of data from HEIs for the varied purposes (of approval, accreditation, ranking) with an in-built design for collateral cross-checking to check authenticity of data. In addition, to improve the validity and reliability of the data "Stakeholder validation" has been proposed to effectively integrate stakeholders as part of the accreditation and ranking process.

The system shall be based on Trust and Data Driven with minimal visits to an institution for verification; however, carrying heavy penalties on giving wrong submissions. In addition, there will be provision for customized ranking based on stakeholders such as industry, funding agencies, students etc.

The Executive Committee of NAAC (National Assessment and Accreditation Council) in its 104* meeting held on 27 Jan 2024 decided the following.

The recommended reforms shall be implemented in two stages. In the first stage, the Binary accreditation will be implemented in the next four months and no new applications will be accepted as per the present methodology thereafter. Institutions that have already applied and are applying in the next four months shall have the option to either go by the present process or by the new methodology of binary accreditation. The Maturity based Graded levels will be implemented by December 2024.

The methodologies and formats are being redesigned based on recommendations of Dr. Radhakrishnan committee report and the same shall also be reflected in the data collection and validation process using One Nation One Data Platform making the system friendly, easy and smooth.

By implementing all the recommendations comprehensively before the end of 2024, the Indian higher education system will be making a transformation, enhancing the quality and credibility of Indian institutions and thereby contributing to the socio-economic leadership of India as part of *Amrit Kaal* vision of Honourable Prime Minister *Shri Narendra Modi*.

Page 2 of 2

ORIENTAL COLLEGE OF PHARMACY

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Action Taken Report

The following is the Action Taken Report the IQAC Meet held on 3rd February 2024

Sr No	Particulars	Action Taken
1	Academic Leadership Conclave at DYPU	Three Faculty members attended the meet at DYPU Certificate and Report attached

Sh

Principal
Principal
Oriental College of Pharmacy
Plot No. 3, 4 & 5, Sector-2,
Sanpada, Navi Mumbal.



IQAC Coordinator

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116 Fax 022-2775759

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CERTIFICATEOF PARTICIPATION

THIS CERTIFICATE IS PROUDLY PRESENTED TO

Mr. / Ms. Prof. Dr. Mohib khan

For Participating in

ACADEMIC LEADERSHIP CONCLAVE

held on 21st December 2023

We wish him / her all the best for the future endeavors.

Dr. Alka Kulkarni Registrar

Dr. Vandana Mishra Chaturvedi Vice Chancellor To, The Principal, OCP-Sanpada, Navi Mumbai

Subject: Academic Leadership Conclave@ DY Patil University-Navi Mumbai-Report-Regarding

Dear Mam,

With all due respect, this is **Prof Dr Mohib Khan**, would like to state that the undersigned attended the Academic Leadership Conclave@ DY Patil University-Navi Mumbai, on 21st December 2023.

In this regard, please find below the report.

With all formal proceeding, like Welcome, Registration, Food, the Conclave started at 11.00 am with the inaugural speech of **Prof Dr Vandana Mishra Chaturvedi**, Vice Chancellor, DY Patil University-Navi Mumbai.

Anchor then introduced the Panel of experts consisting of six Academician cum Administrators of various schools, which are as follow

- 1. Mrs Sunita George
- 2. Mrs Debika Chaterjii
- 3. Ms Narmeen Dharamsey
- 4. Dr Rashmi Chaudhari
- 5. Mrs Charu Nautiyal
- 6. Mr Victor Lobo

Gist points of Panel Discussion

- 1. Bridge gap between Academic-Industry, Principal-Teacher, Teacher-Student
- 2. Make NEP (National Curriculum) at par with the International Curriculum
- 3. Apply NEP from Arunachal to Amritsar and Kashmir to Kanyakumari
- 4. Collaborate with others and not compete
- 5. Teacher be motivated and motivating
- 6. Raise yourself for Global Education

The Panel discussion then ended at 12.30 noon

Prof Dr Mohib Khan

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29th December 2023

NOTICE

All the IQAC Members are hereby informed that there is a meeting scheduled on Saturday, 30th December 2023 at 2.00 pm in Principal's Cabin.

All are required to be present.

Principal Agodania lega of curmecy Plot No. 14 & 5, 3 ptor-2,

Sarreview of previous meeting

- 2. DVV Resubmission
- 3. Holiday on 1st January 2024
- 4. Second Semester Starting
- 5. Gravity
- 6. Seminar
- 7. Any other matter with permission to chair

IQAC Coordinator

IQAC Coordinator

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Notice: IQAC Meet: 30th December 2023

Sr.No	The of the Michigan	Designation	Signature
1.	Dr.Sudha Rathod	Chairperson, IQAC	Signature
2.	Dr.Mohib Khan	Co-ordinator, NAAC	Mes
3.	Mrs.Kranti D.Patil	Co-coordinator, IQAC	-dotil
4.	Dr.Pradnya Palekar- Shanbhag	Member, Faculty Representative	
5.	Dr. Vandana Jain	Member, Faculty Representative	a aw
6.	Dr.Amjad Ali	Member, Faculty Representative	
7.	Dr.Sayyed Mateen Moin	Member, Faculty and Sports Committee Representative	(food.
8.	Dr.Manasi Gholkar	Member, Faculty and Research & Publication Committee Representative	Metallon
9.	Mrs.Varsha Patil	Member, Faculty and Examination Committee Representative	
10.	Mrs.Sonali Waval	Member, Library Representative	
11.	Mrs. Sheela Warbhuvan	Member, Social Worker -Lawyer nominated by Society	100 mm 10
12.	Mr.Sufi Ayaz	Member, Industrialist	
13.	Mr.Unnikrishnan C.	Member, Parent	
14.	Mrs. Shamim Menghrani	Member, Parent	
15.	Mr. Amit Shukla	Member, Alumni	
16.	Ms.Rucha Mahadik	Member, Student	
17.	Ms.Sakshi More	Member, Student	

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4th January 2024

Minutes of the meeting

A meeting of IQAC was held on 30th December 2023 at 2.00 pm in Principal's Cabin. The following members were present for the same.

Sr.No	Name of the Members	Designation	
1.	Dr.Sudha Rathod	Chairperson, IQAC	Signature
2.	Dr.Mohib Khan	Co-ordinator, IQAC	SV
3.	Mrs.Kranti D.Patil	Co-coordinator, IQAC	wiso
4.	Dr.Pradnya Palekar- Shanbhag	Member, Faculty Representative	Sport
5.	Dr. Vandana Jain	Member, Faculty Representative	(MA)
6.	Dr.Amjad Ali	Member, Faculty Representative	
7.	Dr.Sayyed Mateen Moin	Member, Faculty and Sports Committee Representative	W Service Control of the Control of
8.	Mr Abhijit Kanawaje	NAAC Core team member	(Card)
9.	Mr Melvin Melroy	NAAC Core team member	Ozs.

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ORIENTAL COLLEGE OF PHARMACY

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With permission to the chairperson, Dr Sudha Rathod, the meeting was initiated by Dr. Mohib Khan, Vice Principal, and Coordinator IQAC. He welcomed all the members of IQAC and informed about the agenda of meeting. The points of the agenda were then discussed.

1. Review of previous meeting:

The points under previous meeting are seen.

2. DVV Resubmission:

This was informed to all the members that the college has to resubmit DVV.

3. Holiday on 1st January 2024

It was informed to all that 1st January would be Holiday.

4. Second Semester Starting

It is said that the Second Semester will be starting from first week of January for B.Pharm First year and Second Year

5. Gravity:

It was decided to arrange Gravity with Annual Day in the month of February.

6. Seminar:

It was said that the Department of Pharmacognosy would be arranging a seminar in the month of March, 2024.

7. Any other matter with permission to chair:

The meeting ended at 3.00 pm with thanks to chair and all.

Principal

Dr. (Mrs.) Sudha Rathod \

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IQAC Coordinator

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Action Taken Report

The following is the Action Taken Report the IQAC Meet held on 28th September 2023

Sr No	Particulars	Action Taken
1	DVV Resubmission	The DVV was resubmitted on 30 th January 2024,
2	Restart of Second Sem	Second Semester for B.Pharm and M.Pharm started in
3	Gravity	the first week of January. The tentative dates finalized were third week of February 2024
4	Seminar	The tentative date for Semianr finalized was 16th March 2024

Principal Dr. (Mrs.) Sudha Rathod Principal

Oriental Cullage of Carmacy

Sanpada, Navi Mumbal.

IQAC Coordinator

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27th October 2023

NOTICE

All the IQAC Members are hereby informed that there is a meeting scheduled on Saturday, 28th October 2023 at 2.00 pm in Principal's Cabin.

All are required to be present.

Principal (Mrs.) Such a Rathod \
Agenda of Charmacy

Place in the second of the sec

- 3. Deewali Vacation
- 4. Appointment of Librarian

5. Any other matter with permission to chair

IQAC Coordinator

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ORIENTAL COLLEGE OF PHARMACY



(Approved by AICTE, PCI, D.T.E, Affiliated to University of Mumbai & Certified by ISO 9001:2008)

Notice: IQAC Meet: 28th October 2023

Sr.No	Name of the Members	Designation	Signature
1.	Dr.Sudha Rathod	Chairperson, IQAC	Sh
2.	Dr.Mohib Khan	Co-ordinator, NAAC	proper
3.	Mrs.Kranti D.Patil	Co-coordinator, IQAC	fatil
4.	Dr.Pradnya Palekar- Shanbhag	Member, Faculty Representative	1
5.	Dr. Vandana Jain	Member, Faculty Representative	gar
6.	Dr.Amjad Ali	Member, Faculty Representative	A
7.	Dr.Sayyed Mateen Moin	Member, Faculty and Sports Committee Representative	CONT.
8.	Dr.Manasi Gholkar	Or.Manasi Gholkar Member, Faculty and Research & Publication Committee Representative	
9.	Mrs.Varsha Patil	Member, Faculty and Examination Committee Representative	3
10.	Mrs.Sonali Waval	Member, Library Representative	, i
11.	Mrs. Sheela Warbhuvan	Member, Social Worker -Lawyer nominated by Society	
12.	Mr.Sufi Ayaz	Member, Industrialist	
13.	Mr.Unnikrishnan C.	Member, Parent	
14.	Mrs. Shamim Menghrani Member, Parent		15
15.	Mr. Amit Shukla	Member, Alumni	
16.	Ms.Rucha Mahadik	Member, Student	
17.	Ms.Sakshi More	Member, Student	1

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31st October 2023

Minutes of the meeting

A meeting of IQAC was held on 28th October 2023 at 2.00 pm in Principal's Cabin. The following members were present for the same.

Sr.No	Name of the Members	Designation	Signature
1.	Dr.Sudha Rathod	Chairperson, IQAC	U
2.	Dr.Mohib Khan	Co-ordinator, IQAC	mea
3.	Mrs.Kranti D.Patil	Co-coordinator, IQAC	Patil
4.	Dr.Pradnya Palekar- Shanbhag	Member, Faculty Representative	
5.	Dr. Vandana Jain	Member, Faculty Representative	par
6.	Dr.Amjad Ali	Member, Faculty Representative	A
7.	Dr.Sayyed Mateen Moin	Member, Faculty and Sports Committee Representative	(6)
8.	Dr.Manasi Gholkar	Member, Faculty and Research & Publication Committee Representative	MShakon
9.	Mrs.Varsha Patil	Member, Faculty and Examination Committee Representative	M
10.	Mrs. Shamim Menghrani	Member, Parent	Shen
11.	Mr. Amit Shukla	Member, Alumni	Ashills
12.	Ms.Rucha Mahadik	Member, Student	Madin
13.	Ms.Sakshi More	Member, Student	Sahan

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With permission to the chairperson, Dr Sudha Rathod, the meeting was initiated by Dr. Mohib Khan, Vice Principal, and Coordinator IQAC. He welcomed all the members of IQAC and informed about the agenda of meeting. The points of the agenda were then discussed.

1. Review of previous meeting:

The points under previous meeting are seen. Also observed the Action Taken Report.

2. DVV uploading

It is said that college has to upload the DVV by 11.59 pm on 28th October 2023.

3. Deewali Vacation:

It is told that the vacation would be only for a week, as vacation for Ganapati Festival were also given for three days.

4. Appointment of Librarian

The Library committee was advised to interview applicants who applied for the post of Librarian. Mrs Deepali Patil was thought to be called for interview.

The meeting ended at 3.00 pm with thanks to chair and all.

Diriveipal.) Sudha Ratho

IQAC Coordinator

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ORIENTAL EDUCATION SOCIETY'S ORIENTAL COLLEGE OF PHARMACY

(Approved by AICTE, PCI, D.T.E, Affiliated to University of Mumbai & Certified by ISO 9001;2008)



Action Taken Report

The following is the Action Taken Report the IQAC Meet held on 28th October 2023

Sr No	- military	Action Taken
1	DVV uploading	The DVV was uploade on 28 th October 2023 by 8.00 pm
2	Deewali Vacation	Deewali vacation were given from 6 th November to 10 th November 2023.
3	Appointment of Librarian	The applicant, Mrs Deepali Patil for interview but did not turn up due to personal issues.

Principal Dr. (Mrs.) Sudha Rathod

Principal

Oriental Cellege of charmacy Plot No. . , 4 & 5, Sector-2,

Sanpada, Navi Mumbal.

IQAC Coordinator

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116 Fax 022-2775759 E-Mail: admin.ocp@oes.ac.in Website: www.ocp.edu.in

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27th September 2023

NOTICE

All the IQAC Members are hereby informed that there is a meeting scheduled on Saturday, 28th September 2023 at 2.00 pm in Principal's Cabin.

All are required to be present.

Principal (Mrs.) Sudha Rathod \
Principal
Agendiental Octoge of Pharmaco

Plot No. 3, 4 & 5, Systor-2, 1. Skepiera of previous in Relating

2. SSR Submission

3. Research projects to B.Pharm

4. Admissions

5. Any other matter with permission to chair

IQAC Coordinator

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

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ORIENTAL EDUCATION SOCIETY'S ORIENTAL COLLEGE OF PHARMACY

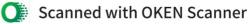
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Notice: IQAC Meet: 28th September 2023

Sr.No		Designation	Signature
1.	Dr.Sudha Rathod	Chairperson, IQAC	Bl
2.	Dr.Mohib Khan	Co-ordinator, NAAC	popes
3.	Mrs.Kranti D.Patil	Co-coordinator, IQAC	Patil
4.	Dr.Pradnya Palekar- Shanbhag		
5.	Dr. Vandana Jain	Member, Faculty Representative	gar
6.	Dr.Amjad Ali	Member, Faculty Representative	A
7.	Dr.Sayyed Mateen Moin	Ioin Member, Faculty and Sports Committee Representative	
8.	Dr.Manasi Gholkar	.Manasi Gholkar Member, Faculty and Research & Publication Committee Representative	
9.	Mrs.Varsha Patil	Member, Faculty and Examination Committee Representative	Way Kon
10.	Mrs.Sonali Waval	Member, Library Representative	
11.	Mrs. Sheela Warbhuvan Member, Social Worker -Lawyer nominated by Society		
12.	Mr.Sufi Ayaz	Member, Industrialist	
13.	Mr. Unnikrishnan C.	Member, Parent	
14.	Mrs. Shamim Menghrani	Member, Parent	1/2 - 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2
15.	Mr. Amit Shukla Member, Alumni		
16.	Ms.Rucha Mahadik	Member, Student	
17.	Ms.Sakshi More	Member, Student	

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30th September 2023

Minutes of the meeting

A meeting of IQAC was held on 28th September 2023 at 2.00 pm in Principal's Cabin. The following members were present for the same.

Sr.No	Name of the Members	Designation	Signature
1.	Dr.Sudha Rathod	Chairperson, IQAC	
2.	Dr.Mohib Khan	an Co-ordinator, IQAC	
3.	Mrs.Kranti D.Patil	Co-coordinator, IQAC	-Portil
4.	Dr.Pradnya Palekar- Shanbhag	Member, Faculty Representative	
5.	Dr. Vandana Jain	Member, Faculty Representative	gar
6.	Dr.Amjad Ali	Member, Faculty Representative	12
7.	Dr.Sayyed Mateen Moin	yed Mateen Moin Member, Faculty and Sports Committee Representative	
8.	Dr.Manasi Gholkar Member, Faculty and Research & Publication Committee Representative		Mohaliani.
9.	Mrs.Varsha Patil	Mrs. Varsha Patil Member, Faculty and Examination Committee Representative	
10.	Mrs. Shamim Menghrani	Mrs. Shamim Member, Parent	
11.	Mr. Amit Shukla Member, Alumni		Asheli
12.	Ms.Rucha Mahadik	Member, Student	Rehabik
13.	Ms.Sakshi More	Member, Student	Iham

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With permission to the chairperson, Dr Sudha Rathod, the meeting was initiated by Dr. Mohib Khan, Vice Principal, and Coordinator IQAC. He welcomed all the members of IQAC and informed about the agenda of meeting. The points of the agenda were then discussed.

- Review of previous meeting:
 The points under previous meeting are seen.
- 2. SSR Submission: This was informed to all the stakeholders that the college was applying for NAAC Accreditation and its second step, submission of SSR would be done by next week.
- 3. Research projects to B.Pharm and M.Pharm
 It was informed to all Research guide to provide Research topics to M.Pharm students and all Mentor teachers to provide Research topics to their Mentee students.
- 4. Admissions: It is said that the admissions of B.Pharm First year were completed, while the last date for M.Pharm admission is 30th September 2023.
- 5. Any other matter with permission to chair: There was no matter to discuss.

The meeting ended at 3.00 pm with thanks to chair and all.

Principal Dr. (Mrs.) Sudha Rathod

Principal
Orious 1 lage of harmacy
Plot 2 1 & 5 lage of harmacy

Sanpada, Navi Mambal.

COLLEGI IQA

IQAC Coordinator

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705. Tel: 27758715/ 27752213 / 27751116 Fax 022-2775759

(Approved by AICTE, PCI, D.T.E, Affiliated to University of Mumbai & Certified by ISO 9001:2008)



Action Taken Report

The following is the Action Taken Report the IQAC Meet held on 28th September 2023

Sr No	Particulars	Action Taken
1	SSR Submission	The SSR was submitted on 7th October 2023 at 4.00 pm
2	Research projects to B.Pharm and M.Pharm	Research projects to B.Pharm and M.Pharm were given to students after thorough discussion
3	Admissions	The admission were completed by 30 th September 2023.It was said that admission were full in M.Pharm as well as B.Pharm

Drin (Mas.) Sudha Rathod

Principa:

Oriental Scalege of Sarmacy Plot No. 3, 4 & 5, Sector-2,

Sanpada, Navi Mumbal.

SAMPADA NAV MUNSAM 400 705

NAAC Coordinator

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

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30th August 2023

NOTICE

All the IQAC Members are hereby informed that there is a meeting scheduled on Saturday, 31st August, 2023 at 2.00 pm in Principal's Cabin.

All are required to be present.

PrimipalMrs.) Sudha Rathod

Asethantal College of Pharmacy Plot No. 4 & 5, Sector-2, Sanpayis wof previous meeting

2. Exam Audit

3. Sessional Exam

4. Teacher's Day Celebration

5. Criteria Data submission PDF Format/ SSR Submission Information

6. Any point with permission to chair

NAAC Coordinator

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ORIENTAL EDUCATION SOCIETY'S ORIENTAL COLLEGE OF PHARMACY (Approved by AICTE, PCI, D.T.E, Affiliated to University of Mumbai & Certified by ISO 9001:2008)



Notice: IQAC Meet: 31st August 2023

Sr.No	Name of the Members	Designation	Signature
1.	Dr.Sudha Rathod	Chairperson, IQAC	St
2.	Dr.Mohib Khan	Co-ordinator, NAAC	mes
3.	Mrs.Kranti D.Patil	Co-coordinator, IQAC	
4.	Dr.Pradnya Palekar- Shanbhag	Member, Faculty Representative	V
5.	Dr. Vandana Jain	Member, Faculty Representative	part
6.	Dr.Amjad Ali	Member, Faculty Representative	J
7.	Dr.Sayyed Mateen Moin	Member, Faculty and Sports Committee Representative	Joseph
8.	Dr.Manasi Gholkar	Member, Faculty and Research & Publication Committee Representative	harapos
9.	Mrs.Varsha Patil	Member, Faculty and Examination Committee Representative	
10.	Mrs.Sonali Waval	Member, Library Representative	
11.	Mrs. Sheela Warbhuvan	Member, Social Worker -Lawyer nominated by Society	
12.	Mr.Sufi Ayaz	Member, Industrialist	
13.	Mr.Unnikrishnan C.	Member, Parent	
14.	Mrs. Shamim Menghrani	Member, Parent	
15.	Mr. Amit Shukla	Member, Alumni	
16.	Ms.Rucha Mahadik	Member, Student	
17.	Ms.Sakshi More	Member, Student	11

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2nd September 2023

Minutes of the meeting

A meeting of IQAC was held on 31st August 2023 at 2.00 pm in Principal's Cabin. The following members were present for the same.

Sr.No	Name of the Members	Designation	Signature
1.	Dr.Sudha Rathod	Chairperson, IQAC	Sh
2.	Dr.Mohib Khan	Co-ordinator, IQAC	meo
3.	Mrs.Kranti D.Patil	Co-coordinator, IQAC	fort
4.	Dr.Pradnya Palekar- Shanbhag	Member, Faculty Representative	
5.	Dr. Vandana Jain	Member, Faculty Representative	gar
6.	Dr.Amjad Ali	Member, Faculty Representative	7-
7.	Dr.Sayyed Mateen Moin	Member, Faculty and Sports Committee Representative	(Cold
8.	Dr.Manasi Gholkar	Member, Faculty and Research & Publication Committee Representative	
9.	Mrs.Varsha Patil	Member, Faculty and Examination Committee Representative	M

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With permission to the chairperson, Dr Sudha Rathod, the meeting was initiated by Dr. Mohib Khan, Vice Principal, and Coordinator IQAC. He welcomed all the members of IQAC and informed about the agenda of meeting. The points of the agenda were then discussed.

1. Review of previous meeting:

The points under previous meeting are seen.

2. Exam Audit and Store Audit

This is suggested by IQAC to go for Exam Audit. It is informed that IQAC submitted a letter to sanction Rs 3000 to Management dated 29th August 2023 and amount was sanctioned. (Letter attached)

It is also suggested to go for Sore Audit. A letter was written to Principal SCCT for the same, dated 28th August 2023. (Letter attached)

- 3. Sessional Exam: It was said in meeting that First Sessional Theory Exams for various years were going on.
- 4. Teacher's Day Celebration: It is decided to celebrate Teacher's Day enthusiastically.
- 5. Criteria Data submission PDF Format/ SSR Submission Information: It was said to All Criteria Heads to submit Criterion Data in PDF format. It was also informed that within 45 day college has to submit SSR.

The meeting ended at 3.00 pm with thanks to chair and all.

Principal

Dr. (Mrs.) Sudha Rathod

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Plc . A 18 5, Bector-2.

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SAMPADA AVILIUMBAI 400 705

NAAC Coordinator

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705. Tel: 27758715/ 27752213 / 27751116 Fax 022-2775759

ORIENTAL COLLEGE OF PHARMACY

(Approved by AICTE, PCI, D.T.E, Affiliated to University of Mumbai & Certified by ISO 9001:2005)



Date: 29/08/2023

To,

General Secretary

Oriental College of Pharmacy,

Sanpada, Navi Mumbai.

Subject: To sanction rupees 3500/- only for Exam Section Audit

Dear Sir,

With all due respect, this is to inform you that OCP has invited 2 person from different colleges for Exam Section Audit. Each person will be given Rs. 1500/-only as honorarium. (Rs. 1500 * 2 = 3000/-) The remaining 500 will be as lunch and refreshment charge.

Kindly sanction the amount.

Thanking you.

Principal

NAAC Coordinator

129 18/23

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ORIENTAL COLLEGE OF PHARMACY

(Approved by AICTE, PCL D.T.E., Affiliated to University of Mumbai & Certified by ISO 9001:2008)



Date: 28/8/2023

To,

The Principal

College of Commerce & Technology

Subject: Request for an appointment of OCP Store Audit.

Ref: NAAC requirement of Store Audit.

Dear Sir/ Madam,

This is with reference to the conduct of the Audit to maintain the standards as per Accreditation Bodies. You are requested to appoint the Audit of our Pharmacy Store as a member of the Audit Committee.

Kindly make it convenient to send Store In Charge to audit Pharmacy Store (Room No.307) on 31th August 2023, Thursday at 3:00 pm.

Hoping for a positive response.

Thanking You.

PRINCIPAL

Oriental College of Pharmacy

Dr. (Mrs.) Sudhe Rathod

Oriental Callege of Pharmacy Plot No. 3, 4 & 5, Sector-2, Sanpada, Navi Mumbal. AMPARA AM

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705. Tel: 27758715/ 27752213 / 27751116 E-Mail: admin@ocp.edu.in Website: www.ocp.edu.in

ORIENTAL EDUCATION SOCIETY'S ORIENTAL COLLEGE OF PHARMACY (MIRRIED TO BOLDE ADMINISTRATION OF THE BOLDE ADMINIST



Date: 6th September 2023

NAAC CRITERION FINAL DATA SUBMISSION (PDF FORMAT)

Criterion	Day	Final Date of Submission	
I	Saturday	9th September 2023	
II			
III	Monday	11th September 2023	
IV			
V		12th September 2023	
VI	Tuesday		
VII			

Note: The teaching and non-teaching staff are hereby requested to abide by the proposed timeline in order to successfully complete the NAAC data submission within the stipulated time period.

Dr. (Mrs.) Sudha Rathod

Brin(cipal) Sudha Rathod Principal

Shathod

Oriental College of Pharmacy Plot No. 3, 4 & 5, Sector Sanput Mavi Mumba Dr. Mohib Khan

NAAC Coordinator



Date: 6th September 2023

PARTICULARS FOR EACH FILE COMPLETION

Sr. No.	Particulars
1.	Data to be arranged year wise (latest to oldest)
2.	Data to be arranged chronologically and date wise
3.	Supporting documents of each activities (Composition, Function, Notice, Agenda and MoM)
4.	Reports of each activities to be compiled
5.	Photos with caption (Geo-Tag Photos wherever applicable)
6.	Principal's signature and stamp with college stamp and seal on each document
7.	In case of missing data the concerned committee incharges are requested to generate data for the same
8.	Do not use any symbols e.g. use "and" instead of "&"

Note: All these particulars are to be done by the respective Committee Incharges.

Dr. (Mes) Mitha) Rathod Rathod

Dr. (MSs.) buding of Pharmacy
Principal College of Pharmacy
Plantal College of Pharmacy
Sankada, Navi Mumbel.

Dr. Mohib Khan **NAAC Coordinator**

ORIENTAL COLLEGE OF PHARMACY

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Action Taken Report

The following is the Action Taken Report the IQAC Meet held on 31st August 2023

Sr No	Particulars	Action Taken
1	Exam Audit and Store Audit	Exam Audit
-	The state of the s	Exam Audit was done by Dr Mohammad Wais,
		Associate Professor, HKCP, Jogeshwari and Mrs
	' , , , , , , , , , , , , , , , , , , ,	Aasha Suryawanshi, DDVCP, Panvel, on 29th
		August 2023.
		Store Audit
	grant of the constraint of the first of the	Store Audit was done on 31st August, 2023, by
		two Laboratory Assistants of SCCT, Navi
		Mumbai.
2	Criteria Data submission in	It schedule was given on 6th September to submit
	PDF Format	Criteria Data in PDF format
3	Teacher's Day Celebration	Teacher's Day was celebrated enthusiastically.
1		There was a QUIZ Competition kept by students
		for Teachers.

Dr. Mishal Sudha Ratho

Oriental Allege of Pharmacy Plot Males, 1 & 5, Sector-2,

Sanpada, Navi Mumbal.

Lotron

NAAC Coordinator

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705. Tel: 27758715/ 27752213 / 27751116 Fax 022-2775759

ORIENTAL COLLEGE OF PHARMACY

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Ref. No. OCP/2022-2023/197-



Date: 29th August, 2023

CERTIFICATE OF ATTENDANCE

This is to certify that Mrs. Asha Suryawanshi Assistant Professor D. D. Vispute College of Pharmacy, Panvel has attended the college as Member for the audit of Exam section of the college on 29th August 2023.

Principal

Dr. (Mrs.) Sudha Rathod Dr. (Mrs.) Sudha Rathod

Principa

Oriental College of Pharmacy,

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705. Tel: 27758715/27752213/27751116 Fax 022-2775759



ORIENTAL EDUCATION SOCIETY'S ORIENTAL COLLEGE OF PHARMACY

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Ref. No. OCP/2022-2023/ 196



Date: 29th August, 2023

CERTIFICATE OF ATTENDANCE

This is to certify that **Dr. Mohammad Wais** Associate Professor H. K. College of Pharmacy, Jogeshwari has attended the college as **Chairperson** for the audit of Exam section of the college on 29th August 2023.

Receive d'.

Principal

Dr. (Mrs.) Sudha Rathod

Dr. (Mrs.) Sirdha Rathod

Princips.

Oriental um gelof Pharmacy,



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ORIENTAL EDUCATION SOCIETY'S ORIENTAL COLLEGE OF PHARMACY

(Approved by AICTE, PCI, D.T.E, Affiliated to University of Mumbai & Certified by ISO 9001:2008)



11th August 2023

NOTICE

All the IQAC Members are hereby informed that there is a meeting scheduled on Saturday, 12th August, 2023 at 2.00 pm in Principal's Cabin.

All are required to be present.

Principal

Dr. (Mrs.) Sudha Ratho Agondapa!

Oriental College of Phanneting Pld. Review of previous nucting

Sabpaintonnation of letter to AISHE

3. IIQA Approval

4. Electrical and Water Audit

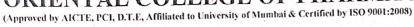
5. Criterion Evaluation Schedule

6. Invitation to Principal, Dr. Supriya Shidhaye

7. Any point with permission to chair

NAAC Coordinator

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Notice: IQAC Meet: 11th August 2023

Sr.No	Name of the Members	Designation	Signature
1.	Dr.Sudha Rathod	Chairperson, IQAC	S
2.	Dr.Mohib Khan	Co-ordinator, NAAC	exe
3.	Mrs.Kranti D.Patil	Co-coordinator, IQAC	Jatil
4.	Dr.Pradnya Palekar- Shanbhag	Member, Faculty Representative	V).
5.	Dr. Vandana Jain	Member, Faculty Representative	gas
6.	Dr.Amjad Ali	Member, Faculty Representative	A
7.	Dr.Sayyed Mateen Moin	Member, Faculty and Sports Committee Representative	Joseph .
8.	Dr.Manasi Gholkar	Member, Faculty and Research & Publication Committee Representative	Makaka
9.	Mrs.Varsha Patil	Member, Faculty and Examination Committee Representative	
10.	Mrs.Sonali Waval	Member, Library Representative	
11.	Mrs. Sheela Warbhuvan	Member, Social Worker -Lawyer nominated by Society	
12.	Mr.Sufi Ayaz	Member, Industrialist	
13.	Mr.Unnikrishnan C.	Member, Parent	
14.	Mrs. Shamim Menghrani	Member, Parent	
15.	Mr. Amit Shukla	Member, Alumni	
16.	Ms.Rucha Mahadik	Member, Student	
17	Ms.Sakshi More	Member, Student	

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ORIENTAL EDUCATION SOCIETY'S ORIENTAL COLLEGE OF PHARMACY

(Approved by AICTE, PCI, D.T.E, Affiliated to University of Mumbai & Certified by ISO 9001:2008)



14th August 2023

Minutes of the meeting

A meeting of IQAC was held on 12th August 2023 at 2.00 pm in Principal's Cabin. The following members were present for the same.

Sr.No	Name of the Members	Designation	Signature
1.	Dr.Sudha Rathod	Chairperson, IQAC	Sh
2.	Dr.Mohib Khan	Co-ordinator, IQAC	anto
3.	Mrs.Kranti D.Patil	Co-coordinator, IQAC	Potil
4.	Dr.Pradnya Palekar- Shanbhag	Member, Faculty Representative	M
5.	Dr. Vandana Jain	Member, Faculty Representative	ganz
6.	Dr.Amjad Ali	Member, Faculty Representative	2-
7.	Dr.Sayyed Mateen Moin	Member, Faculty and Sports Committee Representative	Vorde.
8.	Dr.Manasi Gholkar	Member, Faculty and Research & Publication Committee Representative	
9.	Mrs.Varsha Patil	Member, Faculty and Examination Committee Representative	

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ORIENTAL EDUCATION SOCIETY'S ORIENTAL COLLEGE OF PHARMACY

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With permission to the chairperson, Dr Sudha Rathod, the meeting was initiated by Dr. Mohib Khan, Vice Principal, and Coordinator IQAC. He welcomed all the members of IQAC and informed about the agenda of meeting. The points of the agenda were then discussed.

1. Review of previous meeting:

The points under previous meeting are seen. It is told that this was an urgent meet and informed regarding urgency of the meeting.

2. Information of letter to AISHE:

It is informed to the member that a letter is submitted to the Deputy Director General, AISHE, New Delhi, regarding correction in the college name, dated 25th July 2023. (Letter attached).

3. IIQA Approval:

It is informed to the members that IIQA was approved on 9th August 2023 after clarification in the name by AISHE.

4. Electrical and Water Audit:

It was informed that a quotation was asked Electrical and Water Audit from **AARCS**, Kurla Mumbai. A quotation was received signed by Mr Shripad Tadpade, Chief Technical Officer. (Quotation attached)

5. Criterion Evaluation Schedule:

It was said that on 11th August 2023, a notice was given to Criteria Incharges for evaluation of Criteria wef 12th August, for a week. (Evaluation schedule attached).

6. Invitation to Principal, Dr. Supriya Shidhaye

It was decided to call Dr. Supriya Shidhaye, Principal, VESCOP, Chembur to guide the Faculty members of the Oriental College of Pharmacy, at her earliest convenience. (Letter of invitation attached).

7. Any point with permission to chair

It was asked by Faculty member regarding Theory First Sessional exam date Third Year and Final Year B.Pharm students

The meeting ended at 3.00 pm with thanks to chair and all.

Deriving. I Sudharamoda Perincipal

C Oriental College of Phonacy F Plot No. 3, 4 & 5, Sector 2.

E Sanpada, Nevi Mumbal

ANN WONDY OF STREET OF STR

NAAC Coordinator

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705. Tel: 27758715/ 27752213 / 27751116 Fax 022-2775759

RIENTAL COLLEGE OF PHARMACY





Ref No - OCP/23.24/60

To, The Deputy Director General, All India Survey on Higher Education(AISHE) Ministry of education, Department of Higher Education West Block-2, Sector-1. R.K. Puram New Delhi-110066.

> **Sub: - Correction in College Name** Reference No.C-33999-2021

Date: -25/072023

Kind Attentation: -Mr. Shri R. Rajesh

Respected Sir,

With reference to above subject, our college name is Oriental Education Society's, Oriental College of Pharmacy, Sanpada, Navi Mumbai, instead of Oriental Education Society's college of Pharmacy.

Please correct the name So, that we can download the certificate of corrected name.

We need this corrected certificate at the earliest as it is required to be uploaded on NAAC-IIQA, which is already in process.

We are attaching herewith the old 2021-22 certificate

Old certificate is as follows:

This is to certify that Oriental Education Society Oriental College of Pharmacy of Oriental EducationSocietys College of Pharmacy Sanpada Navi Mumbai has successfully uploaded the data of All India Survey on Higher Education (AISHE) 2021-2022.

New certificate to be issued:

This is to certify that Oriental Education Society's Oriental College of Pharmacy, Sanpada Navi Mumbai, has successfully uploaded the data of All India Survey on Higher Education (AISHE) 2021-2022.

Thanks

Pribripaturs.) Sudha Rathod

Dr. SindhæRathod Oriental Ublief ou Pharmacy

Pich About REALER ISLA

Plot No 5,47,57, Section - My Mear Sanpada Railway Station, Sanpada, Navi Mumbai - 400705. Tel.: 022 27758715/27752213/27751116 • E-mail: principal@ocp.edu.in • Website: www.ocp.edu.in



Ramchandra Kalel <clerk@ocp.edu.in>

Fwd: Rectification of the Institute Name in AISHE Certificate.

Wed, Jul 26, 2023 at 12:15 PM

------ Forwarded message ------From: Dr. Sudha Rathod <principal@ocp.edu.in>
Date: Wed, Jul 26, 2023 at 12:15 PM
Subject: Rectification of the Institute Name in AISHE Certificate.
To: <dalip.kumar1983@gov.in>, <support-aishe@nic.in>, <aishe-helpdesk@nic.in>

Dear Sir/ Ma'am,

Greetings!!

This is to bring to your notice that since the Institute is in the process of applying for NAAC Accreditation and on submission of IIQA we have received a query regarding the Institute Name reflected in the AISHE Certificate.

0

Name reflected in the AISHE Certificate: Oriental Education Society Oriental College of Pharmacy of Oriental Education Societys Oriental College of Pharmacy, Sanpada, Navi-Mumbai.

Actual Name to be reflected in the AISHE Certificate: Oriental Education Society's Oriental College of Pharmacy.

We request you kindly treat this as urgent and issue us the new certificate with the actual name reflected in the same.

Awaiting for a positive response.



Dr.(Mrs.) Sudha Rathod Principal, Oriental College of Pharmacy, Sanpada, Navi Mumbai.



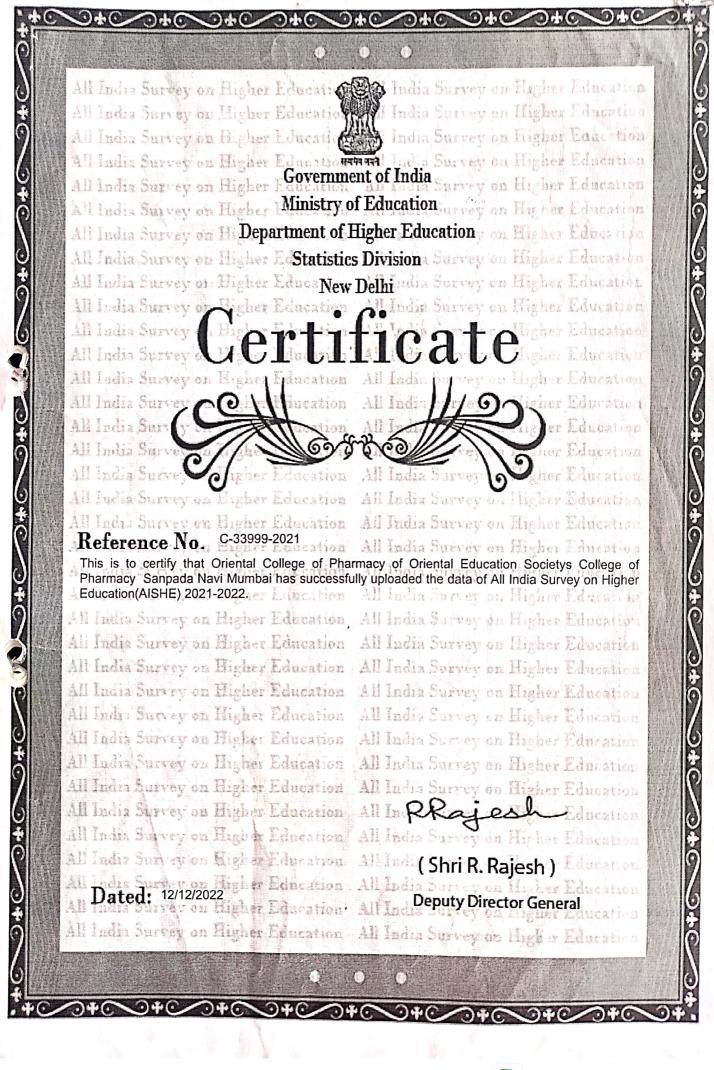


Dr.(Mrs.) Sudha Rathod Principal, Oriental College of Pharmacy, Sanpada, Navi Mumbai.

Name correction AISHE.pdf 6092K

> Dr. (Mrs.) Sudha Rathod Principal Criculal College of Pharmacy F of No. 3, 4 & 5, Sector-2, Sanpada, Navi Mumbal.





Name & Designation	Email id	Contact No.	For Query
Shri. Shyam Lal Senior Statistical Officer Ministry of Education	shyam[dot]lal78[at]gov[dot]in	-	Updation of list of Colleges and Standalone Institutions located in the States of Andhra Pradesh, Himachal Pradesh, Rajasthan and Telangana.
Ms. Shuchi Dwivedi Senior Statistical Officer Ministry of Education	shuchi[dot]82[at]gov[dot]in		1. Updation, Scrutiny and Progress Monitoring with Universities (all types) and University Level Institutions. 2. Updation of list of colleges and Standalone Institutions of states Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim, Tripura, Andaman and Nicobar Islands, Chandigarh, Dadra and Nagar Haveli and Daman and Diu, Delhi, Jammu and Kashmir, Ladakh, Lakshadweep, Puducherry and Goa.
Shri. Dalip Kumar Senior Statistical Officer Ministry of Education	dalip[dot]kumar1983[at]gov[dot]in		Updation of list of <u>Colleges and</u> Standalone institutions located in the States of Maharashtra, Odisha, Tamil Hadu and Karnataka.

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This sile is designed, developed and hosted by National Informatics Centre (NIC) , contents are provided by AISHE Division, Department of Higher Education, Ministry of Education, Government of India

Last Updated on 3rd November 2022





Status of IIQA - Clarification

1 message

Admin-Naac <noreply.onlineassessment@gmail.com> Mon, Jul 31, 2023 at 4:04 PM To: ORIENTALCOLLEGEOFPHARMACYSANPADANAVIMUMBAI crincipal@ocp.edu.in>
Cc: onlineassessment@naac.gov.in

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

Dear User

Title: With reference to the submission of your IIQA
Description: With reference to the submission of your IIQA, you are requested to provide the following clarifications/documents for enabling NAAC to process your application further. 1.
Provide the Current Affiliation letter from Concern University; with mention of running courses (If the affiliation letter is in regional language kindly provide the English translated version). 2. Provide the Research Center certificate from the concerned university for the course of Ph.D. Please go through the above clarifications, make the appropriate changes, upload relevant documents in the appropriate column in the IIQA application and submit. Please do not send it through email. While uploading the new document kindly ensure that the earlier documents which are required are also uploaded along with the new document as single pdf

Expected Date of Reply is 07/08/2023.

Only one round of clarification process is provided. During clarification if required you can edit your IIQA data/information and replace the uploaded documents with revised documents. Ensure to submit edited IIQA within expected date of reply stated above. Documents /clarifications sent through e-mail will not be considered.

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SANPADA NAVI MUMBAI 400 705

Or. (Mrs.) Sudha Rathod Principal Oriental College of Pharmacy Plot No. 3, 4 & 5, Syder 2, Sanpada, Navi Mumbal.





BUSINESS PROPOSAL

PROPOSAL FOR ELECTRICAL ENERGY AUDIT AND WATER AUDIT AT M/S ORIENTAL EDUCATIONAL SOCIETY

Submitted By- AARCS







Ref No: AARCS/82

Dated: 04th August 2023

To,

M/S Oriental Education Society

Plot No 3 4 5, sector 2,

Sanpada

Kind Attention: Prof. Dr. Mohib Khan

Subject: Proposal for Energy & Water Audit at M/S Oriental Educational Society

Dear Sir,

Sincere thanks for giving us an opportunity to submit our offer for the above subject. Please find enclosed our proposal, which briefly outlines the scope of our services and the costs structure proposed.

We would be glad to address your queries. Our Co-ordinates are as under:

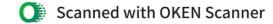
We eagerly look forward to be associated with your esteemed Organization.

Yours sincerely,

FOL AAKC?

Shripad Kale

98708 28265







Scope of work for Energy Audit

The studies shall cover

- Study of Specific Energy consumption overall as well as individual tenants
- Analysis of Electricity Bills.
- Thermography of key areas.
- Harmonic Analysis.
- Cabling & Electrical Distribution system.
- Refrigeration & Air Conditioning system.
- Air Handling Units.
- Illumination.
- Application of Renewable Energy.
- Capacitors

Key Focus Areas:

- The focus shall be on achieving savings
- Improving Operational Efficiency of critical equipment's
- Small modifications / changes
- Efficient utilization of equipment's
- Minimizing losses through distribution systems
- System Improvements
- Rationalization of utilization systems
- Load rationalization
- Effective Monitoring & Control Mechanism

Deliverables:

 The study shall bring out concrete proposals for conservation of energy, which shall be discussed to formulate strategy for Implementation & Monitoring of savings.







Benchmarking:

- The data shall be analyzed to establish specific power consumption as the energy consumed per hour of operation per Mtr.Sq. of the area.
- Performance of Major Equipment's
- The study evaluates performance of all the major equipment's to check operating capacity, efficiency and specific energy consumption. It identifies sources of loss and their contribution.
- The study suggests measures to optimize performance by operating the equipment's at specified parameters and with desired energy consumption.

Refrigeration Systems:

- Flow rate of chilled fluid with non-contact flow meter
- Differential temperature across the chillers with digital temperature
- Power with clamp on power meter
- Operating capacity Specific power consumption

Air Handling Units:

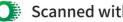
- Flow rate of air with digital manometer
- Temperature and Relative Humidity with Digital Hygrotemp meter under various conditions
- Actual Cooling Effect delivered by the unit

Air Conditioners (Split, Ductable Splits/ cassettes):

- Flow rate with anemometers
- Enthalpy at supply air
- Enthalpy at return air
- Power with clamp on power meter
- Actual air conditioning effect
- Energy efficiency Ratio (EER) / Specific Power Consumption

Lighting System:

- Actual illumination level at working level







- Installed as well as operating Power Density
- Installed as well as operating Load Efficacy Ratio
- Power with clamp on power meter

Pumps:

- Flow rate with non-contact flow meter
- Differential pressure with Differential pressure gauge
- Power with clamp on power meter
- Operating efficiency

Fans & Blowers:

- Flow rate with anemometer
- Differential pressure with digital manometer
- Power with clamp on power meter
- Operating efficiency

Elevators:

- Power consumption pattern
- Loading pattern

Study of distribution / handling systems

- The study evaluates losses through distribution / handling systems and suggests methods to optimize the same.

Study of processes and operations

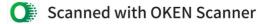
 The study evaluates performance of major processes and operations for efficient utilization of resources. The systems are studies to evaluate operating capacity and process efficiency. It identifies major areas for improvements and suggests methodologies to achieve the same.

Harmonic Analysis

- The studies primarily involve installing three-phase power / harmonic analyzer (with clamp on CTs and voltage probes) on the main cables incoming to the individual Power Control Centers (PCCs) for and studying the harmonic patterns for the mutually decided period.

Identification of Potential Areas

- This involves overall analysis of various data to identify major potential gain areas & their contribution. The study tabulates all the major prospective







resource saving areas and realistic saving potential through each of the areas.

Energy Audit Report

A detailed report covering the various aspects above shall be prepared, furnished and presented during the course of the studies.

The report shall also cover

Analysis of major equipment's, distribution and utilization system.

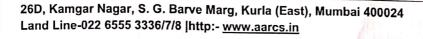
Opportunities for conservation of energy with techno-economic feasibility Analysis.

WATER Audit SOW

- 1) Study of water distribution system.
- 2) Study of water pumping system.
- 3) Analysis of water bills.
- 4) Study of water consumption at various major outlets
- 5) Submission of reports.

Client Responsibility:-

- Client shall be responsible for providing all the relevant information sufficiently in advance along with the preliminary documents during Audit Execution.
- Client shall support for escorting someone to be acquainted with the systems.
- Any support required for removing small portion of insulation in HVAC systems, provision of lights opening of panels, availability and co-ordination with all lift users during testing of lifts etc.









Pricing Schedule:-

Audit Fees		
1867 jajovi Laguera, etc. s		
Fees for Executing Energy Audit & Water Audit @ M/S Oriental Education Society	₹ 65,000/-	
Terms of Payment		
Advance with order	50%	
Completion of the Project	50% after submission of report & invoice within 7 days.	
Tax		
GST .	Extra at actual	

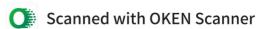
For AARCS

Shripad Kale

Chief Technical Officer

Mobile: 98708 28265

26D, Kamgar Nagar, S. G. Barve Marg, Kurla (East), Mumbai 400024 Land Line-022 6555 3336/7/8 |http:-<u>www.aarcs.in</u>



ORIENTAL COLLEGE OF PHARMACY

(Approved by AICTE, PCI, D.T.E., Affiliated to University of Mumbai & Certified by ISO 8001:2008)



Date: 11th August 2023

NAAC CRITERION EVALUATION SCHEDULE (W.E.F 12TH August 2023)

Criterion	Day	Date of Evaluation	Time	Date of Revision	Time
T	Saturday	12 th August 2023	11.30 am	17 th August 2023	2.30 pm
П	Monday	14 th August 2023	11.30 am	18 th August 2023	2.30 pm
III	Thursday	17 th August 2023	11.30 am	19 th August 2023	2.30 pm
IV	Friday	18th August 2023	11.30 am	22 nd August 2023	2.30 pm
v .	Saturday	19 th August 2023	11.30 am	23 rd August 2023	2.30 pm
VI	Monday	22 nd August 2023	11.30 am	24 th August 2023	2.30 pm
VII	Tuesday	23 rd August 2023	11.30 am	25 th August 2023	2.30 pm

Note: The teaching and non-teaching staff are hereby informed to abide by the proposed timeline in order to successfully complete the NAAC data submission within the stipulated time period. All the criteria incharges and criteria members are required to adjust their regular schedule well in advance and present for the evaluation.

** Dr. Supriya S. Shidhaye (Principal VES College of Pharmacy) has agreed to come on Tuesday, 24th August 2023. All are informed to go through respective criteria and if you have any queries keep ready for this session.

SAMPADA

Dr. (Mrs.) Sudha Rathod Principal .

Dr. (Mrs.) Sudha Rathod Principal

Oriental College of Pharmacy Plot No. 3, 4 & 5, Sector-2,

Dr. Mohib Khan **NAAC Coordinator**

3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705. Tel: 27758715/ 27752213 / 27751116

E-Mail: admin@ocp.edu.in Website: www.ocp.edu.in

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Date: 11th August 2023

NAAC SSR SUBMISSION PLAN

Particulars	Date
Additional Information Verification	9th August 2023 to 11th August 2023
Primary Evaluation	12 th August 2023 to 24 th August 2023
External Visit (Dr. Supriya Shidaye)	24 th August 2023
Finalization Data	25th August 2023 to 28th August 2023
Printing and Scanning of Finalized Data	28th August 2023 to 2nd September 2023
Uploading Data (NAAC Database)	7th September 2023 to 15th September 2023
NAAC Mock Presentation 16th September 2023	
Final Submission (NAAC Database)	18th September 2023 to 23rd September 2023

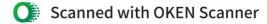
Dr. (Mrs.) Sudha Rathod
Principal

Dr. (Mrs.) Sudha Rathod Principal Oriental College of Pharmacy Plot No. 3, 4 & 5, Sector-2, Sanpada, Navi Mumbai SANPADA WAYI MUMBAI 400 705

Dr. Mohib Khan

NAAC Coordinator

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705. Tel: 27758715/ 27752213 / 27751116 E-Mail: admin@ocp.edu.in Website: www.ocp.edu.in



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10/08/2023

Notice

All the criteria heads are hereby informed to see the following before taking printouts of any documents.

- 1. Spell check
- 2. Grammer check
- 3. Plagiarism check

Please see the new format of NAAC (Applicable from 1st April 2023) given to you and follow the updated guidelines for documentation purposes.

Dr. (Mrs.) Sudha Rathod **Principal**

Dr. (Mrs.) Sudha Rathod Principal Oriental College of Pharmacy Plot No. 3, 4 & 5, Sector-2, Sanpada, Navi Mumbal. MACH TO BOTH TO STANK TO STANK

Dr. Mohib Khan
NAAC Coordinator

Teaching Faculty

	Teaching Faculty	
Sr no	Name of the faculty	Signature
1	Dr. Mohib Khan	and c
2	Dr. Pradnya Palekar –Shanbhag	
3	Dr. Vandana Jain	AR
4	Dr. Amjad Ali	
5	Dr. Vanita Kanase	Clikar
6	Dr. Sayyed Mateen Moin	A STATE OF THE STA
7	Dr. Manasi Gholkar	Waters
8	Mr. Shoaib Ansari	
9	Ms. Swarnali Manick	Lond
10	Mr. Abhijit Kanavaje	comon
11	Ms. Sanie Zehra Shaikh	
12	Mrs. Aparajita Patil	
13	Mrs.Varsha Patil	
14	Mr. Vijay Ikale	
15	Ms. Jhilika Singh	
16	Mr. Melroy Mervyn D'Sa	
17	Dr. Neenu Ganesh	(News 2/8/2
18	Dr. Hemali Savla	gars
19	Ms. Sana Shaikh	Mat.
20	Mr. Pavankumar Chopade	
21	Mr. Nilesh Babre	100
22	Mr. Mangesh Tote	Mu
23	Ms. Alveera Ansari	Alvera
24	Dr. Amol Borade	*
25	Mrs. Kranti Patil	- Patil_
26	Mrs. Vishakha Surve	Johnson

ORIENTAL EDUCATION SOCIETY'S

ORIENTAL COLLEGE OF PHARMACY





Ref: OCP/2023-24/15 8

Date: 18th August 2023

To,

Dr. (Mrs) Supriya Shidhaye, Principal, VES College of Pharmacy, Hashu Advani Memorial Complex, Behind Swami Vivekanand Jr College Rd, Collector Colony, Chembur,

Mumbai, Maharashtra 400074.



Subject: Invitation for Mock Inspection cum Guidance-Regarding

Dear Madam.

This is in reference to our talk with respect to Mock Inspection cum Guidance. You are kindly invited for the same.

We will be highly obliged if you could visit our college at 11.00 am on Friday, 24th August 2023.



Thanking you,

Yours truly

Dr.Súdha Rathod,

Principal

Or. (Mrs.) Sudha Rathod Principal Oriental College of Pharmacy Plot No. 3, 4 & 5, Sector-2, Sanpada, Navi Mumbai.



Plot No 3,4,5, Sector - 2, Near Sanpada Railway Station, Sanpada, Navi Mumbai - 400705. Tel.: 022 27758715/27752213/27751116 • E-mail: principal@ocp.edu.in • Website: www.ocp.edu.in

ORIENTAL EDUCATION SOCIETY'S

ORIENTAL COLLEGE OF PHARMACY

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010

Ref No. OCP/2023-24/ 180

Date: 24/08/2023

To,
Prof. Dr. Supriya Shidhaye
Principal,
Vivekanand Education Society college of Pharmacy,
Hashu Advani Memorial Complex,
Behind Collector Colony, Chembur (E),
Mumbai – 400 074

Dear Madam,

Oriental College of Pharmacy, Sanpada, Navi Mumbai expresses gratifude for helping and guiding for NAAC documents preparation on 24th August 2023.

Your kind suggestions are highly appreciated and hope that the same will be continued in future.

400 705

Thanking you with regards,

Yours sincerely,

Principal

Dr. (Mrs.) Sudha Rathod

Dr. (Mrs.) Sudha Rathod Principal Oriental College of Pharmacy Plot No. 3, 4 & 5, Sector-2, Sanpade, Navi Mumbal. Recd. Mindhare 24/8/23

Plot No 3,4,5, Sector - 2, Near Sanpada Railway Station, Sanpada, Navi Mumbai - 400705. Tel.: 622 27758715/27752213/27751116 & E-mail: principal@ocp.edu.in Website: www.ocp.edu.in

Received ORIENTAL EDUCATION SOCIETY'S

ORIENTAL COLLEGE OF PHAR



Ref No. OCP/2023-24/

Date: 23rd August 2023

The General Secretary,

Oriental Collegeoof Pharmacy,

Sanpada, Navi Mumbai

Subject: - To sanction an amount of Rs 5000 for MOCK inspection of NAAC preparedness by Dr Supriya Shidhaye

Dear Sir,

With all due respect, we the undersigned would like to state that Principal Dr Supriya Shidhaye, VESCOP, Chembur, Mumbai is going to visit our college premise, tomorrow, on 24th August 2023 at 11.00 am.

She will evaluate the files prepared for NAAC and advice on the same wherever required.

In this context, it is desired to give her conveyance and honorarium for amount of Rs 5000/-

So this is kind request to sanction the above mentioned amount.

This is for your kind information and necessary action.

Thanking you,

Yours truly

Principal

Dr. Mrs Sudha Rathod

Professor

Dr. Mohib Khan

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai - 400705.

Tel: 27758715/27752213/27751116 Fax 022-2775759 E-Mail: admin.ocp@oes.ac.in Website: www.ocp.edu.in

ORIENTAL EDUCATION SOCIETY'S ORIENTAL COLLEGE OF PHARMACY

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Action Taken Report

The following is the Action Taken Report the IQAC Meet held on 12th August 2023

Sr No	Particulars	Action Taken
1	Electrical and Water Audit	Mr Shripad Tadpade, Chief Technical
		Officer was called to discuss the issue but
	그 그 없게 스튜딩 하고 있는데 하고 있었다.	due to high amount demand, it was decided
	[[] : 이 시설보다의 그렇게 얼마를 맞을 때문에 없었다.	to go for audit by other firm.
2	Criterion Evaluation Schedule	The teachers were called from 17th August
		2023 to 25th August 2023 in IQAC Cabin and
	[4] 이 스크랜드 (1981년 - 1981년 - 1982년 -	discussed / guided/completed the task
3	Invitation to Dr. Supriya	The college has permitted Rs 5000 to pay to
	Shidhaye	Dr Supriya Shidhaye as honorarium with a
		letter dated 23 rd August 2023. Dr. Shidhaye
		came to college and guided on 24th August
		2023.

SANPADA NAVI MUMBA

400 705

Printipa (Mrs.) Sudha Rathod Principal

Plot No. 3, 4 & 5, Sector-2,

Oriental College of Pharmacy Sanpada, Navi Mumbal.

NAAC Coordinator

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai - 400705.

Tel: 27758715/ 27752213 / 27751116 Fax 022-2775759 E-Mail: admin.ocp@oes.ac.in Website: www.ocp.edu.in

ORIENTAL COLLEGE OF PHARMACY

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14th July 2023

NOTICE

All the IQAC Members are hereby informed that there is a meeting scheduled on Saturday, 15th July 2023 at 2.00 pm in Principal's Cabin.

All are required to be present.

Principal

Dr. (Mrs.) Sudha Ratho

A geridaipal

Oriental College of Pharmacy
Plot Nevid, Achphe Sand meeting
Sannadae Nayle Mumbalegarding NAAC

3. NAAC Fee related matter

4. IIQA Submission

NAAC Coordinator



Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705. Tel: 27758715/27752213/27751116 Fax 022-2775759 E-Mail: admin.ocp@oes.ac.in Website: www.ocp.edu.in

ORIENTAL EDUCATION SOCIETY'S ORIENTAL COLLEGE OF PHARMACY



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Notice: IQAC Meet: 14th July 2023

Sr.No	Name of the Members	Designation	Signature
1.	Dr.Sudha Rathod	Chairperson, IQAC	SL
2.	Dr.Mohib Khan	Co-ordinator, NAAC	apa
3.	Mrs.Kranti D.Patil	Co-coordinator, IQAC	fatil
4.	Dr.Pradnya Palekar- Shanbhag	Member, Faculty Representative	
5.	Dr. Vandana Jain	Member, Faculty Representative	gars
6.	Dr.Amjad Ali	Member, Faculty Representative	W-
7.	Dr.Sayyed Mateen Moin	Member, Faculty and Sports Committee Representative	Jest.
8.	Dr.Manasi Gholkar	Member, Faculty and Research & Publication Committee Representative	
9.	Mrs.Varsha Patil	Member, Faculty and Examination Committee Representative	
10.	Mrs.Sonali Waval	Member, Library Representative	
11.	Mrs. Sheela Warbhuvan	Member, Social Worker -Lawyer nominated by Society	
12.	Mr.Sufi Ayaz	Member, Industrialist	
13.	Mr.Unnikrishnan C.	Member, Parent	
14.	Mrs. Shamim Menghrani	ni Member, Parent	
15.	Mr. Amit Shukla	Member, Alumni	
16.	Ms.Rucha Mahadik	Member, Student	
17.	Ms.Sakshi More	Member, Student	

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai - 400705. Tel: 27758715/27752213/27751116 Fax 022-2775759 E-Mail: admin.ocp@oes.ac.in Website: www.ocp.edu.in

ORIENTAL COLLEGE OF PHARMACY

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17th July 2023

Minutes of the meeting

A meeting of IQAC was held on 15th July 2023 at 2.00 pm in Principal's Cabin. The following members were present for the same.

Sr.No	Name of the Members	Designation	Signature
1.	Dr.Sudha Rathod	Chairperson, IQAC	81
2.	Dr.Mohib Khan	Co-ordinator, IQAC	who
3.	Mrs.Kranti D.Patil	Co-coordinator, IQAC	Join
4.	Dr.Pradnya Palekar- Shanbhag	Member, Faculty Representative	
5.	Dr. Vandana Jain	Member, Faculty Representative	panz
6.	Dr.Amjad Ali	Member, Faculty Representative	A
7.	Dr.Sayyed Mateen Moin	Or.Sayyed Mateen Moin Member, Faculty and Sports Committee Representative	
8.	Dr.Manasi Gholkar	Member, Faculty and Research & Publication Committee Representative	
9.	Mrs.Varsha Patil	Member, Faculty and Examination Committee Representative	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/27752213/27751116 Fax 022-2775759

E-Mail: admin.ocp@oes.ac.in Website: www.ocp.edu.in

ORIENTAL EDUCATION SOCIETY'S ORIENTAL COLLEGE OF PHARMACY

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With permission to the chairperson, Dr Sudha Rathod, the meeting was initiated by Dr. Mohib Khan, Vice Principal, and Coordinator IQAC. He welcomed all the members of IQAC and informed about the agenda of meeting. The points of the agenda were then discussed.

1. Review of previous meeting:

The points under previous meeting are seen. It is told that this was an urgent meet and informed regarding urgency of the meeting.

2. University circular regarding NAAC:

It is said that college has received a circular dated 3rd July 2023 regarding NAAC accreditation. It is mentioned in the circular that college has to submit IIQA before 31st March 2023. (Circular attached)

3. NAAC Fee related matter:

It is told that a letter, regarding Fee of IIQA which to be submitted to NAAC, for approval is submitted to the Management on 14th July 2023. (Letter attached) It is said that a mail was also sent to Chief Accountant, Mr. Pritam Kamble, for reimbursement of Rs 29500 against IIQA Fee (Email attached)

4. IIQA Submission:

All the members then informed about IIQA and its details. (Papers attached). It is said the IIQA would be submitted at the earliest convenience but before 31st July 2023.

The meeting ended at 3.00 pm with thanks to chair and all.

Printipa (Mrs.) Sudha Rathod
Principal
Oriental College of Pharmacy

Plot No. 3, 4 & 5, Sector-2, Sanpada, Navi Mumbel. NAAC Coordinator

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

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E-Mail: admin.ocp@oes.ac.in Website: www.ocp.edu.in

मुंबई विद्यापीठ



No. Aff./ICC/ (2023-24)/ 16/ of 2023

परिपत्रक:

विषय: अशासकीय महाविद्यालयांच्या नॅक मुल्यांकन/ पुनर्मुल्यांकन व मानांकनाबाबत.

संदर्भः शासन परिपत्रक क. संचालनालयाचे

- १) पत्र क. एनजीसी/२०१९/नॅक/सर्विविभागं/औवि/मवि.३/१३२२४ दि.२६.०९.२०१९ वसमकमांक/ सर्वअनु.म.वि.(११८)/जेडी/ औवि/मवि.३, दि. ०१.०४.२०१९,
- २) पत्र क. एनजीसी/२०१९/नॅक/सर्व अशा. अनु.म. वि./औवि/मवि.३/६४६९ दि.२५.०५.२०२१,
- ३)पत्र क. एनजीसी/२०१९/नॅकमुल्यांकन—बैठक (१०५) /औवि / मवि. ३/१३४२८ दि. १६.११.२०२१,
- ४) पत्र क. एनजीसी/२०२१/नॅक/राज्यस्तरीय वेबिनार/औवि/मवि.३/१४०६९ दि. ८.१२.२०२१
- ५) पत्र क. एनजीसी/२०२२/नॅक (PAC)/ औवि/मवि.३/३५७५ दि. ०५.०४.२०२२
- ६) प्र. शिक्षण संचालक (उच्च शिक्षण) महाराष्ट्र राज्य पुणे-१ यांचे पत्र क. एनजीसी/२०२२/नॅक/अशा. अनु.म.वि/औवि/ मवि—३६७८ दिनांक २५ जानेवारी, २०२३
- ७) उच्च शिक्षण संचालनालय, पुणे यांचे पत्र क. एनजीसी/२०२३/नॅक/अशा.अनु.म.वि/औवि/
- ट) विद्यापीठाचे परिपत्रक क Aff./ICC/ (2019-20)/03/ of 2019, dated 10th May, 2019.
- 3) Aff./ICC/ (2021-22)/26/ of 2021 dated 02nd December, 2021.
- १°) Aff./ICC/ (2022-23)/20/ of 2022 dated 14th November, 2022.
- ११) Aff./ICC/ (2022-23)/20/ of 2023 dated 18th March, 2023
- (2) Aff./ICC/ (2023-24)/14/ of 2023 dated 26th June, 2023

OBJETTAL POURATION SOCIETY'S Marine 02 Signature;

उपरोक्त संदर्भिय विषयान्वये मुंबई विद्यापीठाशी संलग्नीत सर्व अशासिकय, विनाअनुदानित महाविद्यालयांचे प्राचार्य यांना नॅक मुल्यांकन/ पुनर्मुल्यांकन प्रक्रिया तात्काळ सुरू करून दिनांक ३१ मार्च, २०२३ पर्यंत नॅक मूल्यांकन व पुनर्मूल्यांकन प्रारंभ टप्यातील संस्था नोंदणी (।।।। Registration) करून IIQA (Institutional Information for Quality Assessment) नॅक कार्यालयास सातः करणं अनिवार्य आहे. या दिनांकापर्यंत IIQA सादर न केल्यास शैक्षणिक वर्ष २०२३-२४ करिना प्रथम वर्षांच्या प्रवेशास निर्वंध लागू करणेबाबत शासनास प्रस्तावित करण्यात येईल'' असे कळविण्यात आहे होते. (प्रत संख्यान) तसेच संख्यानता विभागाने दिनांक २० जून, २०२३ च्या ईमेल द्वार मृत्रई अशासिकय, अनुदानित, विनाअनुदानित महाविद्यालयांचे प्राचार्यः संस्थाचे संचालक यांना नॅक मुल्यांकन/ पुर्नमुल्यांकन व मानांकनाबाबतची माहिती दिलेल्या या https://forms.gle/Ab9ZBdl.Xj&pzy4Nz9 स्टिंक, मध्ये 'दिनांक २० जून, २०२३ रोजी संध्याकाळी ह ००

परंतु फक्त २४० महाविद्यालयांनी उपरोक्त गुगल लिंक मध्ये माहिती अदयावत केलेली आह व्यवस्थापन परिषदेच्या दिनांक २७ जून, २०२३ च्या ठरावानुसार आपणांस कळविण्यात येन की, आपल्या महाविद्यालयाची नॅक मुल्यांकन/पुर्नमुल्यांकन बाबत ची माहिती उपरोक्त दिलेल्या ऑनलाईन लिंकवर सात दिवसाच्या आत न भरल्यास आपल्या महाविद्यालयाचे शैक्षणिक वर्ष २०२३—२% च प्रथम वर्षाचे प्रवेश रद्द करण्यात येईल. तसेच भविष्यामध्ये आपल्या महाविद्यालयाचे नविन विद्याशाखा/ अभ्यासकम/ तुकडी/ विषयांचे मान्यता प्रस्ताव स्विकारले जाणार नाही.

महाराष्ट्र सार्वजनिक विद्यापीठ अधिनियम २०१६ च्या कलम १०७ (छ) प्रमाणे तयेच मा. संचालक, सहसंचालक तसेच विद्यापीठाने वरील संदर्भित पत्रे/परिपत्रके द्वारे वारंवार सुचना टंऊन सुद्धा महाविद्यालयांना नॅक मुल्यांकन तसेच पुर्नमुल्यांकन प्रकिया सुरू केलेली नाही सदर संदर्भात मा संचालक व विद्यापीठाने गंभीर दखल घेतली आहे. त्यामूळे सर्व महाविद्यालयाने नॅक तसंच पुर्नमुल्यांकनाची प्रकिया सन २०२३—२४ चे प्रवेश सूरू होण्यापूर्वी करावी अन्यथा महाराष्ट्र सार्वजितक विद्यापीठ अधिनियम २०१६ मधील तरतूदी नूसार या महाविद्यालयांनी नॅक मुल्यांकन तयंच पुर्नमुल्यांकन प्रक्रिया चालू केली नाही अशा महाविद्यालयांची संलग्नता काढून घेण्यात येईल याची नोट

मुंबई-४०० ०३२ 🔰 जुलै, २०२३

(प्रा. सुनिल भिरूड) प्रभारी कुलसचिव

मुंबई विद्यापीठाशी संलग्नीत सर्व शासिकयं, अशासिकय, अनुदानित, विनाअनुदानित महाविद्यालयांचे प्राचार्य, संस्थाचे संचालक.





महाराष्ट्र शासन उच्च शिक्षण संचालनालय,

मध्यवती इमारत, महाराष्ट्र राज्य, पुणे-४११००१.

<u>www.dhepuno.gov.in</u> फोन नं.०२०/२६१२२९१९. फ्र.एनजोसो/२०२३/नॅक्त/अशा.अनु.म.चि./आंथि/मधिः३/८४६२ अत्यंत महत्वाचे/कालमयांदित. प्रति.

Entall: mavi.dhepuneu nic.in

15.33.04.3033

कुलसचिव, सर्वे अकृषि विद्यापीटे महाराष्ट्र राज्य.

विषय -अशासकीय महाविद्यालयांच्या नॅक मूल्यांकन/पुनर्मृल्यांकन व मानांकनावावत.

संदर्भ - १.शासन निर्णय उच्च व तंत्र शिक्षण विभाग क्रमांक संकीर्ण २०१०/(२०/१०)/विश्नि-३ दि.०८.१०.२०१०.

२.संचालनालयाचे क्र.एनजीसी/२०२२/नॅक/औवि/मवि-३/१०१०० दि.२७.०७.२०२२, १२२०४ दि.०३.१०.२०२२/६७८ दि.२५.०१.२०२३. व ३१७७ दि.२५.०१.२०२३

उपरोक्त विषयाच्या अनुषंगाने कळविण्यात येते की, संदर्भ क्र.१ मधील शासन निर्णयानुसार अकृषि विद्यापीट व संलिग्नित महाविद्यालयांचे मूल्यांकन व पुनर्मूल्यांकन अनिवार्य करण्यात आलेले आहे. यामुळे शिक्षणाच्या गुणवत्तेमध्ये अपेक्षित वाढ होऊन उच्च शिक्षणाच्या दर्जा वाढण्यासं मदत होते.

उच्च शिक्षणाच्या गुणवत्तेचे जतन व संवर्धन व्हावे याकरिता विद्यापीठ अनुदान आयोगाने नॅक मुन्द्रांकन व पुनर्मृल्यांकन करणेवावत निर्देशित केले आहे. या अनुषंगाने संचालनालयाने वेळोगेळी जिन्ह्यानेक शासकीय/अशासकीय महाविद्यालयांचे नॅक मूल्यांकन व पुनर्मूल्यांकन करुन घेणेवावत निर्देशित कल आहे.

महाराष्ट्र सार्वजिनक विद्यापीट अधिनियम २०१६ मधील कलम १०९ मधील पोटकलम ६(ख) मध्ये महाराष्ट्र सार्वजिनक मृत्यांकन व पुनमृत्यांकनाची तरतूद नमूद केली आहे. तसेच मा.उच्च न्यायालयः खंडपीट, नागपृर येथील याचिका क्र.५२८०/२०१५ मधील दि.१६.११.२०१६ च्या निकालातही नेक मृत्यांकन व पुनमृत्यांकनाच महत्व अधोरेखित केले आहे.

राज्याची प्रगती होण्यासाठी व जागीतकोकरणाच्या स्पर्धेमध्ये टिकून राहण्यासाठी दर्जदार उच्च शिक्षण मिळण आवश्यक आहे. त्यासाठी उच्च व तंत्र शिक्षणाचा दर्जा उंचावणे व त्याची गुणवत्ता वाढविणे आवश्यक आहे. याकिरता महाविद्यालयांच नक मृत्यांकन व पुत्रमृत्यांकनाच महत्त्व व अनिवार्यता वेळोवेळी अधीरीखन केली आहे. संचालनालयाच दि.०२ मार्च, २०२३ च्या पत्रान्वये राज्यातील नक वेधता संपुष्टात आलल्या महाविद्यालयांनी त्रिक मृत्यांकन व पुत्रमृत्यांकन प्रक्रिया तात्काळ सुरु करून दि.३१ मार्च, २०२३ पर्यंत नक मृत्यांकन व पुत्रमृत्यांकन प्रारंभ टप्यातील संस्था नोंदणी (HEI Registration) करून ॥QA (Institutional Information for Quality Assessment) नक कार्यालयास सावर करणे अनिवार्य आहे. या दिनांकापर्यंत ॥QA सावर न केल्यास श्रेक्षणिक वर्ष २०२३-२४ करिता प्रथम वर्षांच्या प्रवेशास निवंध लागू करणेवावत शासनास प्रस्तावित करण्यात येईल" असे कळविण्यात आले होते.],

नॅक मूल्यांकन च तथापि, बहुतांश पात्र महाविद्यालयांनी अद्यापपावेतो नॅक कार्यालयास पुनमृंल्यांकन प्रारंभ टप्यातील संस्था नोंदणी (HEI Registration) करुन IIQA (Institutional Information for Quality Assessment) नॅक कार्यालयास सादर केला नसल्याचे नॅकच्या संकेतस्थळावरुन निदर्शनास आलं आहे. उपरोक्तप्रमाणे वेळोवेळी निर्देश देवूनही महाविद्यालयांनी नॅक मूल्यांकन व पुनर्मूल्यांकन करुन घेतलेले नाही ही बाब शेक्षणिकदृष्टया योग्य नाही. राष्ट्रीय शैक्षणिक धोरण २०२० च्या प्रभावी अंमलबजावणीसाटी महाविद्यालयाच्या पायाभूत सुविधामध्ये वाढ होणे व शैक्षणिक गुणात्मक दर्जा वाढीसाटी नंक मूल्यांकन व पुनर्मूल्यांकन करुन घेणे आवश्यक आहे.

अद्यापपावेतो एकदाही नॅक मूल्यांकन व मानांकन न झालेल्या अशासकीय अनुदानित महाविद्यालये व सद्यस्थितीत नेक मूल्यांकन व पुनर्मूल्यांकन INACTIVE असलेल्या अशासकीय अनुदानित विनाअनुदानित/कायम विनाअनुदानित महाविद्यालयांनी शैक्षणिक वर्ष २०२३-२४ च्या प्रथम वर्ष प्रवेशाच्या प्रारंभ दिनांकापर्यंत IIQA (Institutional Information for Quality Assessment) नंक कार्यालयास सादर करणे अनिवार्य आहे.

महाराष्ट्र सार्वजिनक विद्यापीठ अधिनियम २०१६ मधील कलम १०९ मधील पोटकेलम ६(ख) मध्ये 🕊 🚓 मर्ह्यावद्यालयांचे नॅक मूल्यांकन व पुनर्मूल्यांकनाची

महाराष्ट्र सार्वजनिक विद्यापीठ अधिनियम, २०१६ कलम १०९ मधिल पोटकलम ०६ (ख) नुसार राज्य शासनाने निर्धारित केलेल्या शर्तीचे ते अनुपालन करीत नसतील तर,राज्य शासनाकडे पाठविणार

नाही.'' अशाप्रकारे तरतूद करण्यात आलेली आहे.

तसंच महाराष्ट्र सार्वजनिक विद्यापीठ अधिनियम, २०१६ कलम ११० मधिल पोटकलम (४) नुसार "महाविद्यालय किंवा परिसंस्था अधिस्वीकृती किंवा, यथास्थिति, पुनर्रअधिस्वीकृती मिळण्यासाठी पात्र आणि अपेक्षित असेल आणि असे महाविद्यालय किंवा परिसंस्था अधिस्वीकृतीच्या किंवा पुनर्रअधिस्वीकृतीच्या आवश्यकतांची पूर्तता करण्यात कसूर करील तेव्हा, अशा महाविद्यालयाला किंवा परिसंस्थेला विद्या गीठाकडून कोणतीही संलग्नता देण्यात येणार नाही." अशाप्रकारे तरतूद करण्यात आलेली आहे.

सवव, वर नमूद करण्यात आलेल्या महाराष्ट्र सार्वजनिक विद्यापीट अधिनियम २०१६ मधील तरतूदी व शासन निर्णयात नमूद केलेल्या नॅक मूल्यांकन,मानांकन व पुनर्मूल्यांकन करण्यासाठी अटी व शर्तांचे पालन आपल्या विद्यापोठाच्या परिक्षेत्रातील जे महाविद्यालये शैक्षणिक वर्ष २०२३-२४ च्या प्रथम वर्षाच्या प्रवेशाच्या प्रारंभ 💯 👯 दिनांकापर्यंत करणार नाहीत अशा महाविद्यालयांबावत महाराष्ट्र सार्वजिनक विद्यापीठ अधिनियम २०१६ मधील उपराक्त नमृद सर्व तरतृदीचा अवलंब करुन महाविद्यालयांची संलग्नता काढून घेण्याची कारवाई विद्यापीटांनी करणे क्रमप्राप्त आहे. त्यानुसार सर्व विद्यापीटांनी अशा महाविद्यालयांच्या प्रारंभ दिनांकापर्यंत केलेल्या कार्यवाहीचा अहवाल महाविद्यालय निहाय संचालनालयास सादर करावा. 💢

> (डॉ.शेलेंद्र देवळाणकर) प्र.शिक्षण संचालक (उच्च शिक्षण) महाराष्ट्र राज्य, पुणे-१

प्रत- माहितीस्तव सादर

१.मा.प्रधान साचिव, उच्च व तंत्र शिक्षण विभाग. मंत्रालय. विस्तार भवनः मंबर्ट-३०

To,

The CEO, OES,

Sanpada, Navi Mumbai

Subject: Submission of Fee details against NAAC Accreditation

Reference: Fee structure details provided by NAAC

Dear Sir,

This is in reference to cited subject above and further your telephonic instruction, please see below the Fee to be paid for whole Accreditation process, in steps.

Sr No	Fee Title	Amount	Amount to be paid
1	Institutional Information for Quality Assessment Fee	25000/- plus GST	29500/-
2	Assessment and Accreditation Fee	600000/- plus GST	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
	A- 50 percent with GST along with SSR (Self study report)	300000/- plus GST	354000/-
	B- Remaining 50 percent along with GST within 15 days from date of Prequalification	300000/- plus GST	354000/-
3	Logistic Fee As advance before Peer Team Visit for Two Day Visit	200000/- plus GST	236000/-
	Total		973500/-

This is for your kind information.

Thanking you,

Yours truly,

Prof.Dr. Mohib Khan

Enclosed:

Revised Fee Structure Deatail w.e.f. 1* April 2023 downloaded from NAAC website

REVISED FEE STRUCTURE (w.e.f. April 01, 2023)

Note: Revised fees structure is applicable to HEIs who are submitting IIQA on or after April 01, 2023.

1. Institutional Information for Quality Assessment (IIQA) Fee

For Registration – applicable to all institutions i.e., irrespective of their status of recognition under 12(B) of UGC Act, 1956 (i.e. recognized/not recognized)

Total amount of Application fee for Assessment and Accreditation (A&A) to be paid by the Institution

Institutional Information for Quality Assessment (IIQA)

Rs. 25,000/- + G S T 18% (Non-refundable) *

^{*} In case of rejection of IIQA application, HEIs may resubmit IIQA application for a maximum of three attempts without IIQA fees, including the rejection attempt, within the period of one year from the first application of IIOA.

	2	3
Type	Total amount of A&A Fee	Amount to be paid by the Institution
For Universities and Professional Institutions *	Rs. 6,00,000/-**+ GST18%	Rs.3,00,000/-** + GST18% = Rs.3,54,000/- (50% of Total fee along with the SSR) (Non-refundable)
for Colleges (Grant-in-Aid, Private nd Government) Mono Faculty, Multi Faculty, leacher Education Institution and hysical Education Institution * Balance 50% of total fees along with the Balance for the date of Pre-qualification	Rs. 2,00,000/-**+ GST18%	Rs.1,00,000/-**+ GST18% = Rs. 1,18,000/- (50% of Total fee along with the SSR) (Non-refundable)

* Professional Institutions:

- 1. Fees will be charged as per the fee structure as applicable to Universities, i.e. Engineering and Technology, Management, Law, Health Sciences (Allopathy, Homoeopathy, Ayurveda, Dental, Nursing etc.)
- 2. Higher Education Institutions (HEIs) in which all the programs offered are recognised by the Statutory Regulatory Authority(s) (SRA) (Excluding Teacher Education Institutions) or HEIs in which 50 % or more of the programmes offered are recognised by the Statutory Regulatory Authority (s), similar to the Universities A&A fee for Professional Institutions is applicable.

3. Balance amount of 50%

The pre-qualified HEIs will be asked to pay balance 50% of the stipulated fees+applicable taxes as shown in column 2 & 3 above before 15 days from the visit date. If the institution does not pay the fee within 15 days, the SSR will not be processed. They have to apply again / afresh with IIQA and its fees.

- 4. Logistics Fee: Institution has to pay an <u>advance</u>, towards logistic expenses for the arrangement of Peer Team Visit, after clearing Pre-qualifier stage, which is as follows (w.e.f. December 1st 2022):
 - a. All General colleges, Professional colleges and Teacher education institutions will have a Two (2) day visit for which the fee structure will be Rs. 2,00,000 +GST 18%.
 - b. In case of exceptional case of Professional colleges with proper justifications and approval from the competent authority the Peer Team Visit can be extended to Three (3) days & the fee structure will be Rs.5,00,000 +GST18%.
 - c. For University the Fee structure of logistics will be Rs. 5,00,000 + GST 18% for Three (3) days of visit.
- d. If the University has UGC recognized off-shore campus/centers, then the University has to pay an additional fee of Rs. 2,00,000/- + GST 18% or actuals per off-shore campus to be visited.
- e. Arrangement of peer team logistics by NAAC is as per actuals on no loss no profit basis through an outsourced agency. In case of excess expenditure incurred, the institution will be asked to pay the difference amount and if the expenses are less, the amount will be refunded to concerned institution.

5. Appeals Mechanism and Fee (w.e.f. April 01, 2023):

For Appeals (grievance) mechanism a fees of Rs. 1,00,000/- (non-refundable) + GST 18% to be paid by HEI as applicable from time to time.

6. For subsequent cycles of Accreditation:

The fee structure proposed for Assessment and Accreditation and Peer team logistics expenses as above will be same for all the cycles of Accreditation and Re-assessment to all types of Institutions.

7. Mode of Payment: Online:

All fees needs to be remitted on NAAC portal through netbanking or credit/debit cards only. Fees payments can also be made from individual accounts on behalf of HEIs. Payment by Demand Draft (DD) or NEFT is not permitted.

For Government Colleges, in case of fees transferred from treasury, the college may approach The Director, NAAC or The Finance Officer, NAAC.



Gmail

Ramchandra Kalel <clerk@ocp.edu.in>

NAAC user id and Password

Pritam Kamble <accounts.head@oes.edu.in>

Mon, Jul 17, 2023 at 11:55 AM

To: Ramchandra Kalel <clerk@ocp.edu.in>, Accounts Manager <accounts.manager@ocp.edu.in>, Accounts Sanpada <accounts@ocp.edu.in>

Cc: "Dr. Sudha Rathod" <principal@ocp.edu.in>, "Prof. Dr. Mohib Khan" <mohib.khan@ocp.edu.in>

PFA. Receipt of online payment made on the behalf of OCP towards NAAC registration fee.

Aakash - Reimburse the amount of Rs. 29511.80 (fee 29500+11.80 bank chgs) from OCP to OES Tax account as soon as possible.

[Quoted text hidden]

Pritam Kamble

(HOD - Accounts)

Oriental Education Society

Central Office: HK Campus, HK Bldg,

Relife Road, Oshiwara, Jogeshwari (W),

Mumbai - 400 102.

Email id: accounts.head@oes.edu.in | URL: www.oes.edu.in

Tel No.: (Office) +91 22 26774639 / 4588 | Ext. 13

Mob. No.: - +91 86005 61190

::Our Campuses at::

Vashi | Sanpada | Andheri | Oshiwara

四 61K OCP-NAAC Registration Fee.pdf

ORIENTAL EDUCATION SOCIETY'S

Oriental College of Pharmacy

Sannada (W), Navi Mumbai-400 705.

Inward No. 30 Date: 1710 712 Signature: psychel

Principal Signature:

Page D. A

Smart & collegement



Gmail

Ramchandra Kalel <clerk@ocp.edu.in>

NAAC user id and Password

Pritam Kamble <accounts.head@oes.edu.in>

Mon, Jul 17, 2023 at 11:55 AM

To: Ramchandra Kalel <clerk@ocp.edu.in>, Accounts Manager <accounts.manager@ocp.edu.in>, Accounts Sanpada <accounts@ocp.edu.in>

Cc: "Dr. Sudha Rathod" <principal@ocp.edu.in>, "Prof. Dr. Mohib Khan" <mohib.khan@ocp.edu.in>

Bistore (Liberary States) (1914 by 11

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Aakash - Reimburse the amount of Rs. 29511.80 (fee 29500+11.80 bank chgs) from OCP to OES Tax account as soon as possible.

[Quoted text hidden]

Pritam Kamble

(HOD - Accounts)

Oriental Education Society

Central Office: HK Campus, HK Bldg,

Relife Road, Oshiwara, Jogeshwari (W),

Mumbai - 400 102.

Email id: accounts.head@oes.edu.in | URL: www.oes.edu.in

Tel No.: (Office) +91 22 26774639 / 4588 | Ext. 13

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::Our Campuses at::

Vashi | Sanpada | Andheri | Oshiwara

OCP-NAAC Registration Fee.pdf

ORIENTAL EDUCATION SOCIETY'S

Oriental College of Pharmacy

Sennada (W), Nevi Mumbai-400 705.

Signature: psychol

Inward No. 30

Principal Signature:

20

Date: 1210712

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Transaction ID	21906765
Transaction Date	17-07-2023 11:50:21
Amount	₹ 29500.00
Bank Reference No	pay_MEldrOvS7iJSbO

Next (https://assessmentonline.naac.gov.in/public/index.php/hei/submission)

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HARACH !

P. T. O

IIQA

1. What is Institutional Information for Quality Assessment (IIQA)?

IIQA is a process which ascertains whether an institution is "accreditation ready" or not. Eligible HEIs seeking A&A are required to submit Institutional Information for Quality Assessment (IIQA) online. NAAC will communicate to the HEI's about the acceptance/rejection within 10 days from the date of receipt of IIQA application.

2. Why is there an IIQA process?

The purpose of the IIQA process is:

- •To ascertain the eligibility of the institution for comprehensive assessment and accreditation by NAAC.
- •To ensure that the applicant institutions fulfils statutory requirements of agencies which govern it

3. Is the IIQA process mandatory for all institutions?

Yes, the IIQA process is mandatory for all institutions.

4. Is there a specified time for submission of IIQA online?

The IIQA applications are accepted round the year.

5. If the IIQA application of the institution is not accepted, what steps should the institution take?

In case of rejection of IIQA application, HEIs may resubmit IIQA application; the IIQA fee submitted is applicable for a maximum of three attempts including the initial submission. For institutions whose IIQA is rejected they may make a second attempt with the same fee.

6. What are the eligibility conditions for Cycle 2 or subsequent cycles?

The eligibility conditions are as follows:

- IQAC to be functional.
- Timely submission of AQARs annually. Regular submission of AQARs annually
- Institutions to submit IIQA, six months before the expiry of the accreditation status.
- Other steps remain the same as first cycle.

7. What is the fee structure for institutional accreditation of a College and a University?

The fee structure for accreditation comprises of the following components viz. IIQA fee, Accreditation fee and Logistic expenses. The details as new fees structure are applicable to HEIs who are submitting IIQA fees on or after April 01, 2021:

- a. Institutional Information Quality Assessment (IIQA)- Rs. 25,000/-+ G S T 18%.
- b. Accreditation fee:

For Colleges (Grant-in-Aid, Private and Government): Rs. 1,00,000/-**+ GST18%

For Universities and Professional Institutions: Rs. 3,00,000/-**+ GST18%

c. Logistics Fee:

The institution has to pay an advance, towards logistic expenses:

- for Colleges Rs.1,50,000/- + GST 18%
- for Universities & Professional Institution Rs.3,00,000/- + GST 18%

For details of the payment schedule may be refer to NAAC website.

8. Do HEI have to enter Diploma programs offered by Institution in IIQA?

HEI can enter only the count of the total number of Diploma programs offered in the Institution. There is no provision for entering the details of the diploma programs in the IIQA

DATE: 24/07/2023

HQA compliance to be made.

With reference to the submission of your IIQA, you are requested to provide the following clarifications/documents for enabling NAAC to process your application further.

- 1. Name mentioned in IIQA should match with other documents like, affiliation letter, self-declaration (letter head of HEI), undertaking (letter head of HEI), AISHE certificate, and HEI website etc (AISHE not matching).
- 2. Provide the Current Affiliation letter from Concern University; with mention of running courses (If the affiliation letter is in regional language kindly provide the English translated version).
- 3. Provide the Self Declaration Certificate with current date as per NAAC format in HEI letter Head.
- 4. Provide the Undertaking Certificate with current date as per NAAC format in HEI letter Head
- 5. Provide the name correct AISHE certificate.

Please go through the above clarifications, make the appropriate changes, upload relevant documents in the appropriate column in the IIQA application and submit. Please do not send it through email. While uploading the new document kindly ensure that the earlier documents which are required are also uploaded along with the new document as single pdf.



ORIENTAL COLLEGE OF PHARMACY

(Approved by AICTE, PCI, D.T.E, Affiliated to University of Mumbai & Certified by ISO 9001:2008)



Action Taken Report

The following is the Action Taken Report the IQAC Meet held on 15th July 2023

Sr No	Particulars	Action Taken
1	University circular regarding NAAC:	The Management has taken the Circular seriously and given permission to apply for NAAC and go for the first step, that is, permission of IIQA.
2 *	NAAC Fee related matter	The chief accountant Mr. Pritam Kamble submitted the IIQA Fee immediate after the letter given to him, dated 17 th July 2023.
3	IIQA Submission	The college has submitted IIQA on 24th July 2023

Principal

NAAC Coordinator

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705. Tel: 27758715/ 27752213 / 27751116 Fax 022-2775759

E-Mail: admin.ocp@oes.ac.in Website: www.ocp.edu.in