



Date: 20/08/22

Minutes of the Meeting

A meeting of Institutional Quality Assurance Committee (IQAC) was held on 20th August 2022 at 2pm in Principal's cabin.

The following members were present for the same:

| Sr.No | Name of the Members | Designation | Signature |
|-------|-----------------------------|--------------------|-----------|
| 1. | Dr.Sudha Rathod | Chairperson, IQAC | |
| 2. | Dr.Mohib Khan | Co-ordinator, IQAC | |
| 3. | Dr.Pradnya Palekar-Shanbhag | Member, | |
| 4. | Dr. Vandana Jain | Member, | |
| 5. | Dr.Amjad Ali | Member, | |
| 6. | Dr.Sayyed Mateen Moin | Member, | |
| 7. | Dr.Manasi Gholkar | Member, | |
| 8. | Mrs.Varsha Patil | Member, | |
| 9. | Mrs.Sonali Waval | Member, | |

With the due permission of the Chairperson, Dr.Sudha Rathod, Dr.Mohib Khan, Co-ordinator of IQAC initiated the meeting by welcoming the members of IQAC and discussed the agenda of the meeting to all.



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The following points of the agenda were then discussed:

1. To review previous meeting

In previous meeting the points given in the agenda were discussed and as per the feedbacks collected Actions were taken.

2. To oversee and improve the educational curriculum

Dr.Vandana Jain informed that the classes and practicals are to be conducted regularly. Sincerity is expected from all the staff for the purpose of the same.

Programme committee members of B.Pharm and M.Pharm mentioned that attendance of the students should be strictly monitored and it should be as per PCI rules. Students should be informed about the same.

3. To maintain proper standards of examination

Dr. Mohib Khan explained the workflow of the Unfair means committee which is important in case any copy case is found.

4. To innovate teaching-learning process

Principal madam informed to make the use of innovative teaching and learning process to help in overall growth of the students. Tutorials and assignments to be taken after every three lectures.

5. To accelerate research and related activities

Dr.Mohib Khan as a co-ordinator of Research and Publications Committee, suggested all staff to get actively involved in book publication.

6. To improve infrastructure facilities

As per discussions all decided that a new Pharmacology laboratory should be build on fourth floor.



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As per discussions, all decided that a new Pharmacology laboratory should be built on the fourth floor.

7. To enhance library services

It was discussed by all the committee members that e-journals and e-books should be subscribed by the college which would help in research work and updating of knowledge. So Principal Madam suggested for subscription to Knowledge Hub and Delnet. The assistant librarian mentioned that the quantity of books needs to be increased.

8. To conduct seminars and conferences

Principal Madam said that all the departmental heads should arrange seminars /workshops/conferences as per the academic calendar.

Minutes Checked by:

S. Rathod

Dr. Mrs. Sudha Rathod
Principal
Chairperson, IQAC



Mohib Khan

Dr. Mohib Khan
Vice Principal
Co-ordinator, IQAC

Dr. (Mrs.) Sudha Rathod
Principal
Oriental College of Pharmacy
Plot No. 3, 4 & 5, Sector-2,
Sanpada, Navi Mumbai.

ORIENTAL EDUCATION SOCIETY'S
ORIENTAL COLLEGE OF PHARMACY

(Approved by AICTE, PCI, D.T.E., Affiliated to University of Mumbai & Certified by ISO 9001:2008)



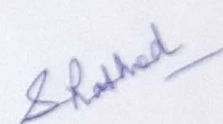
Date: 19/8/22

IQAC Meeting
(Academic Year 2022-2023)

NOTICE

All the IQAC committee members please take a note of it that meeting of Institutional Quality Assurance Committee (IQAC) will be held on 20th August 2022 at 2pm in Principal's cabin. All need to be present. Agenda of the meeting is enclosed herewith.




Dr. Mrs. Sudha Rathod
Principal



Date: 19/8/22

Agenda for IQAC Meeting
(Academic Year 2022-2023)

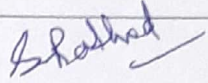
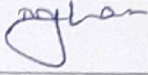

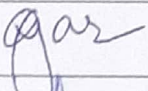
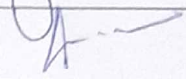
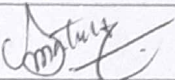
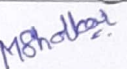


The following points are to be discussed

1. To review previous meeting
2. To oversee and improve the educational curriculum
3. To maintain proper standards of examination
4. To innovate teaching-learning process
5. To accelerate research and related activities
6. To improve infrastructure facilities
7. To enhance library services
8. To conduct seminars and conferences



Dr. Mrs. Sudha Rathod
Principal

Following member's need to be present:

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| 1. | Dr.Sudha Rathod | Chairperson, IQAC |  |
| 2. | Dr.Mohib Khan | Co-ordinator, IQAC |  |
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| 6. | Dr.Sayyed Mateen Moin | Member, |  |
| 7. | Dr.Manasi Gholkar | Member, |  MSholkar |
| 8. | Mrs.Varsha Patil | Member, |  |
| 9. | Mrs.Sonali Waval | Member, |  |

