

## Oriental College of Pharmacy, Sanpada

### r) CO CLUB

This committee is framed in accordance to the directives of Oriental Education Society.  
The following is the Composition of the EC of OCP for the year.

| Sr No | Name of member         | Role in Eco club | Designation           |
|-------|------------------------|------------------|-----------------------|
| 1     | Dr.(Mrs.) Sudha Rathod | Chairman         | Principal             |
| 2     | Dr. Mohib Khan         | Member secretary | Professor             |
| 3     | Ms.Pooja Gharat        | Member           | Assistant Professor   |
| 4     | Mrs. Surekha Gaikwad   | Member           | Office superintendent |
| 5     | Mr.Ramchandra Kalel    | Member           | Head Clerk            |
| 6     | Mr. Suresh Nikam       | Member           | Gardener              |

### Functions:

1. To promote environment friendly behaviour among neighbourhood
2. To make students aware of environmental issues and involving them in activities for betterment of environment
3. To organize awareness programs such as seminars, debates, essay, painting lectures and popular talks on environmental issues in the college
4. To celebrate various environmental days, such as International Ozone day (16 Sept), Wetland Day (2 February), World Earth day (22 April), International Biodiversity Day (22 May), world Environmental Day (5 June) and weeks, like Van-Mahotsav, Wildlife Week etc
5. To inculcate students with habits and life style for minimum waste generation, separation of waste, disposing off the waste to the nearest storage point, concerns of e-waste, their eco-friendly segregation and disposal
6. To educate the students about reuse, recycle and reduce principle and inspire them to utilize waste to produce stuff like paper bags, paper packets, etc



ORIENTAL EDUCATION SOCIETY'S  
**ORIENTAL COLLEGE OF PHARMACY**

(Approved by AICTE, PCI, D.T.E, Affiliated to University of Mumbai & Certified by ISO 9001:2008)



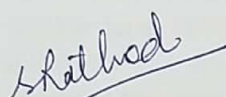
Ref. No. Admn./2018-2019/

Date: 05/11/2018

**NOTICE ECO CLUB MEET**

This is to inform you that there will be ECO CLUB MEET tomorrow, on 06/10/2018 in the office cabin at 2.30 PM.

All the members of the committee ~~there~~ are required to attend the same .

  
Principal

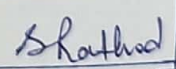
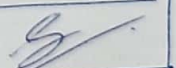
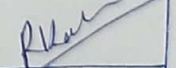
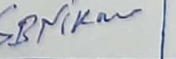
Dr. (Mrs.) Sudha Rathod

PRINCIPAL  
ORIENTAL COLLEGE OF PHARMACY



Agenda :

1. Review of last meeting
2. To organize Essay Competition in Gravity 2019
3. To manage wet garbage.
4. Any matter with permission to chair.

| Sr. No | Name of Members         | Role in Eco club | Designation           | Signature   |
|--------|-------------------------|------------------|-----------------------|---|
| 1      | Dr. (Mrs.) Sudha Rathod | Chairman         | Principal             |  |
| 2      | Dr. Mohib Khan          | Member Secretary | Vice Principal        |   |
| 3      | Mrs. Surekha Gaikwad    | Member           | Office superintendent |  |
| 4      | Mr. Ramchandra Kalel    | Member           | Head Clerk            |  |
| 5      | Mr. Suresh Nikam        | Member           | Gardener              |  |

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116 Fax 022-2775759

E-Mail : [admin.ocp@oes.ac.in](mailto:admin.ocp@oes.ac.in) Website : [www.ocp.edu.in](http://www.ocp.edu.in)





Date : 11/10/2018

**MINUTES OF MEETING OF ECO CLUB**

|                  |   |
|------------------|---|
| Title of Meeting | ECO CLUB COMMITTEE MEETING  |
| Date of meeting  | 06/10/2018  |
| Meeting Venue    | Principal's cabin at 2.30 pm  |
| Meeting Agenda   | <ol style="list-style-type: none"> <li>1. Review of last meeting</li> <li>2. To organize Essay Competition in Gravity 2019</li> <li>3. To manage wet garbage.</li> <li>4. Any other matter with permission of chair.</li> </ol> |

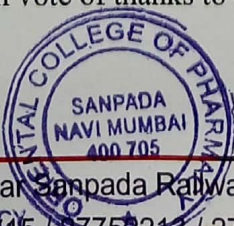
**The following members were present in the meeting.**

| Sr. No | Name of Members         | Role in Eco club | Designation           | Signature        |
|--------|-------------------------|------------------|-----------------------|------------------|
| 1      | Dr. (Mrs.) Sudha Rathod | Chairman         | Principal             | <i>S Rathod</i>  |
| 2      | Dr. Mohib Khan          | Member Secretary | Vice Principal        | <i>M Khan</i>    |
| 3      | Mrs. Surekha Gaikwad    | Member           | Office superintendent | <i>S Gaikwad</i> |
| 4      | Mr. Ramchandra Kalel    | Member           | Head Clerk            | <i>PR Kalel</i>  |
| 5      | Mr. Suresh Nikam        | Member           | Gardener              | <i>SB Nikam</i>  |
| 6      | Mr. Santosh Mane        | Member           | Laboratory Assistant  | <i>S Mane</i>    |

The chairman welcomed all the member of committee and discussed the points under the agenda provided to them before meeting.

1. The points under last meeting were reviewed and confirmed.
2. It is decided to keep essay competition in gravity 2019 on the topic "environment and health."
3. It was suggested to celebrate wet land day on 2<sup>nd</sup> February 2019.
4. Wet garbage maintenance is given to Mr. Santosh Mane along with Gardener Mr. Suresh Nikam.
5. Meeting ended with vote of thanks to chair.

*S Rathod*  
Principal  
Dr. (Mrs.) Sudha Rathod



Plot No. 2, Sanpada - 2, Near Sanpada Railway Station, Sanpada, Navi Mumbai - 400705.  
ORIENTAL COLLEGE OF PHARMACY  
Tel : 27758715 / 27752213 / 27751116 Fax : 022-27757159  
E-mail : admin.ocp@oes.ac.in Website : www.ocp.edu.in



Date:-02/09/2019

**Notice for Eco club**

All the members of Eco Club are informed to attend the meeting on 4<sup>th</sup> September, 2019 at 3.00 p.m. in Principal Cabin.

| Sr.No | Name of the members | Role in Eco Club  | Signature |
|-------|---------------------|-------------------|-----------|
| 1     | Dr.Sudha Rathod     | Chairman          |           |
| 2     | Dr.Vandana Jain     | Members Secretary |           |
| 3     | Dr.Vanita Kanase    | Member            |           |
| 4     | Mr.Ramchandra Kalel | Member            |           |
| 5     | Mr. Suresh Nikam    | Member            |           |

**Agenda:-**

1. Review of last meeting.
2. Student participation in all activities
3. Discussion about wet garbage.
4. Any other matter with permission to chair

Principal

PRINCIPAL  
ORIENTAL COLLEGE OF PHARMACY







Date:-04/09/2019



All the members of Eco Club are requested to attend the meeting on 4<sup>th</sup> September, 2019 at 3.00 p.m. in Principal Cabin.

**Agenda:-**

1. Review of last meeting.
2. Student participation in all activities
3. Discussion about wet garbage.
4. Any other matter with permission to chair

| Sr.No | Name of the members | Role in Eco Club  | Signature |
|-------|---------------------|-------------------|-----------|
| 1     | Dr.Sudha Rathod     | Chairman          |           |
| 2     | Dr.Vandana Jain     | Members Secretary |           |
| 3     | Dr.Vanita Kanase    | Member            |           |
| 4     | Mr.Ramchandra Kalel | Member            |           |
| 5     | Mr. Suresh Nikam    | Member            |           |

**Minutes of the meeting**

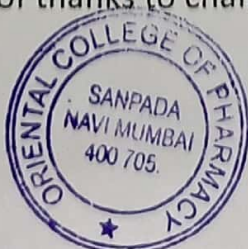
Principal welcomed all the members.

- The points under last meeting were reviewed and confirmed
- It is decided to all year students should participated in all activites during the A.Y.2019-20 and teacher should encourage them.
- Wet garbage work should be done better way & reported to principal.

Meeting ended with vote of thanks to chair.

Principal

**PRINCIPAL**  
ORIENTAL COLLEGE OF PHARMACY



ORIENTAL EDUCATION SOCIETY'S  
**ORIENTAL COLLEGE OF PHARMACY**

(Approved by AICTE, PCI, D.T.E, Affiliated to University of Mumbai & Certified by ISO 9001:2008)



**Date : 25/12/2020**

**Notice ECO Club Meet**

This is to inform that there will be Eco club meet tomorrow on 26/12/2020 in the principal cabin at 2:00 pm

All the members of the committee are required to be attend the same.

**Agenda:**

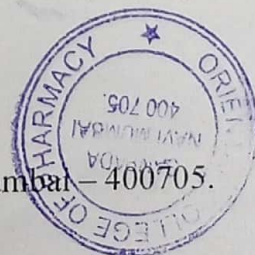
To discuss and confirm following functions and activities of ECO CLUB

- a. To build up awareness and education and make our students not only eco intelligent but good eco player.
- b. To facilitate development of education/training materials and aids in the formal education sector.
- c. To encourage the students for environmental awareness not only in the college campus but to motivate other people from macro to micro scale.
- d. To understand the need of plantation programme for social and community forestry.
- e. Organizing intra and inter college competition for students through poster, quiz, power point presentation and photography etc.
- f. Organizing different seminars and film show in collaboration with various organization regarding different issues of environment.
- g. To understand the importance of organic farming and organize a showcase of organic products on exhibition cum sale regularly.
- h. To train the green volunteers for gardening on various aspects (medicinal, floral, agricultural and butterfly garden) and vermicomposting through experts.

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai - 400705.

Tel: 27758715/ 27752213 / 27751116 Fax 022-2775759

E-Mail : [admin.ocp@oes.ac.in](mailto:admin.ocp@oes.ac.in) Website : [www.ocp.edu.in](http://www.ocp.edu.in)





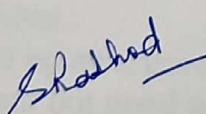
ORIENTAL EDUCATION SOCIETY'S  
**ORIENTAL COLLEGE OF PHARMACY**

(Approved by AICTE, PCI, D.T.E, Affiliated to University of Mumbai & Certified by ISO 9001:2008)



- i. To organize educational tours to various places for direct interaction with the environmental components.
- j. To encourage non-governmental organizations, mass media and other concerned organizations for promoting awareness about environmental issues among the people at all levels
- k. To mobilize students' participation for preservation and conservation of environment.


| Name                         | Designation                       |
|------------------------------|-----------------------------------|
| Dr. (Mrs.) Sudha Rathod      | Chairperson (Principal)           |
| Dr. Mahendra Kumar Prajapati | Coordinator (Assistant Professor) |
| Mr. Shoaib Ansari            | Member (Asst. Professor)          |
| 2 <sup>nd</sup> Year Topper  | Member (Student)                  |
| 3 <sup>rd</sup> Year Topper  | Member (Student)                  |

  
Dr. Sudha Rathod

Chairperson(Principal)

PRINCIPAL  
ORIENTAL COLLEGE OF PHARMACY



  
Dr. Mahendra K. Prajapati

Co-Ordinator

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.  
Tel: 27758715/ 27752213 / 27751116 Fax 022-2775759  
E-Mail : [admin.ocp@oes.ac.in](mailto:admin.ocp@oes.ac.in) Website : [www.ocp.edu.in](http://www.ocp.edu.in)

ORIENTAL EDUCATION SOCIETY'S  
**ORIENTAL COLLEGE OF PHARMACY**

(Approved by AICTE, PCI, D.T.E, Affiliated to University of Mumbai & Certified by ISO 9001:2008)



Date: 26/12/2020

**Minutes of Meeting**

Minute of meeting "Eco Club" held on 26<sup>th</sup> December 2020 at Principal cabin 2:00 pm following member were present for the meeting.

| Name                         | Role in Eco Club                  | Designation                       |
|------------------------------|-----------------------------------|-----------------------------------|
| Dr. (Mrs.) Sudha Rathod      | Committee Chairperson             | Principal                         |
| Dr. Mahendra Kumar Prajapati | Coordinator (Assistant Professor) | Coordinator (Assistant Professor) |
| Mr. Shoaib Ansari            | Asst. Professor                   | Member                            |

**Agenda:**

To discuss and confirm following functions and activities of ECO CLUB (As given in Notice)

**Minutes of Meeting**

1. Dr. Mahendra Kumar Prajapati brief all the functions and activities of ECO CLUB.
2. Eco club committte composition and activities were discussed sand confirmed.
3. Principal ma'am suggested to build up awareness about environment protection.
4. Principal ma'am suggested to ask student to keep the the household and thereby area clean.
5. Principal ma'am suggested to ask the student to keep the dry and wet waste separately.
6. Pricipal,ma'am suggested to encourage the student

Dr. Sudha Rathod

PRINCIPAL

ORIENTAL COLLEGE OF PHARMACY  
Chairperson(Principal)



Dr. Mahendra K. Prajapati

Co-Ordinator

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116 Fax 022-2775759

E-Mail : [admin.ocp@oes.ac.in](mailto:admin.ocp@oes.ac.in) Website : [www.ocp.edu.in](http://www.ocp.edu.in)



ORIENTAL EDUCATION SOCIETY'S  
**ORIENTAL COLLEGE OF PHARMACY**

(Approved by AICTE, PCI, D.T.E., Affiliated to University of Mumbai & Certified by ISO 9001:2008)



Date: 26/03/2021

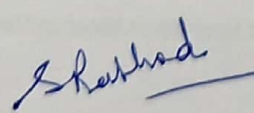
**Action Taken Report**

Action Taken Report "Eco Club" held on 26<sup>th</sup> December 2020 at Principal cabin 2:00 pm following member were present for the meeting.

| Name                         | Role in Eco Club                  | Designation                       |
|------------------------------|-----------------------------------|-----------------------------------|
| Dr. (Mrs.) Sudha Rathod      | Committee Chairperson             | Principal                         |
| Dr. Mahendra Kumar Prajapati | Coordinator (Assistant Professor) | Coordinator (Assistant Professor) |
| Mr. Shoaib Ansari            | Asst. Professor                   | Member                            |

**Action Taken:**


1. Student were advised to build up awareness about environment protection.
2. Student were advised to keep the the household and thereby area clean.
3. Student were advised to keep the dry and wet waste separately.
4. Student were advised to do plantation every year.

  
Dr. Sudha Rathod

Chairperson(Principal)

PRINCIPAL  
ORIENTAL COLLEGE OF PHARMACY



  
Dr. Mahendra K. Prajapati

Co-Ordinator

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116 Fax 022-2775759

E-Mail : [admin.ocp@oes.ac.in](mailto:admin.ocp@oes.ac.in) Website : [www.ocp.edu.in](http://www.ocp.edu.in)

ORIENTAL EDUCATION SOCIETY'S  
**ORIENTAL COLLEGE OF PHARMACY**

(Approved by AICTE, PCI, D.T.E, Affiliated to University of Mumbai & Certified by ISO 9001:2008)



### Eco Club Committee

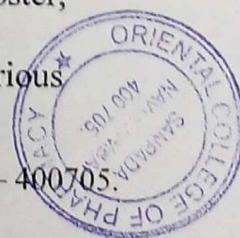
#### Objectives

- Motivate the students to keep their surroundings green and clean by undertaking plantation of trees.
- Promote ethos of conservation of water by minimizing the use of water.
- Motivate students to imbibe habits and life style for minimum waste generation, source separation of waste and disposing the waste to the nearest storage point.
- Revive the indigenous knowledge of organic farming, bio -fertilizer and rain water harvesting, use of renewable energy sources for sustainable development of our society.
- Educate students to create awareness amongst public and sanitary workers, so as to stop the indiscriminate dumping and burning of waste which causes respiratory diseases.
- Sensitize the students to minimize the use of plastic bags, not to throw them in public places as they choke drains and sewers, cause water logging and provide breeding ground for mosquitoes.
- Organize tree plantation programme, awareness programme such as Quiz, painting competitions, wall magazines and rally etc. regarding various environmental issues and educate students about re-use of waste material & preparation of products out of waste
- Organize Nature Trail in Wild Life Sanctuaries/ Parks/ Lakes areas to know about the Bio-diversity.

#### The activities

- To build up awareness and education and make our students not only eco intelligent but good eco player.
- To facilitate development of education/training materials and aids in the formal education sector.
- To encourage the students for environmental awareness not only in the college campus but to motivate other people from macro to micro scale.
- To understand the need of plantation programme for social and community forestry.
- Organizing intra and inter college competition for students through poster, quiz, power point presentation and photography etc.
- Organizing different seminars and film show in collaboration with various organization regarding different issues of environment

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.  
Tel: 27758715/ 27752213 / 27751116 Fax 022-2775759  
E-Mail : [admin.ocp@oes.ac.in](mailto:admin.ocp@oes.ac.in) Website : [www.ocp.edu.in](http://www.ocp.edu.in)





ORIENTAL EDUCATION SOCIETY'S  
**ORIENTAL COLLEGE OF PHARMACY**

(Approved by AICTE, PCI, D.T.E, Affiliated to University of Mumbai & Certified by ISO 9001:2008)



- To understand the importance of organic farming and organize a showcase of organic products on exhibition cum sale regularly.
- To train the green volunteers for gardening on various aspects (medicinal, floral, agricultural and butterfly garden) and vermicomposting through experts.
- To organize educational tours to various places for direct interaction with the environmental components.
- To encourage non-governmental organizations, mass media and other concerned organizations for promoting awareness about environmental issues among the people at all levels
- To mobilize students' participation for preservation and conservation of environment.

**Composition of the Committee**

| Name                         | Designation                       |
|------------------------------|-----------------------------------|
| Dr. (Mrs.) Sudha Rathod      | Chairperson (Principal)           |
| Dr. Mahendra Kumar Prajapati | Coordinator (Assistant Professor) |
| Mr. Shoaib Ansari            | Member (Asst. Professor)          |
| 2 <sup>nd</sup> Year Topper  | Member (Student)                  |
| 3 <sup>rd</sup> Year Topper  | Member (Student)                  |

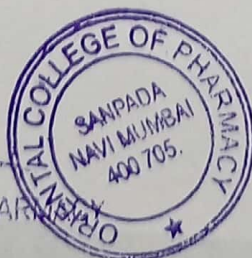
*Sudha Rathod*

**Principal**

**Dr. Sudha Rathod**

PRINCIPAL

ORIENTAL COLLEGE OF PHARMACY



*Mahendra Kumar Prajapati*

**Prepared By**

**Dr. Mahendra Kumar Prajapati**

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116 Fax 022-2775759

E-Mail : [admin.ocp@oes.ac.in](mailto:admin.ocp@oes.ac.in) Website : [www.ocp.edu.in](http://www.ocp.edu.in)

ORIENTAL EDUCATION SOCIETY'S  
**ORIENTAL COLLEGE OF PHARMACY**

(Approved by AICTE, PCI, D.T.E, Affiliated to University of Mumbai & Certified by ISO 9001:2008)



Date : 26/03/2021

**Notice ECO Club Meet**

This is to inform that there will be Eco club meet tomorrow on 27/03/2021 in the principal cabin at 2:00 pm

All the members of the committee are required to be attend the same.

**Agenda:**

1. Review of last Meeting
2. Student Participation in all activities.
3. Discussion on wet and dry garbage
4. Any other matter with permission of chair.

| Name                         | Designation                       |
|------------------------------|-----------------------------------|
| Dr. (Mrs.) Sudha Rathod      | Chairperson (Principal)           |
| Dr. Mahendra Kumar Prajapati | Coordinator (Assistant Professor) |
| Mr. Shoaib Ansari            | Member (Asst. Professor)          |
| 2 <sup>nd</sup> Year Topper  | Member (Student)                  |
| 3 <sup>rd</sup> Year Topper  | Member (Student)                  |

*S. Rathod*

Dr. Sudha Rathod

Chairperson(Principal)

**PRINCIPAL**



*M. Prajapati*

Dr. Mahendra K. Prajapati

Co-Ordinator

**ORIENTAL COLLEGE OF PHARMACY**

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116 Fax 022-2775759

E-Mail : [admin.ocp@oes.ac.in](mailto:admin.ocp@oes.ac.in) Website : [www.ocp.edu.in](http://www.ocp.edu.in)

Date: 26/12/2020



ORIENTAL EDUCATION SOCIETY'S  
**ORIENTAL COLLEGE OF PHARMACY**

(Approved by AICTE, PCI, D.T.E., Affiliated to University of Mumbai & Certified by ISO 9001:2008)



**Minutes of Meetings**

Date: 27/03/2021

**Minutes of Meeting**

Minute of meeting "Eco Club" held on 27<sup>th</sup> March 2021 at Principal cabin 2:00 pm following member were present for the meeting.

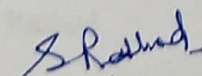
| Name                         | Role in Eco Club                  | Designation                       |
|------------------------------|-----------------------------------|-----------------------------------|
| Dr. (Mrs.) Sudha Rathod      | Committee Chairperson             | Principal                         |
| Dr. Mahendra Kumar Prajapati | Coordinator (Assistant Professor) | Coordinator (Assistant Professor) |
| Mr. Shoaib Ansari            | Asst. Professor                   | Member                            |

**Agenda:**

To discuss and confirm following functions and activities of ECO CLUB (As given in Notice)

**Minutes of Meeting**

1. Action taken in last meeting were brief to all committee member by Dr. Mahendra Kumar Prajapati.
2. Points of today's agenda were discussed one by one among committee members.
3. Principal ma'am asked to provide student video content on waste management.
4. Principal ma'am also suggested to provide you tube video link to student to learn about environment protection.


  
Dr. Sudha Rathod

Chairperson(Principal)

PRINCIPAL

ORIENTAL COLLEGE OF PHARMACY



  
Dr. Mahendra K. Prajapati

Co-Ordinator

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai - 400705.  
Tel: 27758715/ 27752213 / 27751116 Fax 022-2775759  
E-Mail : [admin.ocp@oes.ac.in](mailto:admin.ocp@oes.ac.in) Website : [www.ocp.edu.in](http://www.ocp.edu.in)

# ORIENTAL EDUCATION SOCIETY'S ORIENTAL COLLEGE OF PHARMACY

(Approved by AICTE, PCI, D.T.E, Affiliated to University of Mumbai & Certified by ISO 9001:2008)



Date: 30/06/2021

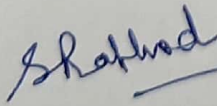
## Action Taken Report

Action Taken Report "Eco Club" held on 27<sup>th</sup> March 2021 at Principal cabin 2:00 pm following member were present for the meeting.

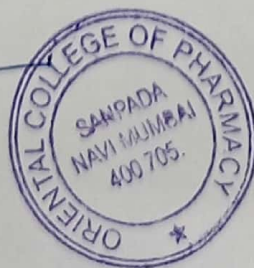
| Name                         | Role in Eco Club                  | Designation                       |
|------------------------------|-----------------------------------|-----------------------------------|
| Dr. (Mrs.) Sudha Rathod      | Committee Chairperson             | Principal                         |
| Dr. Mahendra Kumar Prajapati | Coordinator (Assistant Professor) | Coordinator (Assistant Professor) |
| Mr. Shoaib Ansari            | Asst. Professor                   | Member                            |


### **Action Taken:**

1. Online Essay competition on topic: "Elimination of single use plastic" were organized by cultural committee.  
1<sup>st</sup> Prize: Ruksar Sande  
2<sup>nd</sup> Prize: Anjali Gupta
2. e-Poster competition was organized for faculty and staff by cultural committee.  
1st Prize: Ms. Komal Gupta FY B. Pharm  
2nd Prize: Ms. Nisha Rajbhar
3. As suggested by Principal ma'am, Youtube video's link on enviromental protection and waste management were sent to students on their email id.

  
Dr. Sudha Rathod

Chairperson(Principal)



  
Dr. Mahendra K. Prajapati

Co-Ordinator

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.  
Tel: 27758715/ 27752213 / 27751116 Fax 022-2775759  
E-Mail : [admin.ocp@oes.ac.in](mailto:admin.ocp@oes.ac.in) Website : [www.ocp.edu.in](http://www.ocp.edu.in)





Date: 16/04/2022

## Notice

### Eco Club Meet

This is to inform you that there will be Eco club meet today (16<sup>th</sup> April, 2022) at 3:00 pm in Principal madam's cabin.

All members of the committee are required to attend the same.

#### Agenda:

1. Review of last meeting.
2. Update on wet garbage management and utilization of compost.
3. Review and update of activity conducted in gravity week.
4. To conduct some activity on upcoming world earth day.
5. Any other matter with permission of chairperson.

| Sr No. | Name                    | Role               | Designation          | Signature |
|--------|-------------------------|--------------------|----------------------|-----------|
| 1      | Dr. (Mrs.) Sudha Rathod | Chairperson        | Principal            |           |
| 2      | Ms. Sanie Zehra Shaikh  | Committee incharge | Assistant Professor  |           |
| 3      | Ms. Swarnali Manick     | Co-incharge        | Assistant Professor  |           |
| 4      | Mr. Santosh Mane        | Member             | Laboratory Assistant |           |
| 5      | Mr. Suresh Nikam        | Member             | Gardener             |           |

Principal

Dr. (Mrs.) Sudha Rathod

Eco Club Incharge

Ms. Sanie Zehra Shaikh

Ms. Swarnali Manick

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai - 400705.

Tel: 27758715/ 27752213 / 27751116

E-Mail: [admin@ocp.edu.in](mailto:admin@ocp.edu.in) Website: [www.ocp.edu.in](http://www.ocp.edu.in)



Date: 16/04/2022

### Minutes of Meeting

Eco Club meeting was held on 16<sup>th</sup> April, 2022 in Principal madam's cabin at 3:00 pm.

Following members were present for the meeting

| Sr No. | Name                    | Role               | Designation             | Signature |
|--------|-------------------------|--------------------|-------------------------|-----------|
| 1      | Dr. (Mrs.) Sudha Rathod | Chairperson        | Principal               |           |
| 2      | Ms. Sanie Zehra Shaikh  | Committee incharge | Assistant Professor     |           |
| 3      | Ms. Swarnali Manick     | Co-incharge        | Assistant Professor     |           |
| 4      | Mr. Santosh Mane        | Member             | Laboratory<br>Assistant |           |
| 5      | Mr. Suresh Nikam        | Member             | Gardener                |           |

### MOM:

Chairperson welcomed all the members

1. Last meeting points were reviewed.
2. Madam praised incharges for arranging "Best out of waste" competition in the Gravity week. Students enthusiastically participated in the same and came up with best from daily waste.
3. Madam liked the model made by 1<sup>st</sup> prize winners and asked it to be displayed in the stadium
4. Management and utilization of compost was reviewed by the Gardener.

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116

E-Mail: [admin@ocp.edu.in](mailto:admin@ocp.edu.in) Website: [www.ocp.edu.in](http://www.ocp.edu.in)



ORIENTAL EDUCATION SOCIETY'S  
**ORIENTAL COLLEGE OF PHARMACY**

(Approved by AICTE, PCI, D.T.E., Affiliated to University of Mumbai & Certified by ISO 9001:2008)



5. Madam suggested to create awareness amongst students to keep wet and dry waste separately.
6. It was decided by the incharges to conduct tree plantation in the following week on 22<sup>nd</sup> April (World Earth Day) in the medicinal garden of OCP. Madam liked the idea and gave a nod for the same.

Meeting ended with thanks to all the present members.

**Principal**

**Dr. (Mrs.) Sudha Rathod**

**Eco Club Incharge**

**Ms. Sanie Zehra Shaikh**

**Ms. Swarnali Manick**

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116

E-Mail: [admin@ocp.edu.in](mailto:admin@ocp.edu.in) Website: [www.ocp.edu.in](http://www.ocp.edu.in)



Date: 15/01/2022

### Eco Club

#### Committee composition and functions (AY-2021-22)

Following is the composition and functions of Eco Club for the academic year 2021-22.

| Sr No. | Name                    | Role               | Designation          | Signature |
|--------|-------------------------|--------------------|----------------------|-----------|
| 1      | Dr. (Mrs.) Sudha Rathod | Chairperson        | Principal            |           |
| 2      | Ms. Sanie Zehra Shaikh  | Committee incharge | Assistant Professor  |           |
| 3      | Ms. Swarnali Manick     | Co-incharge        | Assistant Professor  |           |
| 4      | Mr. Santosh Mane        | Member             | Laboratory Assistant |           |
| 5      | Mr. Suresh Nikam        | Member             | Gardener             |           |

**Eco Club is the environmental club or green club of OCP with following functions:**

1. To promote environment friendly behavior among neighborhood.
2. Making students aware of environmental issues and involving them in activities for betterment of environment.
3. To organize awareness programs such as seminars, debates, essay, painting, lectures, and popular talks on environmental issues in the college.
4. To celebrate various environmental days such as International Ozone Day (16<sup>th</sup> September), Wetland Day (2<sup>nd</sup> February), World Earth Day (22<sup>nd</sup> April), International Biodiversity Day (22<sup>nd</sup> May), World Environment Day (5<sup>th</sup> June) and weeks like Van-Mahotsav, Wildlife week, etc.

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116

E-Mail: [admin@ocp.edu.in](mailto:admin@ocp.edu.in) Website: [www.ocp.edu.in](http://www.ocp.edu.in)



ORIENTAL EDUCATION SOCIETY'S  
**ORIENTAL COLLEGE OF PHARMACY**

(Approved by AICTE, PCI, D.T.E., Affiliated to University of Mumbai & Certified by ISO 9001:2008)



5. To inculcate students with habits and life style for minimum waste generation, separation of waste, disposing off the waste to the nearest storage point, concerns of e-waste, their eco-friendly segregation and disposal.
6. To educate the students about reuse, recycle and reduce principle and inspire them to utilize waste to produce stuff like paper bags, paper packets, etc.

**Principal**

**Dr. (Mrs.) Sudha Rathod**

**Eco Club Incharge**

**Ms. Sanie Zehra Shaikh**

**Ms. Swarnali Manick**

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116

E-Mail: [admin@ocp.edu.in](mailto:admin@ocp.edu.in) Website: [www.ocp.edu.in](http://www.ocp.edu.in)



Date: 21/01/2022

## Notice

### Eco Club Meet

This is to inform you all that there will be Eco club meet tomorrow on 22<sup>nd</sup> January, 2022 in Principal madam's cabin at 3:00 pm.

All members of the committee are required to attend the same.

#### Agenda:

1. Review of last meeting.
2. Update on wet garbage management and utilization of compost
3. To organize competition in Gravity to create environment related awareness amongst students
4. Any other matter with permission of chairperson.

| Sr No. | Name                    | Role               | Designation          | Signature |
|--------|-------------------------|--------------------|----------------------|-----------|
| 1      | Dr. (Mrs.) Sudha Rathod | Chairperson        | Principal            |           |
| 2      | Ms. Sanie Zehra Shaikh  | Committee incharge | Assistant Professor  |           |
| 3      | Ms. Swarnali Manick     | Co-incharge        | Assistant Professor  |           |
| 4      | Mr. Santosh Mane        | Member             | Laboratory Assistant |           |
| 5      | Mr. Suresh Nikam        | Member             | Gardener             |           |

Principal

Dr. (Mrs.) Sudha Rathod

Eco Club Incharge

Ms. Sanie Zehra Shaikh

Ms. Swarnali Manick

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai - 400705.

Tel: 27758715/ 27752213 / 27751116

E-Mail: [admin@ocp.edu.in](mailto:admin@ocp.edu.in) Website: [www.ocp.edu.in](http://www.ocp.edu.in)





Date: 22/01/2022

### Minutes of Meeting

Eco Club meeting was held on 22<sup>nd</sup> January, 2022 in Principal madam's cabin at 3:00 pm.

Following members were present for the meeting

| Sr No. | Name                    | Role               | Designation             | Signature |
|--------|-------------------------|--------------------|-------------------------|-----------|
| 1      | Dr. (Mrs.) Sudha Rathod | Chairperson        | Principal               |           |
| 2      | Ms. Sanie Zehra Shaikh  | Committee incharge | Assistant Professor     |           |
| 3      | Ms. Swarnali Manick     | Co-incharge        | Assistant Professor     |           |
| 4      | Mr. Santosh Mane        | Member             | Laboratory<br>Assistant |           |
| 5      | Mr. Suresh Nikam        | Member             | Gardener                |           |

### MOM:

Chairperson welcomed all the members

1. Eco Club committee purpose and functions were briefed by Principal madam.
2. Eco Club committee composition and activities were discussed and confirmed.
3. Principal madam suggested to create awareness about environment protection amongst students, teaching and non-teaching staff members.
4. Measures should be taken to keep surrounding clean.
5. Mr. Suresh Nikam updated the chairperson and members on waste management and compost pit utilization.

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.  
Tel: 27758715/ 27752213 / 27751116

E-Mail: [admin@ocp.edu.in](mailto:admin@ocp.edu.in) Website: [www.ocp.edu.in](http://www.ocp.edu.in)

ORIENTAL EDUCATION SOCIETY'S  
**ORIENTAL COLLEGE OF PHARMACY**

(Approved by AICTE, PCI, D.T.E., Affiliated to University of Mumbai & Certified by ISO 9001:2008)



6. Like every year, madam suggested to keep one activity from the side of Eco Club in the Gravity week of college.
7. Incharges suggested to keep "Best out of waste" competition to create awareness and skills among students to reduce the waste and re-generate for other important work.

Meeting ended with thanks to all the present members.

**Principal**

**Dr. (Mrs.) Sudha Rathod**

**Eco Club Incharge**

**Ms. Sanie Zehra Shaikh**

**Ms. Swarnali Manick**

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.  
Tel: 27758715/ 27752213 / 27751116

E-Mail: [admin@ocp.edu.in](mailto:admin@ocp.edu.in) Website: [www.ocp.edu.in](http://www.ocp.edu.in)





Date: 23/07/2022

## Eco Club

### Committee composition and functions (AY-2022-23)

Following is the composition and functions of Eco Club for the academic year 2022-23.

| Sr No. | Name                    | Role               | Designation          | Signature |
|--------|-------------------------|--------------------|----------------------|-----------|
| 1      | Dr. (Mrs.) Sudha Rathod | Chairperson        | Principal            |           |
| 2      | Ms. Sanie Zehra Shaikh  | Committee incharge | Assistant Professor  |           |
| 3      | Ms. Swarnali Manick     | Member             | Assistant Professor  |           |
| 4      | Mr. Santosh Mane        | Member             | Laboratory Assistant |           |
| 5      | Mr. Suresh Nikam        | Member             | Gardener             |           |

**Eco Club is the environmental club or green club of OCP with following functions:**

- Awareness and education:** To create awareness about environmental issues among members and wider community. To promote environment friendly behavior among neighborhood. Making students aware of environmental issues and involving them in activities for betterment of environment. To organize awareness programs such as seminars, debates, essay, painting, lectures, and popular talks on environmental issues in the college.
- Waste management:** To inculcate students with habits and life style for minimum waste generation, separation of waste, disposing off the waste to the nearest storage point, concerns of e-waste, their eco-friendly segregation and disposal. To educate the students about reuse, recycle and reduce principle and inspire them to utilize waste to produce stuff like paper bags, paper packets, etc.
- Promoting sustainable practices:** To encourage adoption of sustainable practices in various aspects of life. This can include promoting recycling, reducing plastic usage, conserving energy, and water.

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116

E-Mail: [admin@ocp.edu.in](mailto:admin@ocp.edu.in) Website: [www.ocp.edu.in](http://www.ocp.edu.in)

ORIENTAL EDUCATION SOCIETY'S  
**ORIENTAL COLLEGE OF PHARMACY**

(Approved by AICTE, PCI, D.T.E., Affiliated to University of Mumbai & Certified by ISO 9001:2008)



4. **Organizing clean-up drives:** To organize and participate in clean-up drives in local communities like cleaning up litter in public places, parks, beaches and other natural areas.
5. **Tree plantations and green initiatives:** To engage in tree planting activities to enhance green colour and combat deforestation. To maintain and beautify green spaces within communities.
6. **Wildlife conservation:** To focus on wildlife conservation efforts, such as protecting endangered species, creating habitats and organizing wildlife awareness programs.
7. **Promoting eco-friendly lifestyle choices:** To encourage members and the community to adopt eco-friendly habits in their daily lives. This can include using eco-friendly products, reducing waste, and supporting sustainable businesses.
8. **Research and documentation:** To conduct research on local environmental issues to better understand and address them. This may involve studying local ecosystems, monitoring pollution levels, or conducting surveys on environmental awareness.
9. **Celebrating environmental events:** To observe and celebrate various environmental days such as International Ozone Day (16<sup>th</sup> September), Wetland Day (2<sup>nd</sup> February), World Earth Day (22<sup>nd</sup> April), International Biodiversity Day (22<sup>nd</sup> May), World Environment Day (5<sup>th</sup> June) and weeks like Van-Mahotsav, Wildlife week, etc.
10. **Collaboration with other organizations:** We even aim to collaborate with other environmental organizations, NGOs, and government agencies to amplify their impact. This may involve joint projects, sharing resources, and participating in larger-scale environmental initiatives.
11. **Monitoring and reporting environmental issues:** We aim to monitor environmental conditions in local areas and report any concerns to the local authorities. This could include issues like water pollution, air quality or habitat destruction.

  
Principal

**Dr. (Mrs.) Sudha Rathod**

  
Eco Club Incharge

**Ms. Sanie Zehra Shaikh**

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116

E-Mail: [admin@ocp.edu.in](mailto:admin@ocp.edu.in) Website: [www.ocp.edu.in](http://www.ocp.edu.in)





Date: 28/07/2022

### Notice

#### Eco Club Meet

This is to inform you that there will be Eco Club meet tomorrow on 29<sup>th</sup> July, 2022 in Principal madam's cabin at 2:30 pm.

All members of the committee are required to attend the same.

#### Agenda:

1. Review of last meeting.
2. Update on wet garbage management and utilization of compost.
3. To discuss and confirm composition and functions of Eco Club.
4. Planning activities that can be conducted during the year.
5. Any other matter with permission of chairperson.

| Sr No. | Name                    | Role               | Designation          | Signature |
|--------|-------------------------|--------------------|----------------------|-----------|
| 1      | Dr. (Mrs.) Sudha Rathod | Chairperson        | Principal            |           |
| 2      | Ms. Sanie Zehra Shaikh  | Committee incharge | Assistant Professor  |           |
| 3      | Ms. Swarnali Manick     | Member             | Assistant Professor  |           |
| 4      | Mr. Santosh Mane        | Member             | Laboratory Assistant |           |
| 5      | Mr. Suresh Nikam        | Member             | Gardener             |           |

Principal

Dr. (Mrs.) Sudha Rathod

Eco Club Incharge

Ms. Sanie Zehra Shaikh

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116

E-Mail: [admin@ocp.edu.in](mailto:admin@ocp.edu.in) Website: [www.ocp.edu.in](http://www.ocp.edu.in)



Date: 29/07/2022

### Minutes of Meeting

Eco Club meeting was held on 29<sup>th</sup> July, 2022 in Principal madam's cabin at 2:30 pm.

Following members were present for the meeting

| Sr No. | Name                    | Role               | Designation          | Signature |
|--------|-------------------------|--------------------|----------------------|-----------|
| 1      | Dr. (Mrs.) Sudha Rathod | Chairperson        | Principal            |           |
| 2      | Ms. Sanie Zehra Shaikh  | Committee incharge | Assistant Professor  |           |
| 3      | Ms. Swarnali Manick     | Member             | Assistant Professor  |           |
| 4      | Mr. Santosh Mane        | Member             | Laboratory Assistant |           |
| 5      | Mr. Suresh Nikam        | Member             | Gardener             |           |

### MOM:

Chairperson welcomed all the members

1. Eco Club committee purpose and functions was briefed by Principal madam.
2. Eco Club committee composition and activities were discussed and confirmed.
3. Principal madam suggested to create awareness about environment protection amongst students, teaching and non-teaching staff members.
4. It was suggested to adopt Eco-friendly products in daily activities wherever possible.
5. Effective measures should be taken to keep surrounding area clean.

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.


Tel: 27758715/ 27752213 / 27751116

E-Mail: [admin@ocp.edu.in](mailto:admin@ocp.edu.in) Website: [www.ocp.edu.in](http://www.ocp.edu.in)





6. Mr. Suresh Nikam updated the chairperson and members on waste management and compost pit utilization. Madam suggested to keep photographic images of the compost processing.
  7. Madam suggested to come up with greater number of activities from the side of Eco club to create awareness amongst students.
  8. A planner should be made for the activities to be conducted in the entire year.
- Meeting ended with thanks to all the present members.

  
**Principal**  
**Dr. (Mrs.) Sudha Rathod**

  
**Eco Club Incharge**  
**Ms. Sanie Zehra Shaikh**

ORIENTAL EDUCATION SOCIETY'S  
**ORIENTAL COLLEGE OF PHARMACY**

(Approved by AICTE, PCI, D.T.E., Affiliated to University of Mumbai & Certified by ISO 9001:2008)



Date: 03/02/2023

**Notice**

**Eco Club Meet**

This is to inform you that there will be Eco club meet tomorrow on 4<sup>th</sup> February, 2023 in Principal madam's cabin at 3:00 pm.

All members of the committee are required to attend the same.

**Agenda:**

1. Review of last meeting.
2. Update on wet garbage management and utilization of compost.
3. Discussion on activity to be conducted in Gravity week from the side of Eco Club
4. Any other matter with permission of chairperson.

| Sr No. | Name                    | Role               | Designation             | Signature |
|--------|-------------------------|--------------------|-------------------------|-----------|
| 1      | Dr. (Mrs.) Sudha Rathod | Chairperson        | Principal               |           |
| 2      | Ms. Sanie Zehra Shaikh  | Committee incharge | Assistant Professor     |           |
| 3      | Ms. Swarnali Manick     | Member             | Assistant Professor     |           |
| 4      | Mr. Santosh Mane        | Member             | Laboratory<br>Assistant |           |
| 5      | Mr. Suresh Nikam        | Member             | Gardener                |           |

Principal

**Dr. (Mrs.) Sudha Rathod**

Eco Club Incharge

**Ms. Sanie Zehra Shaikh**

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai - 400705.

Tel: 27758715/ 27752213 / 27751116

E-Mail: [admin@ocp.edu.in](mailto:admin@ocp.edu.in) Website: [www.ocp.edu.in](http://www.ocp.edu.in)





Date: 04/02/2023

### Minutes of Meeting

Eco Club meeting was held on 4<sup>th</sup> February, 2023 in Principal madam's cabin at 3:00 pm.

Following members were present for the meeting

| Sr No. | Name                    | Role               | Designation             | Signature |
|--------|-------------------------|--------------------|-------------------------|-----------|
| 1      | Dr. (Mrs.) Sudha Rathod | Chairperson        | Principal               |           |
| 2      | Ms. Sanie Zehra Shaikh  | Committee incharge | Assistant Professor     |           |
| 3      | Ms. Swarnali Manick     | Member             | Assistant Professor     |           |
| 4      | Mr. Santosh Mane        | Member             | Laboratory<br>Assistant |           |
| 5      | Mr. Suresh Nikam        | Member             | Gardener                |           |

#### MOM:

Chairperson welcomed all the members

1. Last meeting points were reviewed.
2. Gardener updated the madam and members on dry and wet waste separation, management, and utilisation of compost.
3. Incharge suggested to conduct painting competition in the Gravity week of college, which was approved by Principal madam.

Meeting ended with thanks to all the present members.

Principal

**Dr. (Mrs.) Sudha Rathod**

Eco Club Incharge

**Ms. Sanie Zehra Shaikh**

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116

E-Mail: [admin@ocp.edu.in](mailto:admin@ocp.edu.in) Website: [www.ocp.edu.in](http://www.ocp.edu.in)



Date: 15/07/2023

**Eco Club**

**Committee composition and functions (AY-2023-24)**

Following is the composition and functions of Eco Club for the academic year 2023-24.

| Sr No. | Name                    | Role               | Designation             | Signature |
|--------|-------------------------|--------------------|-------------------------|-----------|
| 1      | Dr. (Mrs.) Sudha Rathod | Chairperson        | Principal               |           |
| 2      | Ms. Sanie Zehra Shaikh  | Committee incharge | Assistant Professor     |           |
| 3      | Ms. Swarnali Manick     | Member             | Assistant Professor     |           |
| 4      | Mr. Vijay Ikale         | Member             | Assistant Professor     |           |
| 5      | Mr. Nilesh Babre        | Member             | Assistant Professor     |           |
| 6      | Mr. Mangesh Tote        | Member             | Assistant Professor     |           |
| 7      | Mr. Santosh Mane        | Member             | Laboratory<br>Assistant |           |
| 8      | Mr. Suresh Nikam        | Member             | Gardener                |           |

**Eco Club is the environmental club or green club of OCP with following functions:**

1. **Awareness and education:** To create awareness about environmental issues among members and wider community. To promote environment friendly behavior among neighborhood. Making students aware of environmental issues and involving them in activities for betterment of environment. To organize awareness programs such as seminars, debates, essay, painting, lectures, and popular talks on environmental issues in the college.

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116

E-Mail: [admin@ocp.edu.in](mailto:admin@ocp.edu.in) Website: [www.ocp.edu.in](http://www.ocp.edu.in)





2. **Waste management:** To inculcate students with habits and life style for minimum waste generation, separation of waste, disposing off the waste to the nearest storage point, concerns of e-waste, their eco-friendly segregation and disposal. To educate the students about reuse, recycle and reduce principle and inspire them to utilize waste to produce stuff like paper bags, paper packets, etc.
3. **Promoting sustainable practices:** To encourage adoption of sustainable practices in various aspects of life. This can include promoting recycling, reducing plastic usage, conserving energy, and water.
4. **Organizing clean-up drives:** To organize and participate in clean-up drives in local communities like cleaning up litter in public places, parks, beaches and other natural areas.
5. **Tree plantations and green initiatives:** To engage in tree planting activities to enhance green colour and combat deforestation. To maintain and beautify green spaces within communities.
6. **Wildlife conservation:** To focus on wildlife conservation efforts, such as protecting endangered species, creating habitats and organizing wildlife awareness programs.
7. **Promoting eco-friendly lifestyle choices:** To encourage members and the community to adopt eco-friendly habits in their daily lives. This can include using eco-friendly products, reducing waste, and supporting sustainable businesses.
8. **Research and documentation:** To conduct research on local environmental issues to better understand and address them. This may involve studying local ecosystems, monitoring pollution levels, or conducting surveys on environmental awareness.

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116

E-Mail: [admin@ocp.edu.in](mailto:admin@ocp.edu.in) Website: [www.ocp.edu.in](http://www.ocp.edu.in)

ORIENTAL EDUCATION SOCIETY'S  
**ORIENTAL COLLEGE OF PHARMACY**

(Approved by AICTE, PCI, D.T.E., Affiliated to University of Mumbai & Certified by ISO 9001:2008)



9. **Celebrating environmental events:** To observe and celebrate various environmental days such as International Ozone Day (16<sup>th</sup> September), Wetland Day (2<sup>nd</sup> February), World Earth Day (22<sup>nd</sup> April), International Biodiversity Day (22<sup>nd</sup> May), World Environment Day (5<sup>th</sup> June) and weeks like Van-Mahotsav, Wildlife week, etc.
10. **Collaboration with other organizations:** We even aim to collaborate with other environmental organizations, NGOs, and government agencies to amplify their impact. This may involve joint projects, sharing resources, and participating in larger-scale environmental initiatives.
11. **Monitoring and reporting environmental issues:** We aim to monitor environmental conditions in local areas and report any concerns to the local authorities. This could include issues like water pollution, air quality or habitat destruction.

**Principal**

**Dr. (Mrs.) Sudha Rathod**

**Eco Club Incharge**

**Ms. Sanie Zehra Shaikh**

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116

E-Mail: [admin@ocp.edu.in](mailto:admin@ocp.edu.in) Website: [www.ocp.edu.in](http://www.ocp.edu.in)



ORIENTAL EDUCATION SOCIETY'S  
**ORIENTAL COLLEGE OF PHARMACY**

(Approved by AICTE, PCI, D.T.E., Affiliated to University of Mumbai & Certified by ISO 9001:2008)



Date: 14/08/2023

**Notice**

**Eco Club Meet**

This is to inform you that there will be Eco club meet on Thursday, 17<sup>th</sup> August, 2023 in Principal madam's cabin at 11:30 am.

All members of the committee are required to attend the same.

**Agenda:**

1. Review of last meeting.
2. Update on wet garbage management and utilization of compost.
3. Discussion National Students Paryavaran Competition (NSPC).
4. To conduct tree plantation as per the competition.
5. Update on file as required by NAAC.
6. Planning activities that can be conducted during the year.
7. Any other matter with permission of chairperson.

| Sr No. | Name                    | Role               | Designation          | Signature |
|--------|-------------------------|--------------------|----------------------|-----------|
| 1      | Dr. (Mrs.) Sudha Rathod | Chairperson        | Principal            |           |
| 2      | Ms. Sanie Zehra Shaikh  | Committee incharge | Assistant Professor  |           |
| 3      | Ms. Swarnali Manick     | Member             | Assistant Professor  |           |
| 4      | Mr. Vijay Ikale         | Member             | Assistant Professor  |           |
| 5      | Mr. Nilesh Babre        | Member             | Assistant Professor  |           |
| 6      | Mr. Mangesh Tote        | Member             | Assistant Professor  |           |
| 7      | Mr. Santosh Mane        | Member             | Laboratory Assistant |           |
| 8      | Mr. Suresh Nikam        | Member             | Gardener             |           |

Principal

**Dr. (Mrs.) Sudha Rathod**

Eco Club Incharge

**Ms. Sanie Zehra Shaikh**

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai - 400705,  
Tel: 27758715/ 27752213 / 27751116

E-Mail: [admin@ocp.edu.in](mailto:admin@ocp.edu.in) Website: [www.ocp.edu.in](http://www.ocp.edu.in)



Date: 17/08/2023

### Minutes of Meeting

Eco Club meeting was held on 17<sup>th</sup> August, 2023 in Principal madam's cabin at 11:30 am.

Following members were present for the meeting

| Sr No. | Name                    | Role               | Designation          | Signature |
|--------|-------------------------|--------------------|----------------------|-----------|
| 1      | Dr. (Mrs.) Sudha Rathod | Chairperson        | Principal            |           |
| 2      | Ms. Sanie Zehra Shaikh  | Committee incharge | Assistant Professor  |           |
| 3      | Ms. Swarnali Manick     | Member             | Assistant Professor  |           |
| 4      | Mr. Vijay Ikale         | Member             | Assistant Professor  |           |
| 5      | Mr. Nilesh Babre        | Member             | Assistant Professor  |           |
| 6      | Mr. Mangesh Tote        | Member             | Assistant Professor  |           |
| 7      | Mr. Santosh Mane        | Member             | Laboratory Assistant |           |
| 8      | Mr. Suresh Nikam        | Member             | Gardener             |           |

### MOM:

Chairperson welcomed all the members

1. Eco Club committee purpose and functions was briefed by Principal madam.
2. Eco Club committee composition and activities were discussed and confirmed.
3. Discussion and action on National Students Paryavaran Competition (NSPC)
4. Madam suggested to encourage students to undertake above competition.

Plot No. 3,4 & 5 Sector -2, Near Sanpada Railway Station, Sanpada, Navi Mumbai – 400705.

Tel: 27758715/ 27752213 / 27751116

E-Mail: [admin@ocp.edu.in](mailto:admin@ocp.edu.in) Website: [www.ocp.edu.in](http://www.ocp.edu.in)



ORIENTAL EDUCATION SOCIETY'S  
**ORIENTAL COLLEGE OF PHARMACY**

(Approved by AICTE, PCI, D.T.E., Affiliated to University of Mumbai & Certified by ISO 9001:2008)



5. In accordance with the competition, it was suggested to undertake tree plantation before 25<sup>th</sup> August.
6. Gardener updated the madam and members on dry and wet waste separation, management, and utilisation of compost.
7. Madam suggested to keep file updated as required by NAAC accreditation.

Meeting ended with thanks to all the present members.

**Principal**

**Dr. (Mrs.) Sudha Rathod**

**Eco Club Incharge**

**Ms. Sanie Zehra Shaikh**