

ORIENTAL EDUCATION SOCIETY'S ORIENTAL COLLEGE OF PHARMACY

(Approved by AICTE, PCI, D.T.E., Affiliated to University of Mumbai & Certified by ISO 9001:2008)



OBC Cell

17th July 2023

The OBC Cell in the college was established in 2022 with the purpose to empower the OBC students. The college takes special interest in facilitating financial support to students from these communities from government agencies and other sources. The cell is always engaged to solve the various problems of OBC students.

Objectives

OBC Cell has been created in the college to resolve issues related to the OBC Students. Following are the important Objectives of OBC Cell:

- To aware the OBC students regarding various scholarship program of State & Central Government.
- To council and guide OBC students about various issues and help them to manage academic activities.
- To resolve problems related to OBC students.

Activities

- To circulate State Government and UGC's decisions about different scholarship programs.
- To communicate with the students and motivate them for better future planning.
- To deal with representations received from Other Backward Classes (OBC) Candidates regarding their admission, scholarships and other similar matters in the College.

Committee 2022-23

Sr.No	Name Of Staff	Designation	Category
1.	Dr. Sudha Rathod	Principal	Open
2.	Dr. Mohib Khan	Professor	Open
3.	Mr. Nilesh Babre	Asst. Professor	OBC
4.	Mr. Mangesh Tote	Asst. Professor	OBC
5.	Ms. Jhilika Singh	Asst. Professor	SC
6	Mr. Ramchandra Kalel	Head Clerk	Open

Dr. Sudha Rathod
principal

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Ref. No. Admn./2018-2019/250

Date: 24/08/2018

NOTICE SC ST COMMITTEE MEET

This is to inform you that there will be SC ST committee meet tomorrow, on 25/08/2018 in the office cabin at 2.30 PM.

All the members of the committee are required to attend the same

S. Rathod
Principal

Dr. (Mrs.) Sudha Rathod

PRINCIPAL

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Agenda:

1. Review of last meeting
2. Discusses about Objective of SC ST committee.
3. Any matter with permission to chair.

Sr. No	Name of Members	Role in SC ST committee	Designation	Signature
1	Dr. (Mrs.) Sudha Rathod	Chairman	Principal	<i>S. Rathod</i>
2	Dr. Mohib Khan	Member Secretary	Professor & Vice Principal	<i>M. Khan</i>
3	Mrs. Surekha Gaikwad	Member	Office Superintendent	<i>S. Gaikwad</i>
4	Mr. Ramchandra Kalel	Liaison officer	Head Clerk	<i>R. Kalel</i>
5	Mrs. Shilpa Sarvgod	student representative	Final year student	

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COMPOSITION SC/ST COMMITTEE

Preamble:

India is a country of diversity. It is a hub of different religions, castes and cultures. However, the Indian society is characterized by a highly-entrenched system of social stratification. Social inequalities have led to denial of access to materials, cultural and educational resources to the disadvantaged groups of societies. Higher education is a tool for social and economic equality; therefore, the institute has constituted SC/ST Committee which would help in eliminating the social disparities. A Manual has been prepared by AICTE in order to guide the students to optimally utilize the benefits of the schemes offered by the Government of India.

Refer:

UGC guidelines for establishing SC/ST Committee

<http://www.aicte-india.org/adscell.php>

SC/ST committee:

The scheduled Caste (SC) and Scheduled Tribes (ST) Cell in an institute promotes the special interest of students in the reserved category and to provide special inputs in areas where the students experience difficulty. The cell regularly have to conduct remedial coaching classes on life skills, personality development, writing assignments and making presentations and also have to organize interactive sessions and informal meetings with students to attend to their personal, social and academic problems. The SC/ST/OBC/PWD students can approach the Section Officer/Liaison Officer of the Cell for redressal of any grievance(s) regarding academic, administrative or social problems. The Section Officer/Liaison Officer will meet the concerned students, understand their problem and take necessary action and/or render them necessary advice/help to resolve the matter.

Objectives:

According to the UGC Guidelines of 1998, following are the objectives of the Committee is as follows

- i. Circulate GOI and Commission's decisions and to collect regularly, on an annual basis, information regarding course-wise admissions to candidates belonging to the Scheduled Castes and Scheduled Tribes in the College.
- ii. Analyze information on admissions, education, training and employment of SCs and STs; prepare reports for transmission to the Ministry of Human Resource

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Development/University Grants Commission and such other authorities as may be required.

- iii. Function as a **Grievances Redressal Cell** for the grievances of **SC/ST students and employees and render** them necessary help in solving their academic as well as administrative problems.
- iv. To promote higher education among these two communities suffering economic, social and educational deprivations.

Duties of Liaison Officer:

The Liaison Officer, on behalf of the Cell, facilitates the overall welfare of the students, staff and faculty as per the guidelines issued by AICTE.

Frequency of Meeting:

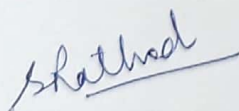
According to the regulations framed by AICTE, the Committee meets at least two times in a year and the decisions arrived at is mandatory to be implemented. The Committee functions under the Chairmanship of the Director. According to the regulations framed by AICTE, the Committee meets two times in a year in the month of January and August.

SC/ST Committee at OCP:

OCP in compliance with the UGC and AICTE guidelines has constituted SC/ST Committee to help the SC/ST categories integrate with other communities of the institute and to remove difficulties, which they may be experiencing.

The members of the Committee for the Academic year 2018-2019 is as follows:

- i. Dr. (Mrs.) Sudha Rathod - Chairperson
- ii. Mr. Mohib Khan - Professor
- iii. Mr. Ramchandra Kalel - Liaison Officer
- iv. Mr. Surekha Gaikwad - Office Superintendent
- v. Mrs. Shilpa Sarvgod - Final year student


Principal
DR. (Mrs.) Sudha Rathod
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Date:-01/07/2018

Anti-Discrimination Cell / SC-ST Cell

NAME OF THE MEMBER	DESIGNATION
Dr.Sudha Rathod	Principal
Dr.Mohib Khan	Member Secretary
Mr.Jitendra Mungreker	Teaching staff
Mr.Ramchandra Kalel	Member
Mr.Nilesh Kharwate	Non-Teaching staff
Mr.Chandrkant Sawant	Member
Mr.Satish Gaikwad	Non-Teaching staff
	Member

S. Rathod
Principal
1/7/18
Dr.Sudha Rathod

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Date: 28/08/2018

MINUTES OF MEETING OF SC ST COMMITTEE

Title of Meeting	SC ST COMMITTEE MEET
Date of meeting	25/08/2018
Meeting Venue	Principal's cabin at 2.30 pm
Meeting Agenda	<ol style="list-style-type: none"> 1. Review of last meeting 2. Discuss about objective of SC ST committee. 3. Any other matter with permission of chair.

The following members were present in the meeting.

Sr. No	Name of Members	Role in SC ST committee	Designation	Signature
1	Dr. (Mrs.) Sudha Rathod	Chairman	Principal	
2	Dr. Mohib Khan	Member Secretary	Professor & Vice Principal	
3	Mrs. Surekha Gaikwad	Member	Office Superintendent	
4	Mr. Ramchandra Kalel	Liaison Officer	Head Clerk	
5	Mrs. Shilpa Sarvgod	Student Representative	Final Year student	

The chairman welcomed all the members of the committee and discussed the points under the agenda provided to them during the meeting.

1. The points under last meeting were reviewed and confirmed.
2. There was no issue for the grievance of our student and staff.
3. Meeting ended with vote of thanks to the chair.

Principal
Dr. (Mrs.) Sudha Rathod



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Ref. No. Admn./2019-2020/313-1

Date: 15/10/2019

NOTICE SC ST COMMITTEE MEET

This is to inform you that there will be SC ST committee meet tomorrow, on 16/10/2019 in the office cabin at 11.00 AM.

All the members of the committee are required to attend the same

S. Rathod
Principal

Dr. (Mrs.) Sudha Rathod

PRINCIPAL
ORIENTAL COLLEGE OF PHARMACY

**Agenda:**

1. To review the last meeting
2. To discuss about Objective of SC ST committee
3. Any matter with permission to chair

Sr. No	Name of Members	Role in SC ST committee	Designation	Signature
1	Dr. (Mrs.) Sudha Rathod	Chairman	Principal	<i>S. Rathod</i>
2	Dr. Mohib Khan	Member	Professor & Vice Principal	<i>[Signature]</i>
3	Mrs. Surekha Gaikwad	Member	Office Superintendent	<i>[Signature]</i>
4	Mr. Ramchandra Kalel	Member Secretary	Head Clerk	<i>PB Kalel</i>
5	Mr. Nilesh Kharavate	Member	Jr. Clerk	<i>Nilesh</i>

15/10/2019

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Attendance : SC ST committee meet on 16/10/2019 in the

Principal's office cabin at 11.00 AM.

Sr. No	Name of Members	Role in SC ST committee	Designation	Signature
1	Dr. (Mrs.) Sudha Rathod	Chairman	Principal	
2	Dr. Mohib Khan	Member	Professor & Vice Principal	
3	Mrs. Surekha Gaikwad	Member	Office Superintendent	
4	Mr. Ramchandra Kalel	Member Secretary	Head Clerk	
5	Mr. Nilesh Kharavate	Member	Jr. Clerk	 15/10/2019





Date: 16/10/2019

SC/ST REDRESSAL COMMITTEE MINUTES OF THE MEETING
(HELD ON 16th OCTOBER WEDENDAY AT 11.00 A.M

Meeting of the SC/ST Redressal Committee was held on Wednesday 16th October, 2019 at 11.00 a.m.in Principal's cabin.

Following members were present.

Sr.No	Name of Members	Role in ADC	Designation	Signature
	Dr.Sudha Rathod	Chairman	Principal	
2	Dr.Mohib Khan	Member	Professor & Vice Principal	
3	Mr.Ramchandra Kalel	Members Secretary	Head clerk	
4	Mrs.Surekha Gaikwad	Member	Office Superintendent	
5	Mr.Nilesh Kharwate	Member	Jr.clerk	

The chairman welcomed all the members of committee and discussed the points under following agenda.

1. Review of last meeting.
2. Discuss about objective of SC ST committee.
3. Any other point discussed with permission of chairman.

1. The point under last meeting were reviewed and confirmed.
2. There were no issue for the grievance from students and staffs are concerned.
3. College staff is providing maximum cooperation and helping students for scholarship benefits from government authorities. All the students are happy.

Meeting ended with vote of thanks to the chair.

Principal



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Date: 17/12/2020

Following members are hereby informed that there is a Meeting of SC/ST Committee to be held on Saturday 19th December, 2020 at 11.00 a.m.in Principal's cabins.

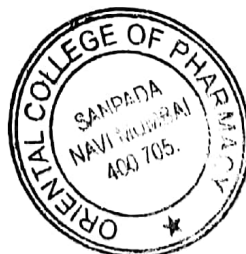
Sr.No	Name of Members	Role in ADC	Designation	Signature
1	Dr.Sudha Rathod	Chairman	Principal	
2	Dr.Mohib Khan	Member	Professor	
3	Dr.Pradnya Palekar-Shanbhag	Member	Professor	
4	Dr.Nutan Rao	Member	Associate Professor	
5	Mr.Ramchandra Kalel	Member	Head clerk	
6	Mr.Nilesh Kharwate	Member	Lab Attendant	
7	Mr.Chandrakant Sawant	Member	Lab Attendant	

Agenda:

1. Review of last meeting.
2. Discuss about objective of SC ST committee.
3. Any other point discussed with permission of chairman.

Principal
Dr.Sudha Rathod

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Date: 19/12/2020

SC/ST REDRESSAL COMMITTEE MINUTES OF THE MEETING
(HELD ON 19th DECEMBER, 2020 AT 11.00 A.M)

Meeting of the SC/ST Redressal Committee was held on Wednesday 19th December, 2020 at 11.00 a.m.in Principal's cabin.

Following members were present.

Sr.No	Name of Members	Role in ADC	Designation	Signature
1	Dr.Sudha Rathod	Chairman	Principal	
2	Dr.Mohib Khan	Member	Professor	
3	Dr.Pradnya Palekar-Shanbhag	Member	Professor	
4	Dr.Nutan Rao	Member	Associate Professor	
5	Mr.Ramchandra Kalel	Members Secretary	Head clerk	
6	Mr.Nilesh Kharwate	Member	Lab Attendant	
7	Mr.Chandrakant Sawant	Member	Lab Attendant	

The chairman welcomed all the members of committee and discussed the points under following agenda.

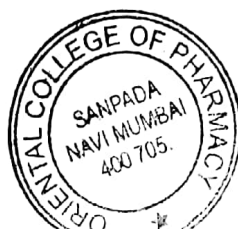
1. Review of last meeting.
2. Discuss about objective of SC ST committee.
3. Any other point discussed with permission of chairman.

1. The point under last meeting were reviewed and confirmed.
2. There were no issue for the grievance from students and staffs are concerned.
3. College staff is providing maximum cooperation and helping students for scholarship benefits from government authorities. All the students are happy.

Meeting ended with vote of thanks to the chair.

Principal

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Committee for SC/ST

Committee shall consist of five members, out of which at least 2 members shall be SC/ST and one member shall be a woman.

Grievance Redressal Cell (GRC) for Faculty / Staff:

It is mandatory for all Technical Institutions to address the grievances of faculty/staff members including service matters at the Institution level itself. A Grievance Redressal Committee (GRC) for faculty/staff members shall be constituted by each Institution to look into the grievances of the faculty/staff members. The composition of the GRC shall be as follows:

- Principal of the Institution as Chairman,
- One Senior Professor of the affiliating University/ State DTE (Directorate of Technical Education) as a Member
- Two Senior Faculty (not below Associate Professor) as Member.



Date: 03/01/2022

SC/ST REDRESSAL COMMITTEE MINUTES OF THE MEETING

Meeting of the SC/ST Redressal Committee was held on Monday, 3rd January 2022 at 11.00 a.m.in Principal's cabin.

Following members were present.

Sr.No	Name of Members	Role in ADC	Designation	Signature
1	Dr.Sudha Rathod	Chairman	Principal	
2	Dr.Mohib Khan	Co-ordinator	Professor	
3	Dr.Pradnya Palekar-Shanbhag	Member	Professor	
4	Mr. Ramchandra Kalel	Members	Head clerk	
5	Mr. Nilesh Kharvate	Member	Lab Attendant	
6	Mr. Chandrakant Sawant	Member	Lab Attendant	

The chairman welcomed all the members of committee and discussed the points under following agenda.

1. Review of last meeting.
2. Discuss about objective of SC ST committee.
3. Any other point discussed with permission of chairman.

1. The point under last meeting were reviewed and confirmed.
2. There were no issue for the grievance from students and staffs are concerned.
3. College staff is providing maximum cooperation and helping students for scholarship benefits from government authorities. All the students are happy.

Meeting ended with vote of thanks to the chair.

Principal

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ORIENTAL COLLEGE OF PHARMACY





Date: 01/01/2022

Following members are hereby informed that there is a Meeting of SC/ST Committee to be held on Monday, 3rd January 2022 at 11.00 a.m.in Principal's cabins.

Sr.No	Name of Members	Role in ADC	Designation	Signature
1	Dr.Sudha Rathod	Chairman	Principal	<i>S Rathod</i>
2	Dr.Mohib Khan	Co-ordinator	Professor	<i>myne</i>
3	Dr.Pradnya Palekar-Shanbhag	Member	Professor	<i>Pradnya</i>
4	Mr. Ramchandra Kalel	Member	Head clerk	<i>PB Kalel</i>
5	Mr.Nilesh Kharvate	Member	Lab Attendant	<i>Nilesh</i>
6	Mr. Chandrakant Sawant	Member	Lab Attendant	<i>Chandrakant</i> 17/3/22

Agenda:

1. Review of last meeting.
2. Discuss about objective of SC ST committee.
3. Any other point discussed with permission of chairman.

S Rathod

Principal
 Dr.Sudha Rathod

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 ORIENTAL COLLEGE OF PHARMACY





Date: 16/01/2023

MINUTES OF MEETING OF SC ST COMMITTEE

Title of Meeting	SC ST COMMITTEE MEET
Date of meeting	16/01/2023
Meeting Venue	Principal's cabin at 11.00 am
Meeting Agenda	1. Review of last meeting 2. Discuss about objective of SC ST committee. 3. Any other matter with permission of chair.

The following members were present in the meeting.

Sr. No	Name of Members	Role in SC ST committee	Designation	Signature
1	Dr. (Mrs.) Sudha Rathod	Chairman	Principal	
2	Dr. Mohib Khan	Co-ordinator	Professor	
3	Dr. Pradnya Palekar-Shanbhag	Member	Professor	
4	Mr. Ramchandra Kalel	Member	Head Clerk	
5	Mr. Nilesh Kharavate	Member	Lab Attendant	
6	Mr. Chandrakant Sawat	Member	Lab Attendant	

The Chairman welcomed all the members of the committee and discussed the points under the agenda provided to them during the meeting.

1. The points under last meeting were reviewed and confirmed
2. The objectives of SC ST committee were discussed
3. There was no issue for the grievance of our student and staff
4. Meeting ended with vote of thanks to the chair

Principal

Dr. (Mrs.) Sudha Rathod

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Attendance : SC ST committee meet on 16/01/2023 in the

Principal's office cabin at 11.00 AM.

Sr. No	Name of Members	Role in SC ST committee	Designation	Signature
1	Dr. (Mrs.) Sudha Rathod	Chairman	Principal	<i>Sudha Rathod</i>
2	Dr. Mohib Khan	Co-ordinator	Professor	<i>Mohib Khan</i>
3	Dr. Pradnya Palekar-Shanbhag	Member	Professor	<i>Pradnya Palekar-Shanbhag</i>
4	Mr. Ramchandra Kalel	Member	Head Clerk	<i>Ramchandra Kalel</i>
5	Mr. Nilesh Kharavate	Member	Lab Attendant	<i>Nilesh Kharavate</i>
6	Mr. Chandrakant Sawat	Member	Lab Attendant	<i>Chandrakant Sawat</i>

Sudha Rathod
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Ref. No. OCP/2022-2023/860

Date: 15/01/2023

NOTICE SC ST COMMITTEE MEET

This is to inform you that there will be SC ST committee meet tomorrow, on 16/01/2023 in the office cabin at 11.00 AM.

All the members of the committee are required to attend the same

S Rathod
Principal

Dr. (Mrs.) Sudha Rathod



PRINCIPAL

Agenda: ORIENTAL COLLEGE OF PHARMACY

1. To review the last meeting
2. To discuss about Objective of SC ST committee
3. Any matter with permission to chair

Sr. No	Name of Members	Role in SC ST committee	Designation	Signature
1	Dr. (Mrs.) Sudha Rathod	Chairman	Principal	<i>S Rathod</i>
2	Dr. Mohib Khan	Co-ordinator	Professor	<i>M Khan</i>
3	Dr. Pradnya Palekar-Shanbhag	Member	Professor	<i>P Palekar</i>
4	Mr. Ramchandra Kalel	Member	Head Clerk	<i>R Kalel</i>
5	Mr. Nilesh Kharavate	Member	Lab Attendant	<i>N Kharavate</i>
6	Mr. Chandrakant Sawat	Member	Lab Attendant	<i>C Sawat</i>

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