



Date:

The constitution of Institutional Quality Assurance Committee (IQAC) for the Academic year 2021-2022 is done. It is as follows:

INSTITUTIONAL QUALITY ASSURANCE COMMITTEE (IQAC)

Academic Year 2021 – 2022

Sr.No	Name of the Members	Designation
1.	Mr. Waseem J Khan	Chairperson
2.	Dr. Azeem Khan	Member
3.	Dr. Haider-e-Karrar	Member
4.	Dr. Sudha Rathod	Member Secretary
5.	Dr. Mohib Khan	Co-ordinator
6.	Dr. Pradnya Palekar- Shanbhag	Member
7.	Dr. Vandana Jain	Member
8.	Dr. Amjad Ali	Member
9.	Mr. Imtiyaz Ansari	Member
10.	Dr. Varsha Jadhav	Member
11.	Dr. Nadkishor Joshi	Member
12.	Dr. Subhashis Chakraborty	Member
13.	Mrs. Sheela Warbhuvan	Member
14.	Mr. Unnikrishnan C	Member
15.	Mr. Dhage	Member
16.	Mr. Ameesh Shukla	Member
17.	Mr. Varun Gupta	Member

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116

E-Mail: admin@ocp.edu.in Website: www.ocp.edu.in

ORIENTAL EDUCATION SOCIETY'S
ORIENTAL COLLEGE OF PHARMACY

(Approved by AICTE, PCI, D.T.E., Affiliated to University of Mumbai & Certified by ISO 9001:2008)



18.	Ms. Vishakha Pandey	Member
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Jhan



S. Rathod
Dr. Sudha Rathod
Principal
Oriental College of Pharmacy
Plot No. 3,4,5, Sector 02,
Sanpada (W), Navi Mumbai-400705

Copy to:

1. Administrative Office, Oriental College of Pharmacy.
2. All Members External & Internal, IQAC

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

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Date:-07/10/2021

To,
The Management,
Oriental Education Society's, Oriental College of Pharmacy
Sanpada Campus.

Subject:-Approval of remuneration for virtual meeting (IQAC) dt.08/10/2021

Respected Sir,

Please find below the list of members who have been called for the IQAC, virtual meeting with remuneration.

- | | |
|------------------------------|-------------|
| 1. Dr. Subhashis Chakraborty | Rs. 2,000/- |
| 2. Dr. Varsha Jadhav | Rs. 2,000/- |

We request your approval for the same.

Yours truly,

Sudha Rathod

Principal

Dr (Mrs) Sudha Rathod

IQAC file

and
[Signature]
19/10/21

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

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ORIENTAL COLLEGE OF PHARMACY

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Date: 17th March, 2021

To,
The Management,
Oriental Education Society,
Sanpada Campus.

Subject: Approval of remuneration for virtual meeting (IQAC)

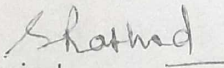
Respected Sir,

Please find below the list of experts who have been called for the IQAC, virtual meeting with remuneration :

- | | |
|------------------------------|---|
| 1) Dr. Ashok Omray | - Rs.2,000/- (including pending amount of last meeting of research advisory board)) |
| 2) Mr. Sufi Ayaz | - Rs.1,000/- |
| 3) Dr. Subhashis Chakraborty | - Rs.1,000/- |
| 4) Dr. Nandkishor Joshi | - Rs.1000/- |

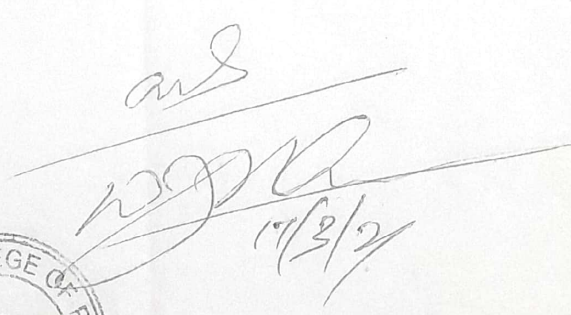
We request your approval for the same.

Yours truly,


Principal
Dr. (Mrs.) Sudha Rathod

PRINCIPAL
ORIENTAL COLLEGE OF PHARMACY





No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116 Fax 022-2775759

E-Mail : admin.ocp@oes.ac.in Website : www.ocp.edu.in



9th October 2021**Minutes of Meeting**

An online **Internal Quality Assurance Cell** Meet was held on 8th October 2021, Friday at 2.00 pm. The following members were present for the same.

Sr No	Name	Role in IQAC	Signature
01	Mr. Waseem J Khan	Chairperson	online
02	Dr. Azeem Khan	Member	online
03	Dr. Haider-e-Karrar	Member	online
04	Dr(Mrs.)Sudha Rathod	Member Secretary	S Rathod
05	Dr.Mohib Khan	Coordinator	ryhan
06	Dr. Pradnya Palekar - Shanbhag	Member	Pradnya
07	Dr. Vandana Jain	Member	gas
08	Dr. Amjad Ali	Member	Amjad
09	Mr. Imtiyaz Ansari	Member	Imtiyaz
10	Dr. Varsha Jadhav	Member	online
11	Dr.Nadkishor Joshi	Member	Online
12	Dr.Subhashis Chakraborty	Member	Online
13	Mrs.Sheela Warbhuvan	Member	Online
14	Mr Unnikrishnan	Member	Online
15	Mr.Dhage	Member	Online
16	Mr. Ameesh Shukla	Member	Online
17	Mr. Varun Gupta	Member	Online
18	Ms. Vishakha Pandey	Member	Online

Dr. Sudha Rathod, Principal, the Member Secretary of the IQAC welcomed the members of the IQAC and then made aware regarding Agenda which was provided to them before meeting. The points under agenda then discussed/decided /elaborated/finalized.



Agenda 1: To monitor and strengthen academic programmes

It was said that to strengthen the college in academics, the college has dedicated Faculty members and are as per the required Cadre ratio

Faculty cadre ratio

Principal and Professor	
Professors –	Two
Associate Professors-	Four
Assistant Professors-	Eleven
Lecturers-	Two

It was said that the College has result of 88-100 percent in the last three year.

It was informed that college has got Toppers in the University of Mumbai examination held in April 2021. Ms. Pratiksha Pandagale (9.54 SGPA) & Ms. Smurudhi Dani (9.31 SGPA) have secured First and Second position respectively in M.Pharm (Pharmacology) Semester I

Agenda 2: To inform examination pattern details

It was informed with the flowchart that how college has made arrangements for the conduct of examinations in conformity and how maintenance of proper standards of the examinations is being done.

Agenda 3: To state teaching learning process

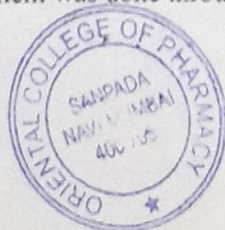
It was summarized that teaching-learning process is being implemented using following heads:

- A. Real world examples,
- B. Collaborative learning,
- C. Quality laboratory experiments,
- D. Recording observations,
- E. E. Analysis,
- F. F. Feedback from the students,
- G. G. Action taken
- H. H. Encouraging bright students,
- I. I. Assisting weak students etc.

Agenda 4: To discuss regarding GPAT and varied activities

It was said that each and every Faculty member is providing his/her expertise for preparation of GPAT exam to Third Year and Final Year students. It was informed regarding GPAT Qualified Students 2020-21. The names of qualified students in GPAT 2021 were informed.

It was said that Skills Development was done through Cultural Activities for A. Y. 2020-21



Agenda 5 & 6

To mention research projects carried out and accelerate research and related activities

- A- It was first informed that B.Pharm Final Year students carry out projects.
- B- It is shown that various projects are being carried out in different departments at the level of M.Pharmacy. It is also informed that the University sanctioned project under Minor Research Scheme for four faculty members and librarian.
- C. It is said that two patents are there of Dr. (Mrs.)Sudha Rathod.

Agenda 7: Effective governance

It is informed that effective governance is achieved by making various committees. Each and every faculty has allotted 3-4 committees to act as Co-ordinator. It is said that Principal is the Chairperson of all the committees. Dr. Azeem Khan Sir, after end of the meeting, questioned that how college make sure that every committee is working? It is then explained that after committee meet, an action taken is prepared before the next meet of same committee.

Agenda 8: To improve infrastructural facilities

- It is said that Design and Layout of pilot plant on the ground floor is ready.
- It is informed that Construction of a new lab on the 4th floor is in progress

Agenda 9: To maintain and update information

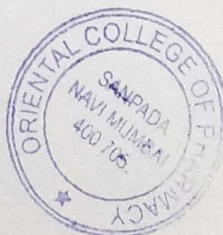
It is informed that Links for Website and Social Media are there as follows

- <https://ocp.edu.in/> (OCP website)
- <https://www.facebook.com/OrientalCollegeofPharmacy/> (Facebook Page)
- https://www.instagram.com/ocp_official_page/ (Instagram Page)
- <https://www.linkedin.com/school/15106183/admin/> (LinkedIn Page)

Agenda 10: To enhance library services

The library is well-equipped with Books, Periodicals, Newspapers, Thesis, Audio-visual collection, etc. Total area of Library is 179 Sq.mt. We have created Library Blog <http://ocplib.blogspot.in> and have given links for

- Syllabus
- Library OPAC
- E-books - Calibre Software, Delnet (With Login Credentials)
- E-Journals - Delnet
- Open Educational Resources for further reading materials.
- APTI link also given for video lectures
- Faculty Publications
- E- Newspapers

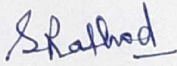


Agenda 11: To increase sports activities

It is informed that the college has carried Online Sports Activities.

The presentation was over by 2.50 pm. There was open discussion followed by Question and Answers. Dr. Azeem Khan Sir asked few questions regarding Effective Governance. The CEO Sir asked regarding projects to be carried out by students and faculty.

Finally, Dr. Mohib Khan, Professor, the Cordinator, gave vote of thanks and meeting ended at 3.15 pm.



Dr. Sudha Rathod,

Principal

PRINCIPAL
ORIENTAL COLLEGE OF PHARMACY



Dr. Mohib Khan

Professor