

ORIENTAL EDUCATION SOCIETY'S  
**ORIENTAL COLLEGE OF PHARMACY**

(Approved by AICTE, PCI, D.T.E, Affiliated to University of Mumbai & Certified by ISO 9001:2015)



**Code of Conduct Policy Document**

**About Code of Conduct Committee:**

Teaching is a noble profession and a teacher plays a very crucial role in shaping a student's career. The faculty members are expected to exhibit a good conduct so that the students consider them as role models. Similarly, the staff and students are also expected to discharge their responsibilities with diligence and contribute in a big way to strengthen this institution. The code of conduct committee monitors the implementation of code of conduct and code of ethics for both students and staff Code of Conduct which has been formulated and approved by the board of management.

**Roles and Responsibility of Code of Conduct Committee:**

- Identifying the code of Conduct for the following stakeholders
  - Students
  - Teachers
  - Administrators
  - Other staff
- Incorporating the code of Conduct for the various stakeholders on campus in the form of dedicated Handbooks.
- Reviewing the Codes at specific intervals and reprinting the Handbooks whenever necessary.
- Monitor adherence to the Code of Conduct by periodic announcements to the stakeholders in the form of notices, circulars etc.
- Assist the Disciplinary Committee in undertaking appropriate disciplinary actions in instances of violations of the specified code of Conduct.
- Plan and organize in coordination with the IQAC professional ethics programmes for students, teachers, administrators and other staff.
- Monitor the implementation of the Induction week for students, Inviting of Alumni for student interaction programmes, Departmental grooming sessions, Placement Orientations and conducting Exit Interviews.
- Monitor the Annual Strategic Planning Exercise and Induction Programme for the New Faculty Members and other staff

Principal  
Dr. (Mrs) Sudha Rathod