

ORIENTAL EDUCATION SOCIETY'S

ORIENTAL COLLEGE OF PHARMACY

(Approved by AICTE, PCI, D.T.E, Affiliated of Mumbai & Certified by ISO 9001 2008)



Date:20/08/2018

THE UNFAIR INQUIRY COMMITTEE MEMBERS

ACADEMIC YEAR 2017-18 & 2018-19

- | | | |
|---------------------|---|------------------------------------|
| 1. Chairperson | : | Dr.(Mrs) Sudha Rathod |
| 2. Member Secretary | : | Dr.(Mrs) Pradnya Palekar Shanubhag |
| 3. Members | : | Dr.(Mrs) Vandana Jain |
| | : | Dr.(Mrs) Nutan Rao |
| | : | Dr. Amjad Ali |
| | : | Mr. Imtiyaz Ansari |

Chief Conductor/Principal
Dr.(Mrs) Sudha Rathod



Ref No.OCP/18-19/ Circular No. 1

Date: 21/08/2018

Unfair Means Committee Meeting

Unfair Means Committee members are hereby informed that a meeting is scheduled on Thursday, 23rd August 2018 at 2.30 p.m. in Room No. 405 on 4th Floor.

Kindly make it convenient to attend the meeting.

The agenda of the meeting is as follows:

1. Discussion on
 - a. Duties of Unfair Means Committee
 - b. Duties of Unfair Committee Members
2. Documentation work

Dr. Mrs. Pradnya Palekar – Shanbhag

Plot No. 3/4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.
Tel: 27758715/ 27752213 / 27751116 Fax 022-2775759
E-Mail: admin.ocp@oes.ac.in Website: www.ocp.edu.in

ORIENTAL EDUCATION SOCIETY'S
ORIENTAL COLLEGE OF PHARMACY

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Subject: Circulation of Agenda of Unfair Means Committee Meeting held on Thursday, 23rd August 2018 at 2.30 pm in Room No. 404 on 4th Floor.

Sr. No.	Name of Committee Members	Signature
1.	Dr. Mrs. Pradnya Palekar - Shanbhag	
2.	Dr. Mrs. Vandana Jain	
3.	Dr. Amjad Ali	
4.	Dr. Imtiyaz Ansari	
5.	Dr. Nutan Rao	

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E-Mail: admin.ocp@oes.ac.in Website: www.ocp.edu.in



Subject: Attendance for Unfair Means Committee Meeting held on Thursday, 23rd August 2018 at 2.30 pm in Room No. 404 on 4th Floor.

Sr. No.	Name of Committee Members	Signature
1.	Dr. Mrs. Pradnya Palekar - Shanbhag	
2.	Dr. Mrs. Vandana Jain	
3.	Dr. Amjad Ali	
4.	Dr. Imtiyaz Ansari	
5.	Dr. Nutan Rao	

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E-Mail: admin.ocp@oes.ac.in Website: www.ocp.edu.in



Meeting No. 1

Date: 23.08.2018

Venue: Room 404

Time: 2.30 pm

Minutes of College Unfair Means Inquiry Committee Meeting

Members present:

1. Dr. Mrs. Pradnya Palekar – Shanbhag
2. Dr. Mrs. Vandana Jain
3. Dr. Amjad Ali
4. Mr. Imtiyaz Ansari
5. Dr. Nutan Rao

The following was transacted:

1. Duties of Unfair Means Inquiry Committee

The Member Secretary, Dr. Mrs. Pradnya Palekar – Shanbhag explained importance and duties of Unfair Means Inquiry Committee to all present members.

2. After discussion of duties of the committee Dr. Mrs. Pradnya Palekar – Shanbhag delegated different duties to the Unfair Means Inquiry Committee members.

3. Finally discussion was done regarding maintenance of documentation work of Unfair Means Inquiry Committee.

4. All members agreed to the points discussed by the Member Secretary.

Minutes compiled by

Mr. Imtiyaz Ansari

Minutes reviewed by

Dr. Mrs. Pradnya Palekar – Shanbhag

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

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Ref No.OCP/18-19/ Circular No. 2

Date: 21/12/2018

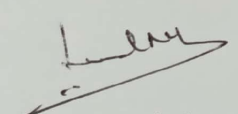
Unfair Means Committee Meeting

Unfair Means Committee members are hereby informed that a meeting is scheduled on **Thursday, 26th December 2018 at 2.00 p.m. in Room No. 405 on 4th Floor.**

Kindly make it convenient to attend the meeting.

The agenda of the meeting is as follows:

1. Discussion on
 - a. Conduct of unfair means during semester exams, if any.
 - b. Measures taken to correct unfair means
2. Documentation work


Dr. Mrs. Pradnya Palekar – Shanbhag

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

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**Subject: Circulation of Agenda of Unfair Means Committee Meeting held on Wednesday,
26th December 2018 at 2.00 pm in Room No. 404 on 4th Floor.**

Sr. No.	Name of Committee Members	Signature
1.	Dr. Mrs. Pradnya Palekar - Shanbhag	
2.	Dr. Mrs. Vandana Jain	
3.	Dr. Amjad Ali	
4.	Dr. Imtiyaz Ansari	
5.	Dr. Nutan Rao	

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

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Subject: Attendance for Unfair Means Committee Meeting held on Wednesday, 26th
December 2018 at 2.00 pm in Room No. 404 on 4th Floor.

Sr. No.	Name of Committee Members	Signature
1.	Dr. Mrs. Pradnya Palekar - Shanbhag	
2.	Dr. Mrs. Vandana Jain	
3.	Dr. Amjad Ali	
4.	Dr. Imtiyaz Ansari	
5.	Dr. Nutan Rao	

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116 Fax 022-2775759

E-Mail: admin.ocp@oes.ac.in Website: www.ocp.edu.in



Meeting No. 2

Date: 26.12.2018

Venue: Room 404

Time: 2.00 pm

Minutes of College Unfair Means Inquiry Committee Meeting

Members present:

1. Dr. Mrs. Pradnya Palekar – Shanbhag
2. Dr. Mrs. Vandana Jain
3. Dr. Amjad Ali
4. Mr. Imtiyaz Ansari
5. Dr. Nutan Rao

The following was transacted:

1. Conduct of unfair means during semester exams:

The Member Secretary, Dr. Mrs. Pradnya Palekar – Shanbhag explained procedure for conduct of Unfair Means Inquiry Committee during semester exams.

2. Measures taken to correct unfair means:

From discussion it was concluded that no unfair means was found during examination.

3. Discussion was done regarding maintenance of documentation of Unfair Means Inquiry Committee.

Minutes compiled by

Mr. Imtiyaz Ansari

Minutes reviewed by

Dr. Mrs. Pradnya Palekar – Shanbhag



Ref No.OCP/19-20/ Circular No. 1

Date: 13/09/2018

Unfair Means Committee Meeting

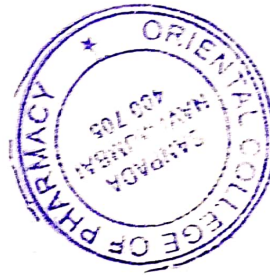
Unfair Means Committee members are hereby informed that a meeting is scheduled on Monday, 16th Sep 2019 at 3.00 p.m. in Room No. 405 on 4th Floor.

Kindly make it convenient to attend the meeting.

The agenda of the meeting is as follows:

1. Discussion on any unfair mean reported in previous examination
2. Further steps to be taken to prevent use of unfair means by students.

Dr. Mrs. Pradnya Palekar – Shanbhag



ORIENTAL EDUCATION SOCIETY'S

ORIENTAL COLLEGE OF PHARMACY

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COLLEGE UNFAIR MEANS INQUIRY COMMITTEE

Composition:

Sr. No.	Name of Committee Member	Designation
1	Dr. (Mrs). Pradnya Palekar-Shanbhag	Professor, HOD-Pharmaceutics
2	Dr. Amjad Ali	Associate Professor, HOD-Pharm Chem
3	Dr. (Mrs). Vandana Jain	Associate Professor, Pharmacognosy
4	Mr. Imtiyaz Ansari	Asst. Professor, HOD-Pharmacology
5	Dr. (Mrs). Nutan Rao	Asst. Professor, Pharm-Chem



Subject: Circulation of Agenda of Unfair Means Committee Meeting held on Monday 16th
Sep 2019 at 3.00 pm in Room No. 404 on 4th Floor.

Sr. No.	Name of Committee Members	Signature
1.	Dr. Mrs. Pradnya Palekar - Shanbhag	
2.	Dr. Mrs. Vandana Jain	
3.	Dr. Amjad Ali	
4.	Dr. Mrs. Nutan Rao	
5.	Mr. Imtiyaz Ansari	





Ref No.OCP/19-20/ Circular No. 1

Date: 13/09/2018

Unfair Means Committee Meeting

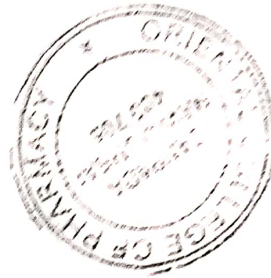
Unfair Means Committee members are hereby informed that a meeting is scheduled on Monday, 16th Sep 2019 at 3.00 p.m. in Room No. 405 on 4th Floor.

Kindly make it convenient to attend the meeting.

The agenda of the meeting is as follows:

1. Discussion on any unfair mean reported in previous examination
2. Further steps to be taken to prevent use of unfair means by students.

Dr. Mrs. Pradnya Palekar – Shanbhag





Ref No.OCP/19-20/

Date: 16/09/2019

Minutes of Unfair Means Committee Meeting

Members present

1. Dr. Mrs. Pradnya Palekar Shanbhag
2. Dr. Mrs Vandana Jain
3. Dr. Amjad Ali
4. Mr. Imtiyaz Ali
5. Dr. Nutan Rao

The following was the discussion

1. Discussion on any unfair mean reported in previous examination: As per the discussion and feedback from exam department, it was concluded that no unfair means was found during the examination
2. Further steps to be taken to prevent use of unfair means: Students will be regularly made aware of the serious consequences of using unfair means in exams.

Minutes Compiled by

Dr. Vandana Jain



Minutes reviewed by

Dr. Mrs. Pradnya Palekar - Shanbhag



Subject: Circulation of Agenda of Unfair Means Committee Meeting held on Monday 16th Sep 2019 at 3.00 pm in Room No. 404 on 4th Floor.

Sr. No.	Name of Committee Members	Signature
1.	Dr. Mrs. Pradnya Palekar - Shanbhag	
2.	Dr. Mrs. Vandana Jain	
3.	Dr. Amjad Ali	
4.	Dr. Mrs. Nutan Rao	
5.	Mr Imtiyaz Ansari	



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COLLEGE UNFAIR MEANS INQUIRY COMMITTEE

Composition:

Sr. No.	Name of Committee Member	Designation
1	Dr. (Mrs). Pradnya Palekar-Shanbhag	Professor, HOD-Pharmaceutics
2	Dr. Amjad Ali	Associate Professor, HOD-Pharm Chem
3	Dr. (Mrs). Vandana Jain	Associate Professor, Pharmacognosy
4	Mr. Imtiyaz Ansari	Asst. Professor, HOD-Pharmacology
5	Dr. (Mrs). Nutan Rao	Asst. Professor, Pharm-Chem



Ref No.OCP/19-20/

Date: 16/09/2019

Minutes of Unfair Means Committee Meeting

Members present

1. Dr. Mrs. Pradnya Palekar Shanbhag
2. Dr. Mrs Vandana Jain
3. Dr. Amjad Ali
4. Mr. Imtiyaz Ali
5. Dr. Nutan Rao

The following was the discussion

1. Discussion on any unfair mean reported in previous examination: As per the discussion and feedback from exam department, it was concluded that no unfair means was found during the examination
2. Further steps to be taken to prevent use of unfair means: Students will be regularly made aware of the serious consequences of using unfair means in exams.

Minutes Compiled by

Dr. Vandana Jain



Minutes reviewed by

Dr. Mrs. Pradnya Palekar - Shanbhag



COLLEGE UNFAIR MEANS COMMITTEE (2020-21)

INTRODUCTION:

Unfair means committee established in the college as per the guidelines given by the Mumbai University. The Unfair Means Committee is authorized to take disciplinary action against a student for misconduct during examination conducted by the college. They can decide the punishment after reviewing nature of malpractices during examination.

FUNCTIONS

- To ensure honesty and fairness during examination.
- To avoid any malpractice during examination.
- To arrange the meeting and report the decisions to the higher authorities in malpractices cases.


PRINCIPAL
ORIENTAL COLLEGE OF PHARMACY





COLLEGE UNFAIR MEANS COMMITTEE 2020-21

Members:

Sr. No.	Name of member	Role in Unfair Means Committee	Designation
1	Dr. (Mrs.) Vanita Kanase	Co-ordinator	Assistant Professor
2	Dr. (Mrs.) Pradnya Palekar Shanbhag	Member	Professor
3	Dr. (Mrs.) Vandana Jain	Member	Associate Professor
4	Dr. Amjad Ali	Member	Associate Professor
5	Dr. (Mrs.) Nutan Rao	Member	Associate Professor
6	Mr. Imtiyaz Ansari	Member	Assistant Professor

Sudha Rathod
Principal

Dr. (Mrs.) Sudha Rathod

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ORIENTAL COLLEGE OF PHARMACY





Date: 10/12/2020

NOTICE

COLLEGE UNFAIR MEANS COMMITTEE MEETING

All the members of Unfair Means Committee are hereby informed that a meeting is being held on 19/12/2020. All the members are requested to attend the meeting.

Agenda:

1. Discussion on any unfair mean reported in previous examination.
2. Further steps to be taken to prevent use of Unfair means by students.
3. Steps to be taken to prevent use of Unfair means by students during Online Examination.

Place of meeting: Online Meet

Time of meeting: 2:00 PM to 2:30 PM

Members:

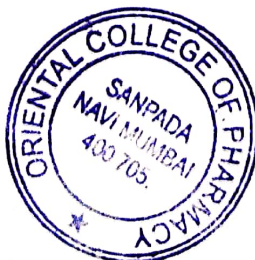
Sr. No.	Name of member	Role in Unfair Means Committee	Designation
1	Dr. (Mrs.) Vanita Kanase	Member Secretary	Assistant Professor
2	Dr. (Mrs.) Pradnya Palekar Shanbhag	Member	Professor
3	Dr. (Mrs.) Vandana Jain	Member	Associate Professor
4	Dr. Amjad Ali	Member	Associate Professor
5	Dr. (Mrs.) Nutan Rao	Member	Associate Professor
6	Mr. Imtiyaz Ansari	Member	Assistant Professor


Principal

Dr. (Mrs.) Sudha Rathod

PRINCIPAL

ORIENTAL COLLEGE OF PHARMACY





Date: 10/12/2020

COLLEGE UNFAIR MEANS COMMITTEE MEETING

Following members were informed:

Agenda:

1. Discussion on any unfair mean reported in previous examination.
2. Further steps to be taken to prevent use of Unfair means by students.
3. Steps to be taken to prevent use of Unfair means by students during Online Examination.

Place of meeting: Online Meet

Time of meeting: 2:00 PM to 2:30 PM

Members:

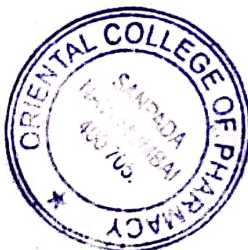
Sr. No.	Name of member	Role in Unfair Means Committee	Designation	Signature
1	Dr. (Mrs.) Vanita Kanase	Member Secretary	Assistant Professor	
2	Dr. (Mrs.) Pradnya Palekar Shanbhag	Member	Professor	
3	Dr. (Mrs.) Vandana Jain	Member	Associate Professor	
4	Dr. Amjad Ali	Member	Associate Professor	
5	Dr. (Mrs.) Nutan Rao	Member	Associate Professor	
6	Mr. Imtiyaz Ansari	Member	Assistant Professor	

Principal

Dr. (Mrs.) Sudha Rathod

PRINCIPAL

ORIENTAL COLLEGE OF PHARMACY





Date: 19/12/2020

COLLEGE UNFAIR MEANS COMMITTEE MEETING

ATTENDANCE

Following members were present:

Agenda:

1. Discussion on any unfair mean reported in previous examination.
2. Further steps to be taken to prevent use of Unfair means by students.
3. Steps to be taken to prevent use of Unfair means by students during Online Examination.

Place of meeting: Online Meet

Time of meeting: 2:00 PM to 2:30 PM

Members:

Sr. No.	Name of member	Role in Unfair Means Committee	Designation	Signature
1	Dr. (Mrs.) Vanita Kanase	Member Secretary	Assistant Professor	
2	Dr. (Mrs.) Pradnya Palekar Shanbhag	Member	Professor	
3	Dr. (Mrs.) Vandana Jain	Member	Associate Professor	
4	Dr. Amjad Ali	Member	Associate Professor	
5	Dr. (Mrs.) Nutan Rao	Member	Associate Professor	
6	Mr. Imtiyaz Ansari	Member	Assistant Professor	

Principal

Dr. (Mrs.) Sudha Rathod
PRINCIPAL

ORIENTAL COLLEGE OF PHARMACY





UNFAIR MEANS COMMITTEE ONLINE MEETING

HELD ON 19TH DECEMBER 2020

Agenda:

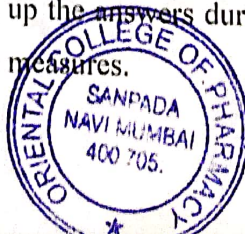
1. Discussion on any Unfair means reported in previous examination
2. Further steps to be taken to prevent use of Unfair means by students
3. Steps to be taken to prevent use of Unfair means by students during Online Examination

Time of meeting: 1:30 PM to 2:00 PM

The following members were present for the meeting:

Sr. No.	Name of member	Role	Designation	Signature
1	Dr. (Mrs.) Vanita Kanase	Coordinator	Assistant Professor	
2	Dr. (Mrs.) Pradnya Palekar Shanbhag	Member	Professor	
3	Dr. (Mrs.) Vandana Jain	Member	Associate Professor	
4	Dr. Amjad Ali	Member	Associate Professor	
5	Dr. Nutan Rao	Member	Associate Professor	
6	Mr. Imtiyaz Ansari	Member	Assistant Professor	

- Dr. (Mrs.) Vanita Kanase, the Coordinator of the Unfair Means Committee welcomed all the members to the meeting, and the minutes of the previous Unfair Means Meeting and action taken report was discussed.
- Dr. (Mrs.) Pradnya Palekar Shanbhag informed the members of the meeting that the students may keep the notes and books which has relevance to the syllabus of the examination paper nearby for copying. She also said that the students have ready access to various search engines for looking up the answers during the examination. She therefore asked for preventive and corrective measures.



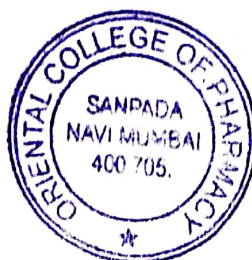
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ORIENTAL COLLEGE OF PHARMACY





- **Dr. (Mrs.) Vandana Jain** said that the students may write the answers to the important questions before the examination, thus adopting unfair means of answering. Hence, it was suggested that students should adjust the camera to reveal their surroundings so as to avoid the use of unfair means.
- **Dr. Nutan Rao** updated that many of the supervisors fail to send the invigilation report to the examination section. She also stated that the teachers are lacking in their invigilation duties to properly check for the student's signatures at the end of the answer sheet before submission. She also stated that Amey Sir has taken note of it and has promptly mailed to all invigilators regarding the same.
- **Dr. Amjad Ali** stated that the students might receive assistance in answering the question paper from another person present nearby during the time of the online examination, thus the invigilator should take precautionary measures for preventing this unfair means. The invigilator thus has to follow the University guidelines strictly to prevent the unfair means.
- **Mr. Imtiyaz Ansari** brought to the notice of the members that the invigilation duty hours should be increased from two hours to three hours to make up for the extra time required for conduction of online examinations, like generation of the Google Meet link, logging in fifteen minutes prior to the examination, solving student internet issues due to poor network, checking of submission of answer script to the respective subject teachers after the end of the examination, etc.
- The meeting was concluded with the members all agreeing that the students should keep their cameras on at all times during the duration of the examination, and that proper steps would be implemented to look after the unfair means adopted by the students during the online examination, as per University guidelines.
- This was followed by the vote of thanks from the coordinator, **Dr. (Mrs.) Vanita Kanase**, where she thanked all the members for their valuable time and active participation in the meeting.

Principal
Dr. (Mrs.) Sudha Rathod



Coordinator
Dr. (Mrs.) Vanita Kanase

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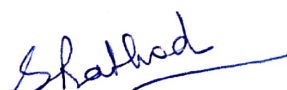
Action Taken Report

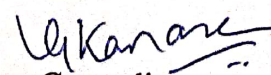
An **UNFAIR MEANS COMMITTEE** meeting was held on .

19TH DECEMBER 2020

Action taken on the discussions made during the meeting , are as follows:

Sr. No.	Discussion	Action Taken
1	The students write the answers to the important questions before the examination, thus adopting unfair means of answering	Examiners should check properly for continuation of the answer order and written matter relevant to the questions
2	Many of the supervisors fail to send the invigilation report to the examination section..	Supervisors are instructed to immediately send the supervisors report to examination department.
3	Supervisors are lacking in their invigilation duties to properly check for the student's signatures at the end of the answer sheet before submission.	Supervisors are instructed to check for the student's signatures at the end of the answer sheet before submission
4	The students had ready access to various search engines for looking up the answers during the examination	Proctering app is introduced as per university guidelines, to keep a watch on students
5	Students keep the notes and books which has relevance to the syllabus of the examination paper nearby for copying from them.	Proper steps were implemented to look after the unfair means adopted by the students during the online examination by implementing procturing and camera kept on through out examination
6	The students receive assistance in answering the question paper from another person present nearby during the time of the online exam, thus adopting an unfair means of answering	The student cameras were kept on for all times during the duration of the examination


Principal
Dr. Sudha Rathod


Co-ordinator
Dr. Vanita Kanase



COLLEGE UNFAIR MEANS COMMITTEE

ACADEMIC YEAR 2021-2022

INTRODUCTION:

Unfair means committee established in the college as per the guidelines given by the Mumbai University. The Unfair Means Committee is authorized to take disciplinary action against a student for misconduct during examination conducted by the college. They can decide the punishment after reviewing nature of malpractices during examination.

FUNCTIONS

- To ensure honesty and fairness during examination.
- To avoid any malpractice during examination.
- To arrange the meeting and report the decisions to the higher authorities in malpractices cases.

Co-ordinator

Dr. Vanita Kanase

Principal

Dr. (Mrs.) Sudha Rathod



UNFAIR MEANS COMMITTEE

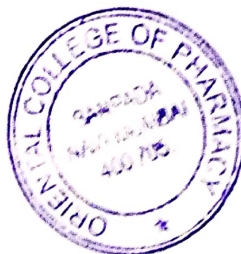
ACADEMIC YEAR 2021-2022

Members:

Sr. No.	Name of member	Role	Designation	Signature
1	Dr. (Mrs.) Vanita Kanase	Coordinator	Assistant Professor	
2	Dr. Mohib Khan	Member	Professor	
3	Dr. (Mrs.) Vandana Jain	Member	Associate Professor	
4	Dr. Amjad Ali	Member	Associate Professor	
5	Dr. Nutan Rao	Member	Associate Professor	
6	Mr. Imtiyaz Ansari	Member	Assistant Professor	

Co-ordinator
Dr. Vanita Kanase

Principal
Dr. (Mrs.) Sudha Rathod
PRINCIPAL
ORIENTAL COLLEGE OF PHARMACY





UNFAIR MEANS COMMITTEE MEETING(ACADEMIC YEAR 2021-22)

Meeting was scheduled on 29/10/2021 from 11.00 a.m. in Principal cabin .

AGENDA

1. Brief earlier minutes of meeting held on 19 December 2020 & discuss the action
2. Discussion on any unfair mean reported in previous examination.
3. Further steps to be taken to prevent use of Unfair means by students.
4. Steps to be taken to prevent use of Unfair means by students ,Online Examination

MINUTES OF THE MEETING-

- ❖ Dr. Vanita Kanase (Coordinator), welcomed all the members to the meeting.
- ❖ Dr. Mohib Khan informed that the cameras are not kept on throughout the exam ,strict action must be taken against defaulters. Procturing of camera is mandatory as per university guidelines for conducting online exam. All members had same opinion.
- ❖ Dr. Vandana Jain ,said that the students should be counselled for online exam to be honest, work hard, and take challenges. Dr. Nutan Rao added that Honesty and integrity is important in online exam.
- ❖ Dr. Nutan Rao updated that many of the supervisors are yet not checking for the student's signatures at the end of the answer sheet before submission, so reminders should be given to supervisors to do so.
- ❖ .Dr. Amjad Ali reported that around 40 mails were received on office email, regarding conduction of online exam from parents..
- ❖ All teachers agreed that the teaching for current semester was online so the exam conduction also should be online. but it will depend on University notification, as per directives of government regarding vaccination protocol.
- ❖ Meeting ended by thanking all the members by Co-ordinator ,Dr. Vanita Kanase


Co-ordinator

Dr. Vanita Kanase


Principal

Dr. (Mrs.) Sudha Rathod



COLLEGE UNFAIR MEANS COMMITTEE (2021-22)

INTRODUCTION:

Unfair means committee established in the college as per the guidelines given by the Mumbai University. The Unfair Means Committee is authorized to take disciplinary action against a student for misconduct during examination conducted by the college. They can decide the punishment after reviewing nature of malpractices during examination.

FUNCTIONS

- To ensure honesty and fairness during examination.
- To avoid any malpractice during examination.
- To arrange the meeting and report the decisions to the higher authorities in malpractices cases.



UNFAIR MEANS COMMITTEE MEETING(ACADEMIC YEAR 2021-2022)

Meeting is scheduled on 29/10/2021 from 11.00 a.m. (Academic year 2021-2022)

AGENDA

1. Brief earlier minutes of meeting held on 19 December 2020 and discuss the action taken
2. Discussion on any unfair mean reported in previous examination.
3. Further steps to be taken to prevent use of Unfair means by students.
4. Steps to be taken to prevent use of Unfair means by students during Online Examination

MEMBERS

Sr. No.	Name of member	Role	Designation	Signature
1	Dr. (Mrs.) Vanita Kanase	Coordinator	Assistant Professor	
2	Dr. Mohib Khan	Member	Professor	
3	Dr. (Mrs.) Vandana Jain	Member	Associate Professor	
4	Dr. Amjad Ali	Member	Associate Professor	
5	Dr. Nutan Rao	Member	Associate Professor	
6	Mr. Imtiyaz Ansari	Member	Assistant Professor	

Co-ordinator
Dr. Vanita Kanase

Principal
Dr. (Mrs.) Sudha Rathod

ORIENTAL EDUCATION SOCIETY'S
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UNFAIR MEANS COMMITTEE MEETING(ACADEMIC YEAR 2021-2022)

Meeting scheduled on 29/10/2021 from 11.00 a.m.

ATTENDANCE

MEMBERS PRESENT

Sr. No.	Name of member	Role	Designation	Signature
1	Dr. (Mrs.) Vanita Kanase	Coordinator	Assistant Professor	
2	Dr. Mohib Khan	Member	Professor	
3	Dr. (Mrs.) Vandana Jain	Member	Associate Professor	
4	Dr. Amjad Ali	Member	Associate Professor	
5	Dr. Nutan Rao	Member	Associate Professor	
6	Mr. Imtiyaz Ansari	Member	Assistant Professor	

Co-ordinator
Dr. Vanita Kanase

Principal
Dr. (Mrs.) Sudha Rathod



UNFAIR MEANS COMMITTEE MEETING(ACADEMIC YEAR 2021-22)

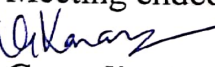
Meeting was scheduled on 21/01/2022 from 11.00 a.m. in Principal cabin .

AGENDA


1. Brief earlier minutes of meeting held on 29 October 2021 & discuss the action
2. Discussion on any unfair mean reported in previous examination.
3. Further steps to be taken to prevent use of Unfair means by students.
4. Steps to be taken to prevent use of Unfair means by students ,Online Examination

MINUTES OF THE MEETING-

- ❖ Dr. Vanita Kanase (Coordinator), welcomed all the members to the meeting.
- ❖ Dr. Mohib Khan informed that the cameras are not kept on throughout the exam, strict action must be taken against defaulters. Procturing of camera is mandatory as per university guidelines for conducting online exam. All members had same opinion.
- ❖ Dr. Vandana Jain, said that the students should be counselled for online exam to be honest, work hard, and take challenges.
- ❖ Dr. Amjad Ali reported that around 40 mails were received on office email, regarding conduction of online exam from parents.
- ❖ All teachers agreed that the teaching for current semester was online so the exam conduction also should be online, but it will depend on University notification, as per directives of government regarding vaccination protocol.
- ❖ Meeting ended by thanking all the members by Co-ordinator, Dr. Vanita Kanase


Co-ordinator

Dr. Vanita Kanase


Principal
Dr. (Mrs.) Sudha Rathod

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ATTENDANCE

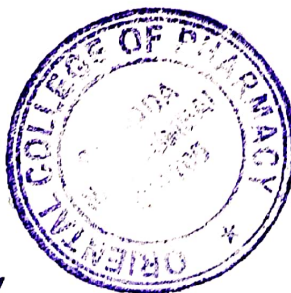
MEMBERS PRESENT

Sr. No.	Name of member	Role	Designation	Signature
1	Dr. (Mrs.) Vanita Kanase	Coordinator	Assistant Professor	
2	Dr. Mohib Khan	Member	Professor	
3	Dr. (Mrs.) Vandana Jain	Member	Associate Professor	
4	Dr. Amjad Ali	Member	Associate Professor	
5	Mr. Imtiyaz Ansari	Member	Assistant Professor	—

Co-ordinator
Dr. Vanita Kanase

Principal
Dr. (Mrs.) Sudha Rathod

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UNFAIR MEANS COMMITTEE MEETING(ACADEMIC YEAR 2021-2022)

Meeting is scheduled on 21/01/2022 from 11.00 a.m.

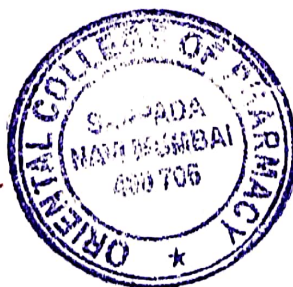
ATTENDANCE

MEMBERS PRESENT

Sr. No.	Name of member	Role	Designation	Signature
1	Dr. (Mrs.) Vanita Kanase	Coordinator	Assistant Professor	
2	Dr. Mohib Khan	Member	Professor	
3	Dr. (Mrs.) Vandana Jain	Member	Associate Professor	
4	Dr. Amjad Ali	Member	Associate Professor	
5	Mr. Imtiyaz Ansari	Member	Assistant Professor	

Co-ordinator
Dr. Vanita Kanase

Principal
Dr. (Mrs.) Sudha Rathod



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25th November 2022

Notice

All the members of Unfair Committee are hereby informed to attend Unfair Committee Meet, tomorrow, in Cabin No 204, on 26th November at 11.00 am.

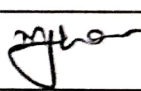
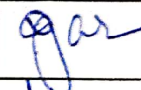
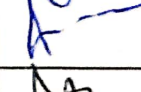

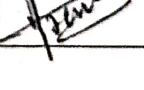

Principal


Coordinator

Agenda

1. To discuss the letter received from Exam Department dated 21st November 2022
2. To decide the matter and recommend for the action to be taken

Members

Sr No	Name of Faculty	Department	Designation	Signature
01	Prof Dr Mohib Khan	Pharmacognosy & QA	Chairperson / Co-ordinator	
02	Prof Dr Vandana Jain	Pharmacognosy & QA	Member	
03	Dr. Amjad Ali	Pharm Chem & QA	Member	
04	Dr. Sayyed Mateen	Pharmacology	Member	
05	Mrs. Aparajita Patil	Pharmaceutics	Member	

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116 Fax 022-2775759

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28th November 2022

Unfair Committee Meet-Minutes of the Meeting

The meeting started at 11.00 am on 26th November 2022, in Cabin No 204, Second Floor. The Chairperson of the Meet welcomed all the members of the Committee. The agenda under the Meet discussed as follow.

Point No 01:

To discuss the letter received from Exam Department dated 21st November 2022

The letter received from Exam Department dated 21st November 2022 was shown to the members of the Committee. The surprising words from every member were uttered. Every member was of the view to punish the students who were involved in the Mal Practice.

Point No 02:

To decide the matter and recommend for the action to be taken

It was then decided to submit a letter to the Principal regarding Mal Practice and actions to be taken in a form of Recommendation.

It was also rumoured that few teachers have given Question Banks to the students.

Conclusion

A letter of Recommendation will be prepared and submitted by Chairperson / Coordinator of the Unfair Means Committee.

Attendance

Sr No	Name of Faculty	Department	Designation	Signature
01	Prof Dr Mohib Khan	Pharmacognosy & QA	Chairperson / Co-ordinator	
02	Prof Dr Vandana Jain	Pharmacognosy & QA	Member	
03	Dr. Amjad Ali	Pharm Chem & QA	Member	
04	Dr. Sayyed Mateen	Pharmacology	Member	
05	Mrs. Aparajita Patil	Pharmaceutics	Member	

Coordinator

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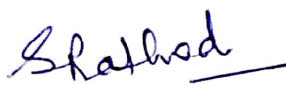
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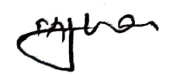


13th May 2023

Notice

All the members of Unfair Committee are hereby informed to attend Unfair Committee Meet, tomorrow, in Cabin No 204, on 14th May 2023 at 11.00 am.

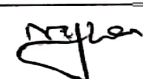
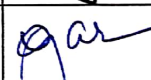
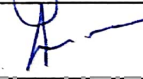
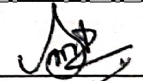


Principal


Coordinator

Agenda

1. To review the previous meet
2. To discuss issue pertaining to Unfair Means

Members

Sr No	Name of Faculty	Department	Designation	Signature
01	Prof Dr Mohib Khan	Pharmacognosy & QA	Chairperson / Co-ordinator	
02	Prof Dr Vandana Jain	Pharmacognosy & QA	Member	
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16th May 2023

Unfair Committee Meet-Minutes of the Meeting

The meeting started at 11.00 am on 14th May 2022, in Cabin No 204, Second Floor. The Chairperson of the Meet welcomed all the members of the Committee. The agenda under the Meet discussed as follow.

Point No 01:

To review previous meet

It was informed to the Committee members that a Letter of Recommendation was submitted to Principal dated 30th November 2022

Point No 02:

To discuss any issue pertaining to Unfair Means

It is found that there is No any matter reported from Examination Department to Unfair Mean Committee. The meeting ended with words of thanks.

Attendance

Sr No	Name of Faculty	Department	Designation	Signature
01	Prof Dr Mohib Khan	Pharmacognosy & QA	Chairperson / Co-ordinator	
02	Prof Dr Vandana Jain	Pharmacognosy & QA	Member	
03	Dr. Amjad Ali	Pharm Chem & QA	Member	
04	Dr. Sayyed Mateen	Pharmacology	Member	
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Coordinator

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